Special Education Discipline Reports

Report #	Report Name	Description	Logic/Information
n/a	SPED Data Summary Report	This report summarizes all the of the Sped Discipline data aggregated by Disability, Grade Level, Race/Ethnicity, Gender and EL Status	Each aggregated section presents the below data by Disability, Grade Level, Race/Ethnicity, Gender and EL Status: Count of Discipline Action Events and Students • *Count of Discipline Actions = Count ALL on sasid where Type of suspension/expulsion = 00, 01, 02, 03, 04* • *Count of Students = Count Distinct on sasid where Type of suspension/expulsion = 00, 01, 02, 03, 04* • *Average Actions per Student = Count of Actions divided by Count of Students* In-School Suspensions and Out-of-School Suspensions/Expulsions • *In-School Suspensions <= 10 Days Count of Students = Type of suspension/expulsion = 01 Count distinct by sasid where SUM Discipline Action Length by sasid <=10* • *In-School Suspensions > 10 Days Count of Students = Type of suspension/expulsion = 01 Count distinct by sasid where SUM Discipline Action Length by sasid >10* • *Out-of-School Suspensions/Expulsions <= 10 Days Count of Students = Type of suspension/expulsion = 02, 03, 04 Count distinct by sasid where SUM Discipline Action Length by sasid <=10* • *Out-of-School Suspensions/Expulsions > 10 Days Count of Students = Type of suspension/expulsion = 02, 03, 04 Count distinct by sasid where SUM Discipline Action Length by sasid >10* Removal Length • *One Day or Less Count of Students = Type of suspension/expulsion = 00, 01, 02, 03, 04 Count distinct by sasid where SUM Discipline Action Length by sasid <1.5* • *1.5 to 10 Days Count of Students = Type of suspension/expulsion = 00, 01, 02, 03, 04 Count distinct by sasid where SUM Discipline Action Length by sasid >=1.5 and <= 10* • *More than 10 Days Count of Students = Type of suspension/expulsion = 00, 01, 02, 03, 04 Count distinct by sasid where SUM Discipline Action Length by sasid >10* • *Total Disciplinary Removals (not a count of children) = Type of suspension/expulsion = 00, 01, 02, 03, 04 Count ALL by sasid* Expulsions • *Expulsions with Services Count of Students = Type of suspension/expulsion = 03 Count distinct by sasid* • *Expulsions without Services Count of Students = Type of suspension/expulsion = 04 Count distinct by sasid* Unilateral Removal to Interim Alternative Educational Setting • *Removal by School Personnel Count = Sped Removal Type = 01 Count distinct by sasid* • *Removal by Hearing Officer Count = Sped Removal Type = 02 Count distinct by sasid*

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			• *Removed for Drugs = Sped Removal Reason = 01 Count distinct by sasid* • *Removed for Serious Bodily Injury = Sped Removal Reason = 02 Count distinct by sasid* • *Removed for Weapon = Sped Removal Reason = 03 Count distinct by sasid* *Required with signature after final approval *Notes/Hints Information: This new Data Summary Report presents the Sped Discipline data in aggregate by demographic groupings to allow for easier comparisons across groups.*
n/a	Year to Year Comparison Type of Disciplines Report	This report is a comparison of Discipline total counts by type and length of discipline, this year versus last year.	Each aggregated section presents the below data: Discipline - Count of Records (count ALL by sasid) • *Type of suspension/expulsion BY 01-In-School Suspensions; 02-Out-of-School Suspension; 03-Expulsions with Services; 04-Expulsions without Services and 00-Unilateral Removals* Discipline - Count of Students (count distinct by sasid) • *Type of suspension/expulsion = 00, 01, 02, 03, 04* All Disciplines Total Days - Count of Students (count distinct of Type of suspension/expulsion = 00, 01, 02, 03, 04) • *1 day or less: Type of suspension/expulsion = 00, 01, 02, 03, 04 Count distinct by sasid where SUM Discipline Action Length by sasid <1.5* • *2 through 10 days: Type of suspension/expulsion = 00, 01, 02, 03, 04 Count distinct by sasid where SUM Discipline Action Length by sasid >= 1.5 and <= 10.0* • *Greater than 10 days: Type of suspension/expulsion = 00, 01, 02, 03, 04 Count distinct by sasid where SUM Discipline Action Length by sasid >10* Out-of-School Suspensions/Expulsions - Count of Students (count distinct of Type of suspension/expulsion = 02, 03, 04) • *Less than or equal to 10 days: Type of suspension/expulsion = 02, 03, 04 Count distinct by sasid where SUM Discipline Action Length by sasid <=10* • *Greater than 10 days: Type of suspension/expulsion = 02, 03, 04 Count distinct by sasid where SUM Discipline Action Length by sasid >10* *Required with signature after final approval *Notes/Hints Information: This new Year-to-Year report presents various types of Discipline totals.*
n/a	District Authority Sign-Off Form	This report compares the Special Education Discipline to the regular Discipline Collection (SDA) that closed earlier in the year. This report is signed	*Data summarized at the Member District level for the district who submitted the Discipline Action File* • *Unilateral Removals = Special Education Removal Type = 01 or 02* • *Suspensions/Expulsions = Type of Suspension/Expulsion = 01, 02, 03 or 04* • *Disciplinary Removals = Type of Suspension/Expulsion = 00, 01, 02, 03 or 04* • *Expulsions = Type of Suspension/Expulsion = 03 or 04*

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		by the member district superintendent and submitted to the Administrative Unit assuring the district submitted data is accurate and complete.	*Notes/Hints Information: This report summarizes the counts submitted by the member district in the Discipline Action File for the AU Sped Discipline snapshot. While this report does not show you the counts reported in SDA specifically it is expected that these counts are similar to what was reported for special education students in the SDA data collection for this member district. The counts between the two collections may be off by a few students, but large swings should be investigated.*
n/a	District Activity Report	This report lists all of the AU's member district relevant submissions for Discipline Action File, Student Demographics and Student School Association files.	*Include submission details for the following files submitted by all member districts of the AU: Discipline Action, Student Demographic, Student School Association* *Notes/Hints Information: This report is helpful in letting the AU track the progress of member district file submissions.*
n/a	Sped Detail: Children Subject to Expulsion	This report lists all student who were expelled.	*List of records where the Type of Suspension/Expulsion = 03 or 04* *Notes/Hints Information: This report can help the AU verify that expulsion data has been reported correctly.*
n/a	Sped Detail: Data Summary Report - All Records (Excel)	This report includes all the records included in the Sped Discipline Snapshot separated by the type of discipline onto different worksheets.	*Excel file extract of all record for the following each on separate sheets/tabs:* • *Children Subject to Expulsions (Type of Suspension/Expulsion = 03 or 04)* • *Unilateral Removals to Int Alt (Special Education Removal Type = 01 or 02)* • *School Susp & Expulsions (Type of Suspension/Expulsion = 01, 02, 03 or 04)* • *Disciplinary Removals (Type of Suspension/Expulsion = 00, 01, 02, 03 or 04)* *Notes/Hints Information: This file includes all the records in the snapshot so it is helpful not only during the collection to verify the data that made it into the snapshot, but also as a historical data set should you ever need it in the following years.*
n/a	Sped Detail- Indicator 4: Listing of Students with	This report lists all students with cumulative	*Type of Suspension/Expulsion = 02, 03, 04 AND Sum Action Length by sasid > 10 school days*

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	Removals Greater than 10 School Days	suspension/expulsion days greater than 10 days.	*Notes/Hints Information: This report can help the AU verify that suspension/expulsion data has been reported correctly, especially the action length number of days.*
n/a	Sped Detail - Students Reported Inconsistently by More than 1 Admin Unit/SOP	This report lists students where there is inconsistent data between you and other Administrative Units.	*Includes records where there are AU level reporting differences in Race/Ethnicity, ELL, Gender or Primary Disability* *Notes/Hints Information: This report is for your information to ensure you have reported demographic and primary disability accurately. If your data is reported correctly for the time the student attended within your AU then please leave your data as it is.*
n/a	Sped Detail - Unilateral Removals to an Interim Alternative Educational Setting (IAES)	This report lists student who were unilaterally removed to an Interim Alternative Educational Setting	*Special Education Removal Type = 01 or 02* *Notes/Hints Information: Unilateral Removals are rare, thus this report should be empty for most AUs, if you your report is not empty please verify that your data was reported accurately.*
n/a	Sped Discipline: End-of-Year and Discipline Expulsion Comparison Report	This report lists all students who were reported as expelled in Sped Discipline and as expelled in Sped EOY.	*Sped EOY Basis of Exit = 50 OR Sped Discipline Type of Suspension/Expulsion = 03 or 04* *Notes/Hints Information: Student who are expelled with services in Sped Discipline would not be exited at all in Sped EOY. Thus, this report is not an exact apples-to-apples comparison. Students reported as expelled without services on Sped Discipline should likely have an expulsion exit reported on Sped EOY. This report can help you verify the accuracy of the data reported.*
n/a	Sped Discipline: School Discipline and Attendance & Special Education Discipline Data Comparison Report	This report compares the Sped Discipline data to the data submitted by the district for the School Discipline and Attendance (SDA)	*In School Suspensions:* *SDA - In School Suspension from the Discipline by Student Demographics file where sped_student = 1* *DIS - type of suspension/expulsion is 01* *Out of School Suspensions:* *SDA - Total Out of School Suspension from the Discipline by Student Demographics file where sped_student = 1* *DIS - type of suspension/expulsion is 02*

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			Expulsions with Services: *SDA - Expulsions with Educational Services from the Discipline by Student Demographics File* *DIS - type of suspension/expulsion is 03* *Expulsions without Services:* *SDA - Expulsions without Educational Services from the Discipline by Student Demographics File* *DIS - type of suspension/expulsion is 04* *Notes/Hints Information: Pay close attention to the differences row. Counts may differ slightly due to the following reasons: Sped student designation (example – If student is in Special Education at any time during year, they are designated as Sped for SDA. However, Sped Discipline should only include the record if student had an active IEP at the time of the Action) AND SDA reports the most severe action and Sped Discipline reports all actions.*
n/a	Sped Incident and School Enrollment Date Comparison Report	This report lists students where there is a misalignment between the district submitted enrollment records on the SSA file and the AU reported discipline incident.	*List students where the Discipline Action File Incident Date falls outside of the Student School Association enrollment dates for this student in this district.* *Notes/Hints Information: This report alerts you to enrollment and discipline date anomalies, an exception may be required to clear errors.*
n/a	Sped Snapshot Records Excluded Due to Profile Errors	This report lists records that are being excluded from the Sped Discipline Snapshot due to Interchange level errors.	*List students where Interchange level errors are preventing the record from pulling into the Sped Discipline Snapshot.* *Notes/Hints Information: This report lets you know which records are being excluded from your Sped Discipline Snapshot due to Interchange level errors. Please review the Interchange level errors and correct your Interchange level data, then create another snapshot.*