

Reimbursement Claim Due Dates



Claim submission deadlines for School Year 2023-24

The Child Nutrition reimbursement claim is subject to submission deadlines established by federal regulations. Specifically, a final claim for reimbursement, including revisions, shall be submitted to the state agency no later than 60 calendar days following the last day of the full month covered by the claim. Claims not submitted within 60 calendar days shall not be paid. [{7 CFR Part 210.8\(b\)\(1\)}](#).

Claims must be filed on a timely basis to avoid the possibility that a claim would not be payable. It is the sponsor's responsibility to demonstrate timely submission of claims.

Reminder, a claim must show as an **“Accepted”** status in the CO Child Nutrition Portal (Online Claim System) to ensure timely submission. Claims left in a **“Pending”**, **“Incomplete”**, or **“Error”** status are not considered complete and will not be paid.

[Visit the How to Claim Webpage for more information and training resources.](#)

| Claim Month | Claim Submission Due Date |
|---------------------------------|------------------------------|
| July 2023 | Friday, September 29, 2023 |
| August 2023 | Monday, October 30, 2023 |
| September 2023 | Wednesday, November 29, 2023 |
| *Combined August/September 2023 | Wednesday, November 29, 2023 |
| October 2023 | Friday, December 29, 2023 |
| November 2023 | Monday, January 29, 2024 |
| December 2023 | Thursday, February 29, 2024 |
| January 2024 | Friday, March 29, 2024 |
| February 2024 | Monday, April 29, 2024 |
| March 2024 | Thursday, May 30, 2024 |
| April 2024 | Friday, June 28, 2024 |
| May 2024 | Tuesday, July 30, 2024 |
| June 2024 | Thursday, August 29, 2024 |
| *Combined May/June 2024 | Thursday August 29, 2024 |

*Combined months may only occur if the first or last month of program operations contains ten operating days or less.

