Option 1: Safe Communities Safe Schools Survey (SCSS)

Description: This school climate survey was developed at the University of Colorado (CU) and includes a comprehensive set of bullying items including perpetration, witness, and target scales. In addition, hot spots and reporting items are included. Other scales measured in the survey include school climate, risk and protective factors, problem and prosocial behaviors, and mental/behavioral health items. There are parent and staff versions of the assessment as well. A full report is provided to schools on their results in addition to consultation from CU. Schools interested in the SCSS survey should email Susanne Maher (Susanne.A.Maher@colorado.edu) and Sabrina Mattson (Sabrina.Mattson@colorado.edu).

Benefits:
1. Professionally designed and validated through extensive research.
2. Questions ask about behaviors related to bullying frequency, but additional questions also measure school climate.
3. In addition to the student survey, parent and teacher versions of the survey are available to support improvements in school climate and bullying prevention.
4. Survey scoring and data analysis is automatically conducted and provided to the applicant.
5. Data are anonymous.
6. Provides schools with more detailed information on bullying and school climate including feelings of safety and teacher-student relationships.

SCSS Survey Procedures (Electronic Version):
1. The applicant will follow all universal procedures.
   a. Confidentiality
      i. In accordance with 22-93-101 § C.R.S., applicants are not allowed to collect any personally identifiable information when administering surveys to students. Personally identifiable information includes names, student ID numbers, and dates of birth.
   b. Opt In
      i. Applicants are required to implement an active opt in procedure for parents and students for any surveys used as part of the grant program. This includes ensuring students are knowledgeable that surveys are voluntary and not required.
2. The applicant indicates the SCSS – Electronic Version will be used to assess the effectiveness of the bullying prevention program when completing the Request for Proposal (RFP).
3. Once the applicant is informed by CDE that they have been selected into Phase 2 of the application process, the applicant will contact Susanne Maher and Sabrina Mattson to schedule a spring 2019 survey administration.
4. Students, teachers, and parents can take the survey using any school-approved Internet-ready device.
5. All surveys are scored and analyzed by CU, then results are provided to applicants.
6. As indicated in the Request for Proposal, progress made in reducing the frequency of bullying as indicated by school surveys and other relevant measures will be provided to

the Department.

SCSS Survey Procedures (Paper-and-Pencil Version):
1. The applicant will follow all universal procedures.
    a. Confidentiality
        i. In accordance with 22-93-101 § C.R.S., applicants are not allowed to collect any personally identifiable information when administering surveys to students. Personally identifiable information includes names, student ID numbers, and dates of birth.
    b. Opt In
        i. Applicants are required to implement an active opt in procedure for parents and students for any surveys used as part of the grant program. This includes ensuring students are knowledgeable that surveys are voluntary and not required.
2. The applicant indicates the SCSS – Paper-and-Pencil Version will be used to assess the effectiveness of the bullying prevention program when completing the RFP.
3. Once the applicant is informed by CDE that they have been selected into Phase 2 of the application process, the applicant will contact Susanne Maher and Sabrina Mattson to schedule a spring 2019 survey administration.
4. The applicant will follow the procedures outline by CU to ensure successful administration of the survey.
5. As indicated in the RFP, progress made in reducing the frequency of bullying as indicated by school surveys and other relevant measures will be provided to the Department.

Option 2: Healthy Kids Colorado Survey (HKCS)

Description: The HKCS is a voluntary, confidential, anonymous, and free survey for middle and high school students. The HKCS is sponsored by the Colorado Departments of Education, Public Health and Environment, Safety, and Human Services. The HKCS collects information to better understand youth health and what factors support youth to make healthy choices. To align with the requirements of the grant, the HKCS will be completed annually in the spring and may be shortened to questions specifically on bullying. This survey may be completed electronically or using paper and pencil. If you are interested in selecting the HKCS for the BPEG, please email hkcs@ucdenver.edu

Benefits:
1. Professionally designed and validated through extensive research.
2. Adaptable to ask only questions specific to bullying prevention or the full HKCS survey.
3. Survey scoring and data analysis is automatically conducted and provided to the applicant.
4. Data are automatically anonymous.
5. Provides schools with additional information about bullying including where it occurs most frequently, the types of aggressive behavior, and how students typically respond to incidents.

HKCS Procedures (Electronic Version):
1. The applicant will follow all universal procedures.
   a. Confidentiality
      i. In accordance with 22-93-101 § C.R.S., applicants are not allowed to collect any personally identifiable information when administering surveys to students. Personally identifiable information includes names, student ID numbers, and dates of birth.
   b. Opt In
      i. Applicants are required to implement an active opt in procedure for parents and students for any surveys used as part of the grant program. This includes ensuring students are knowledgeable that surveys are voluntary and not required.
2. The applicant indicates the HKCS – Electronic Version will be used to assess the effectiveness of the bullying prevention program when completing the Request for Proposal (RFP).
3. Once the applicant is informed by CDE that they have been selected into Phase 2 of the application process, the applicant will contact HKCS to schedule a spring 2019 survey administration.
4. Students take the survey using any school-approved Internet-ready device.
5. All data are analyzed and provided to the applicant.
6. As indicated in the RFP, progress made in reducing the frequency of bullying as indicated by school surveys and other relevant measures will be provided to the Department.

HKCS Procedures (Paper-and-Pencil Version):

1. The applicant will follow all universal procedures.
    a. Confidentiality
        i. In accordance with 22-93-101 § C.R.S., applicants are not allowed to collect any personally identifiable information when administering surveys to students. Personally identifiable information includes names, student ID numbers, and dates of birth.
    b. Opt In
        i. Applicants are required to implement an active opt in procedure for parents and students for any surveys used as part of the grant program. This includes ensuring students are knowledgeable that surveys are voluntary and not required.
2. The applicant indicates the HKCS – Paper-and-Pencil Version will be used to assess the effectiveness of the bullying prevention program when completing the RFP.
3. Once the applicant is informed by CDE that they have been selected into Phase 2 of the application process, the applicant will contact HKCS to schedule a spring 2019 survey administration.
4. The applicant will follow the procedures outline by HKCS to ensure successful administration of the survey.
5. As indicated in the RFP, progress made in reducing the frequency of bullying as indicated by school surveys and other relevant measures will be provided to the Department.

Option 3: Two-Question Survey

Description: This is the minimum required for applicants to have their grant accepted. The two items that must be assessed are the frequency with which students (1) witness bullying and (2) perceive themselves to be a victim of bullying.

Benefits: The survey is very short which reduces administration time.

Two-Question Survey Procedures (Electronic Version):
1. The applicant will follow all universal procedures.
   a. Confidentiality
      i. In accordance with 22-93-101 § C.R.S., applicants are not allowed to collect any personally identifiable information when administering surveys to students. Personally identifiable information includes names, student ID numbers, and dates of birth.
   b. Opt In
      i. Applicants are required to implement an active opt in procedure for parents and students for any surveys used as part of the grant program. This includes ensuring students are knowledgeable that surveys are voluntary and not required.
2. The applicant indicates the Two-Question Survey – Electronic Version will be used to assess the effectiveness of the bullying prevention program when completing the Request for Proposal (RFP).
3. As indicated in the RFP, progress made in reducing the frequency of bullying as indicated by school surveys and other relevant measures will be provided to the Department.

Two-Question Survey Procedures (Paper-and-Pencil Version):
1. The applicant will follow all universal procedures.
   a. Confidentiality
      i. In accordance with 22-93-101 § C.R.S., applicants are not allowed to collect any personally identifiable information when administering surveys to students. Personally identifiable information includes names, student ID numbers, and dates of birth.
   b. Opt In
      i. Applicants are required to implement an active opt in procedure for parents and students for any surveys used as part of the grant program. This includes ensuring students are knowledgeable that surveys are voluntary and not required.
2. The applicant indicates the Two-Question Survey – Paper-and-Pencil Version will be used to assess the effectiveness of the bullying prevention program when completing the RFP.
3. As indicated in the RFP, progress made in reducing the frequency of bullying as indicated by school surveys and other relevant measures will be provided to the Department.

Option 4: Other Survey

Description: This option allows applicants to use an existing assessment to determine the effectiveness of the program; however, there are two **required** questions that must be asked of students:

1. How frequently did the student witness bullying at his or her school?
2. How frequently did the student perceive himself or herself to be a victim of bullying?

Benefits: Schools have the option to use a survey that is already being used in the school.

Other Survey Procedures (Electronic Version):
1. The applicant will follow all universal procedures.
   a. Confidentiality
      i. In accordance with 22-93-101 § C.R.S., applicants are not allowed to collect any personally identifiable information when administering surveys to students. Personally identifiable information includes names, student ID numbers, or dates of birth.
   b. Opt In
      i. Applicants are required to implement an active opt in procedure for parents and students for any surveys used as part of the grant program. This includes ensuring students are knowledgeable that surveys are voluntary and not required.
2. The applicant indicates a survey other than those listed above will be electronically administered to assess the effectiveness of the bullying prevention program when completing the RFP.
   a. The survey will include the two required questions listed above related to experiences of witnessing and victimization of bullying.
3. As indicated in the Request for Proposal (RFP), progress made in reducing the frequency of bullying as indicated by school surveys and other relevant measures will be provided to the Department.

Other Survey Procedures (Paper-and-Pencil Version):
1. The applicant will follow all universal procedures.
   a. Confidentiality
      i. In accordance with 22-93-101 § C.R.S., applicants are not allowed to collect any personally identifiable information when administering surveys to students. Personally identifiable information includes names, student ID numbers, and dates of birth.
   b. Opt In
      i. Applicants are required to implement an active opt in procedure for parents and students for any surveys used as part of the grant program. This includes ensuring students are knowledgeable that surveys are voluntary and not required.

2. The applicant indicates a survey other than those listed above using a paper-and-pencil procedure will be used to assess the effectiveness of the bullying prevention program when completing the RFP.
    a. The survey will include the two required questions listed above related to experiences of witnessing and victimization of bullying.
3. As indicated in the RFP, progress made in reducing the frequency of bullying as indicated by school surveys and other relevant measures will be provided to the Department.