2023-2024 Career Development Incentive Program

> **Purpose:** The Career Development Incentive Program (CDIP), or Career Development Success Pilot Program provides financial incentives for school districts and charter schools that encourage high school students to complete qualified industry credential programs, qualified workplace training program (internship, pre-apprenticeship, or apprenticeship programs), or qualified Advanced Placement (AP) courses. Industry credential data is also used for matriculation rate determinations for accountability purposes. The participation in this data submission is optional.

* Indicates required

Name of Field	Field Length	CSV Order	Excel Column	Examples	Remarks
School District/BOCES Code*	4	1	A2	1111	*A unique four-digit number assigned by CDE to each school district or BOCES*
School Code*	4	2	B2	2222	*A unique four-digit number assigned by CDE to each school*
Student SASID*	10	3	C2	1234567890	*A unique ten-digit number assigned to each student by CDE*
Student Last Name*	30	4	D2		*Student's last name as recorded in RITS*
Student First Name*	30	5	E2		*Student's first name as recorded in RITS*
Student Gender*	2	6	F2	01	*Student's gender as recorded in RITS*
Student Date of Birth *	8	7	G2	01312016	*The month, day, and year on which an individual was born. Format = DDMMYYY*
Qualifying Programs*	2	8	H2	01	*PROGRAM CODE (SEE TABLE TWO BELOW).*
Qualifying Code*	3	9	I2	1	*SEE. TABLE OF QUALIFYING PROGRAMS/CERTIFICATES THAT CORRESPOND WITH QUALIFYING PROGRAMS (P4)*
Conferral Year *	4	10	J2	2024	Certificate conferral year or year of participation in pre-apprenticeship, apprenticeship, residency, or computer science AP course: XXXX (four digit school year, e.g. 2024;

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					represents 2023-2024 school year); please note prior year participation counts towards matriculation for graduates so should be included.
Other	250	11	K2		*SPACE FOR BRIEF DESCRIPTION*
Enrolled in Postsecondary Institution	1	12	L2	0	*DID THE STUDENT ENROLL IN A POSTSECONDARY INSTITUTION? (0 - NO OR 1 - YES OR 2-NA)*
Enlisted in the Military	1	13	M2	0	*DID THE STUDENT ENLIST IN THE MILITARY? (0 - NO OR 1 - YES OR 2-NA)*
Attained Employment	1	14	N2	0	*DID THE STUDENT GAIN EMPLOYMENT AFTER GRADUATION? (0 - NO OR 1 - YES OR 2-NA)*
Related Field	1	15	O2	0	*IS THE STUDENT EMPLOYED IN A RELATED FIELD? (0 - NO OR 1 - YES OR 2-NA)*
Money Used to Promote Programs		16	P2		*HOW WERE CDIP FUNDS USED01-Pay for costs associated with certifications examinations transportation, practice materials,annual memberships, licenses, curriculum etc., 02-Pay for certification exam, 03-Pay for required industry fees, 04-Purchase supplies and/equipment. 05-Purchase supplies and/equipment, 06-Upgrade equipment and tools, 07-Other*
Determined what Courses to Offer		17	Q2		*HOW DID YOU DECIDE WHAT PROGRAMS TO OFFER?01 Local Workforce Demand 02 Community College Partnership 03 Offered Through Cte Programs 04 Student Interest 05 Advisory Committees*

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					06 Cost Of Certification

School District/BOCES Code – A unique code assigned by CDE. Refer to School District/BOCES Code table at http://www.cde.state.co.us/datapipeline/org_orgcodes.

School Code – A unique code assigned by CDE. Refer to the School Code table at http://www.cde.state.co.us/datapipeline/org_orgcodes.

Student SASID Number – A unique ten-digit number will be assigned to each student by CDE.

Student Last Name - The 30-character field contains the student's last name.

Student First Name - The 30-character field contains the student's first name.

Student Date of Birth – The month, day, and year on which an individual was born. *Format = DDMMYYY*

Student Gender - An individual's sex.

01	Female
02	Male

Qualifying Programs –

01	Industry Certificate/Credential
02	Internship Program (include description)
04	Construction Pre-Apprenticeship
05	Construction Apprenticeship
06	Computer Science AP Course

Qualifying Code –

- **Industry Certificate/Credential- Qualifying Program 01 - See List Here**
  https://docs.google.com/spreadsheets/d/1OOeEqcThIF-JTptyq2oIOGj9NIZ0-JDPQqPFahynxEk/edit#gid=0

- **Construction Pre-Apprenticeship – Qualifying Program 04**

Qualifying Code	Name of Industry Credential/Certification
19	Agriculture, Food & Natural Resources
20	Architecture & Construction
21	Arts, A/V Technology & Communications
22	Business Management & Administration
23	Education & Training
24	Finance
25	Government & Public Administration
26	Health Science
27	Hospitality & Tourism

28	Human Services
29	Information Technology
30	Law, Public Safety, Corrections & Security
31	Manufacturing
32	Marketing
33	Science, Technology, Engineering & Mathematics
34	Transportation, Distribution & Logistics

- **Construction Apprenticeship – Qualifying Program 05**

Qualifying Code	Name of Industry Credential/Certification
19	Agriculture, Food & Natural Resources
20	Architecture & Construction
21	Arts, A/V Technology & Communications
22	Business Management & Administration
23	Education & Training
24	Finance
25	Government & Public Administration
26	Health Science
27	Hospitality & Tourism
28	Human Services
29	Information Technology
30	Law, Public Safety, Corrections & Security
31	Manufacturing
32	Marketing
33	Science, Technology, Engineering & Mathematics
34	Transportation, Distribution & Logistics

- **Computer Science AP Course – Qualifying Program 06**

Qualifying Code	Name of Industry Credential/Certification
1	AP Computer Science A - College Board
2	AP Comp Sci Principles - College Board

Conferral Year - Certificate conferral year or year of participation in pre-apprenticeship, apprenticeship, residency, or computer science AP course: XXXX (four digit school year, e.g. 2024; represents 2023-2024 school year); please note prior year participation counts towards matriculation for graduates so should be included.

Other - Include a brief description of internship or residency program here (e.g. Teacher Cadet Internship, CCCS).

Enrolled in Postsecondary Institution –

0	No
1	Yes

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2	NA

Enlisted in the Military –

0	No
1	Yes
2	NA

Attained Employment –

0	No
1	Yes
2	NA

Related Field –

0	No
1	Yes

Money Used to Promote Programs

1. How was money received under the program used to promote the availability of qualified industry-credential programs; qualified workplace training programs; and qualified advanced placement courses, which may include:
   a. working with local workforce boards to determine the programs and courses that will help to meet local workforce needs;
   b. communicating with students and the students' families about the programs and courses in a language that the students and the students' families understand;
   c. purchasing and maintaining equipment and supplies for the programs and courses, which may include the cost of examinations related to such programs and courses; and assisting students, including students who are eligible for free or reduced-price lunch pursuant to the federal "Richard b. Russell national school lunch act", 42 U.S.C Sec. 1751 et seq., students with disabilities, and students who are English language learners, with the support needed to access and succeed in the programs and courses.

01	Pay for costs associated with certifications examinations (transportation, practice materials, annual memberships, licenses, curriculum etc.)
02	Pay for certification exam
03	Pay for required industry fees (i.e.: background checks)
04	Purchase supplies and/equipment.
05	Purchase supplies and/equipment.
06	Upgrade equipment and tools
07	Other

Determined what Courses to Offer

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How has the participating district or participating charter school determined which qualified industry-credential programs; qualified workplace training programs; and qualified advancement placement courses to offer, including how the programs are aligned with state or local workforce needs.

01	Local workforce demand
02	Community college partnership
03	Offered through CTE programs
04	Student interest
05	Advisory committees
06	Cost of certification