



Student End of Year: School Entry and Exit Types/Dates

Overview

Entry and exit codes with corresponding entry and exit dates are used to document a student's educational history throughout a school year. Entry type shows how the student enters a school and exit type shows how they have left a school.

Entry and Exit types are designed to work in tandem over a student's educational history throughout a school year and between school years. Some entry/exit types are used to show movement within the same district and others are used to show how a student transfers in/out of a district/school. Exit types that show movement out of a school district require [adequate documentation of transfer](#) to be kept on file at the school/district to ensure proper coding of students and avoid incorrectly coding a student as a dropout.

Entry/Exit dates show the month, day, and year when a student enters an education program or exits an education program within the school year. For state reporting purposes, the academic school year begins on July 1st and ends the following June 30th. Each district creates its own academic calendar that falls within these dates.

The only exception to these dates are graduating/completing high school students. A student may be counted as graduating/completing high school if they finish necessary requirements to exit by August 31st, allowing them the summer to complete any missing requirements. For example, a student who finishes graduation requirements during summer school after their senior year may be exited as a graduate even though their exit date may be after the June 30th cutoff date for the academic year. (Graduating student with exit date August 25, 2022 would be considered a graduate of the 2021-2022 academic year even though that academic year ended June 30, 2022).

Exit 00 (did not exit)

This exit type is most common exit type used for students. It signifies a student who completed the current school year. In some student information systems this exit type is shown on the student's enrollment as an end action of 'promote' or as simply not entering an exit type to the student's enrollment for the school year.

Exit Type Code '00' indicates that the student completed the school year in a given grade and school within your district. Exit Type '00' should be used for

Student Interchange

Entry Date, Entry Type, Exit Date, Exit Type, and Retention code are all data fields collected through the Student Interchange file entitled 'Student School Association'.

These data fields are a critical component of the Student End of Year collection which pulls them from the Student School Association file when a Student End of Year Snapshot is created.

Please see the [Student Interchange website](#) for a detailed file layout of the Student School Association file.

More Information:
[Student End of Year Webpage](#)



every student who completes the school year in your district – regardless of his or her anticipated enrollment status at the beginning of the next year.

Per the Colorado Code of Regulations (1-CCR-301-1), “students shall be counted as completing (finishing) the school year if they leave school within three weeks of the last day of school or have completed all coursework early, meaning they have completed the locally defined requirements for the current grade and will be promoted to the next higher grade the following school year.”

The students described in each of the following scenarios would be assigned an exit code of ‘00’:

- “Jimmy finished the school year with us, but I know for certain his family is moving to California over the summer.”
 - This student will have a one-day record in the following school year to show they transferred out of the district.
 - For example, Jimmy is coded with Exit 00 in the 2021-2022 school year because he finished the school year and then has a one-day enrollment record in the 2022-2023 school year to show his exit type (14) to transfer out of the district. For more information about one-day records, see the [Student End of Year Frequently Asked Questions](#).
- “Kate finished middle school this year and will be starting at our high school next year.”
- “Tom is a high school junior who will need to repeat 11th grade next year.” (retention code should be ‘1’)

Exit Code	
00	Student did not exit – Student completed the school year (i.e. did not exit or transfer before the end of the reported school year).

Common Entry Types: Students returning to the same district/school

Students either have entry type 02 or entry type 11 if they finished the prior year in the same district and are returning in the current year.

Entry Codes	
02	Continuous in same school with no interruption of schooling. A student who had previously entered any class in a school and then continues his or her membership in the same school through promotion or retention. e.g. – student completed 2 nd grade last year and began this year as a 3 rd grader at the same school.
11	Transfer from a public school in the same school district. A student who transfers from one public school to another public school located in the same school district. Entry code 11 is also used for a student who has completed the highest grade in another school in the same district the previous year (matriculation). <u>Student is continuing within the same district but is transferring to a different school building code.</u>

Common Entry Type: Students new to the educational system

This entry type is used for students who are brand new to formal education. Typically, these are pre-kindergarten or kindergarten students. Sometimes these are first grade students who did not attend kindergarten.



Entry Code	
01	New to educational system. A student who has no prior formal educational experience (i.e. a student who is new to formal education). Typically (but not always) a pre-kindergarten or kindergarten student. Not allowed if the student has already been assigned a SASID in a prior year.

Common Entry/Exit Types: Students transferring between Colorado Public School Districts

The following entry/exit types are used when students transfer between Colorado public school districts. Please see the data pipeline [frequently requested codes](#) page for a complete list of Colorado Public Schools. These entry/exit types only apply to students transferring from/to another Colorado Public School District. There are other codes used when students transfer to private (non-public) schools. Please note that districts/schools are required to maintain [adequate documentation of transfer](#) for students exiting with this exit type. This documentation of transfer includes confirmation of enrollment and attendance at another CO public school within the same school year.

Entry Code		Exit Code	
13	Transfer from a public school in a different Colorado school district or BOCES. A student who transfers from a public school that is located within a different school district within Colorado (includes students transferring from a detention center operated by another Colorado school district).	13	Transfer to a public school in a different Colorado school district – A student who transfers to a public school in another school district/BOCES within the state.

Common Entry/Exit Types: Students transferring in/out of a district

The following entry/exit types are commonly used when students transfer in/out of a school district. Please note that districts/schools are required to maintain [adequate documentation of transfer](#) for students exiting with these exit types.

Entry Code		Exit Code	
05	Transfer from a school located in a different country. A student who transfers from a public school located in another country.	05	Transfer to a school located in a different country– A student who transfers to a public school located in another country. This transfer must be documented by either an education records request from the receiving school, a signed confirmation of enrollment and attendance, or an official confirmation of emigration from a federal agency.
14	Transfer from a school located in a different state. A student who transfers from a public school located in another state.	14	Transfer to a school located in a different state– A student who transfers to a public school located in another state. This transfer must be documented by either an education records request from the receiving school, or a signed confirmation of enrollment and attendance.



15	<p>Transfer from a non-public school. Student who transfers from a non-public school. Refer to the Non-Public School code list on the CDE frequently requested codes page.</p>	15	<p>Transfer to a non-public school – A student who transfers to receiving an educational program at a non-public school. This transfer must be documented by either an education records request from the receiving school or a signed confirmation of enrollment and attendance. Refer to the Non-Public School code list on the CDE frequently requested codes page.</p>
16	<p>Transfer from home-based education (home schooling). A student who transfers from a home-based education (home-schooled) environment.</p>	16	<p>Transfer to home-based education (home schooling) – A student who transfers to receiving an education program in a home-based education environment (home schooling) for reasons other than health. This transfer must be documented by a written statement or form signed by the student’s parent or guardian.</p>

Capturing Student Movement within the Same School District in the same year

Sometimes students have multiple enrollment records within the same school district throughout the year. This occurs when students transfer between schools in the same school district, experience a grade reassignment, or temporarily leave the district and return without attending another educational environment during their time away from the district. Students with an enrollment record with an exit code that initiates the movement must always be followed by an enrollment record with an entry code that reconciles the movement.

Example: Student A began the school year in Star Elementary. In January, they moved to Moon Elementary.

First Enrollment Record (2021-2022)	Second Enrollment Record (2021-2022)
Entry Date: 08/15/2021 Entry Type: 02 School Code: 1234 (Star Elementary) Grade Level: 040 Exit Date: 01/05/2022 Exit Type: 11	Entry Date: 01/06/2022 Entry Type: 11 School Code: 5678 (Moon Elementary) Grade Level: 040 Exit Date: 00000000 Exit Type: 00

Exit Code (initiates movement)		Entry Code (reconciles movement)	
11	<p>Transfer to a public school in the same school district – A student who transfers from one public school to another public school within the school district. Do NOT use this exit code for students who will be matriculating from one school (i.e. 8th grade middle school) to another school (i.e. 9th grade high school) in the same district. Must be followed by a record with entry 11</p>	11	<p>Transfer from a public school in the same school district. A student who transfers from one public school to another public school located in the same school district. Entry code 11 is also used for a student who has completed the highest grade in another school in the same district the previous year (matriculation). Student is continuing within the same district but is transferring to a different school building code.</p>



Exit Code (initiates movement)		Entry Code (reconciles movement)	
10	<p>Grade reassignment in same school – A student who remains within the same school but whose grade level is being changed during the school year (examples: beginning of the school year retention, a mid-year grade promotion, etc.)</p> <p><i>Must be followed by a record with entry 10</i></p>	10	<p>Grade reassignment within same school. A student who remains within the same school but whose grade level is being changed during the school year (examples: retained at the beginning of the school year, a mid-year grade promotion, etc.)</p>
25	<p>Extended absence. Student is absent for 10 or more consecutive days of school. Applies whether the absence is excused or unexcused. Not applicable if the student attended another educational environment at any point during the absence. Used only to calculate mobility rates.</p> <p><i>Must be followed by a record with entry 25</i></p>	25	<p>Return after an extended absence. Student returns after missing 10 or more consecutive days of school. Applies whether the absence was excused or unexcused. Not applicable if the student attended another educational environment during the absence. The student must return to the same school and grade level previously exited with Exit Type 25. Used only to calculate mobility rates.</p>
45	<p>Student discontinued schooling for six weeks or longer, but returned to a school within the reporting district before the end of the reported school year. These students were not receiving educational services from any source while not in attendance. This code should not be used for students absent due to illness, injury or expulsion – these situations are covered under separate exit type codes. <i>Note: Students reported with exit type 45 do not count toward the calculated annual dropout rate.</i></p> <p><i>Must be followed by a record with entry 45</i></p>	45	<p>Re-entry after discontinuing schooling earlier in the same school year. <i>Does not count toward the calculated annual dropout rate.</i></p>
55	<p>Expelled without educational services and returned to a district school before the end of the reported school year.</p> <p><i>Must be followed by a record with entry 55</i></p>	55	<p>Re-entry after being expelled without educational services earlier in the same school year.</p>
56	<p>Expelled with educational services – student who is provided educational services by the district during a period of expulsion. These services may include tutoring, participation in an on-line education program or school operated by the district, or placement in a designated expulsion program operated by the district.</p> <p><i>Must be followed by a record with entry 56</i></p>	56	<p>Re-entry after being expelled with educational services earlier in the same school year.</p>



Students Graduating or Completing their Education

9th-12th grade students who have completed their education have a final exit code to indicate if they are a graduate or completed high school in another manner.

Students with an anticipated year of graduation of 2020-2021 and beyond must have reported graduation guidelines measures if they are exiting as a graduate with a regular high school diploma. For more information about graduation guidelines, please see the [graduation guidelines webpage](#).

Exit Codes – Graduating or Completing (9 th -12 th grade students only)	
90	<p>Graduated with regular diploma – A student who received a regular high school diploma upon completion of local requirements for both course work and assessment and met Colorado’s Graduation Guidelines. Includes students with disabilities who meet all requirements of an IEP aligned with state standards.</p> <p><i>Must have reported graduation guidelines measures at/above benchmark in English & Math</i></p>
92	<p>Completed (non-diploma certificate) – A student who has received a certificate of completion, attendance, or achievement. Also includes students who have not received a high school diploma but have been granted admission to an institution of higher education.</p>
93	<p>High School Equivalency Diploma (HSED) – A student who has received a HSED certificate upon completion of a HSED preparation program administered by the reporting district.</p>
94	<p>Student transferred to a non-district run HSED program AND received a HSED certificate all in the currently reported school year.</p>
95	<p>Student received a diploma in the current year, and met Colorado’s Graduation Guideline requirements, after being reported as a HSED recipient by the reporting district in a previous collection year.</p> <p><i>Must have reported graduation guidelines measures at/above benchmark in English & Math</i></p>
96	<p>Graduated and completed a Postsecondary Program – A student who has graduated with a high school diploma meeting Colorado’s Graduation Guideline requirements and has completed a postsecondary program (current accepted programs are ASCENT and P-TECH). The student cannot have been reported as a graduate in a previous year. If the student already has been reported as a graduate please use Exit Code 24.</p> <p><i>Must have reported graduation guidelines measures at/above benchmark in English & Math</i></p>

Exit/Entry to the same district in separate years

Sometimes a student exits a district in one school year for specific reasons such as dropout, prolonged illness, transfer to HSED program, or expulsion without educational services and then returns in a following school year. The following exit codes would be the final exit in one school year (i.e. 2020-2021) and may or may not be followed by an record the following year with the corresponding entry type (i.e. 2021-2022).

Example: Student Z dropped out in the 2020-2021 school year. Then, they returned in 2021-2022 to continue their education.

Final Enrollment Record (2020-2021)	First Enrollment Record (2021-2022)
Grade Level: 090	Entry Date: 08/15/2021
Exit Date: 09/15/2020	Entry Type: 40
Exit Type: 40	Grade Level: 090



Exit Code (final record in a given school year)		Entry Code (first record in a subsequent school year)	
06	<p>PK-6 student exited to an unknown educational setting/status. Applicable <u>ONLY</u> to students in grades <u>PK – 6</u>. Applicable if the reporting district does not have information about the educational environment into which a student transferred. If the educational environment to which the student transferred <i>is known</i>, use the appropriate exit code (13 if transferring to another Colorado district, 14 if transferring to another state, 05 if transferring to another country, etc.). Note that districts are not required to obtain documentation of transfer for students exiting grades PK – 6.</p> <p style="background-color: #e0ffff; padding: 2px;">Do not use this code for students in grades 7-12</p>	06	<p>PK-6 student entering from an unknown educational setting/status. Applicable <u>ONLY</u> to students in grades <u>PK – 6</u>. This entry code can be used if the reporting district does not know the most recent educational status (i.e. last school attended) of an entering student. If the most recent educational status <i>is known</i> for a PK-6 student, use the appropriate entry code (13 if transferring from a Colorado district, 14 if transferring from another state, 05 if transferring from another country, 01 if new to the educational system, etc.).</p>
30	<p>Illness/Injury – A student who because of a serious/critical illness or injury was unable to complete this year’s educational program and is not receiving educational services through a home-bound program. This code should not be used for exit due to pregnancy/child-birth, or for “minor” illness or injury from which the student is expected to return before the end of the reported school year.</p>	30	<p>Re-entry to same school district after prolonged illness/injury – A student who had previously entered a school and then re-enters a school in the same school district after he or she left school because of a prolonged illness or temporary disability that prohibited student from receiving education benefits.</p>
40	<p>Dropped out – A student who was enrolled in school at any time during the current school year, including summer, but leaves school for any reason other than one of the following exclusionary conditions: 1) transfers (with official documentation) to another public school district, private school, home based education program or other state- or district-approved educational program; 2) temporary absence due to suspension or expulsion; or 3) serious illness or death and does not complete their education. This would also include a student who was in membership the previous school year and who does not meet the above exclusionary conditions and does not return to school prior to the end of the school year. Typically only used for students in 7th grade or higher (if PK – 6, use exit type code “06” instead.)</p>	40	<p>Re-entry after dropping out from same school district in a previous school year – A student (retrieval) who re-enters the same school district after he or she had “dropped out” in a previous school year. Student must have been reported with exit code 40 in a previous school year/EOY reporting period. (7th-12th grade only)</p>



Exit Code (final record in one school year)		Entry Code (first record in a subsequent school year)	
50	Expulsion – A student who leaves school involuntarily due to an expulsion approved by appropriate school authorities and is not receiving any education benefits while expelled. <u>Applies only to students who are expelled and do not return before the end of the reported school year.</u>	50	Re-entry after expulsion without educational services from same school district in a prior year – A student who enters the same school district after he or she was expelled during a previous school year. Student must have been coded with exit code 50 in a previous school year.
70	HSED Transfer – Student exits to participate in a HSED preparation program not administered by the district (e.g. a HSED program offered through an institution of higher education or a private company.)	70	Re-entry after transferring to an External HSED program – Student previously withdrew to pursue a HSED certificate through a program not run by a Colorado school district.

Additional Entry Codes

The following list of entry codes are used in less frequent circumstances. Please read the description of the code carefully before using one of these entry codes. For more information, please review the training materials and supporting documents posted on the [Student End of Year website](#).

Entry Codes	
00	No/Not Applicable – used only for summer dropouts (a.k.a. district dropouts) <i>Please see the Student End of Year website for summer district dropout coding information</i>
03	Continuous in a school that has either closed or whose grade range has been changed. A student who exited a school or grade last year which has since closed and did not attend your district in the currently reported school year. <i>Only used for one-day records where the student leaves your district after completing the prior school year in a school that is now closed. Please see the Student End of Year website for more information.</i>
12	Transfer from a detention center within district. A student who was previously receiving an education program at a detention center within the reporting district. Refer to the CDE Detention Center List on the data pipeline website. NOTE: Only 9 districts may use this code.
18	Transfer from a Career and Technical (vocational) Education Program not administered by a Colorado School District or BOCES. A student who transfers from an occupational training program, recognized (but not administered) by the school district that leads to a certificate or other evidence of completion.
19	Transfer from a Licensed Eligible Approved Facility School or State Operated Program and was attending an on-grounds school. Student is publicly placed in and is attending an on-grounds educational program in a licensed Approved Facility School (e.g. Residential Child Care Facility – RCCF, hospital), or in a state-operated program (e.g. Colorado School for Deaf and Blind, Pueblo Mental Health). Refer to the Approved Facility code list on the CDE frequently requested codes page.
20	Transfer from a facility administered by the district. A student who was previously receiving education from an educational program administered by the district in facility. NOTE: At present, only four districts in the state maintain such a facility.



Entry Codes	
21	Transfer from a facility operated by the Department of Corrections or Division of Youth Corrections. Student was previously incarcerated in a correctional facility. NOTE: This code applies only to students who were incarcerated. Students entering from a detention center should be coded with a 12 or 26 entry type code (12 if the center is operated by your district, 26 if operated by another Colorado school district).
26	Transfer from a detention center (out of district). A student who was previously receiving an education program at a detention center. All districts may use this Refer to the CDE Detention Center List on the data pipeline website.
90	Re-entry after being reported as a graduate in a prior year. The student may have been previously reported as a graduate by your district, or by another Colorado public school district. <i>Most commonly used for students retained to participate in Postsecondary Programs and SPED Transition programs after being counted as a graduate in a prior school year.</i>
92	Re-entry after receiving a certificate of completion – A student who re-entered a school after receiving a certificate of completion, attendance, or achievement from the reporting district.
93	Re-entry after receiving a High School Equivalency Diploma (HSED) – A student who entered a school after receiving a HSED certificate.

Additional Exit Codes

The following list of exit codes are used in less frequent circumstances. Please read the description of the code carefully before using one of these exit codes. For more information, please review the training materials and supporting documents posted on the [Student End of Year website](#).

Exit Codes	
01	Reached maximum age for services – A student who left school because he or she has reached the maximum age to receive an education program allowed by federal, state, or local laws.
02	Death – A student whose membership is terminated because he or she died during or between regular school sessions. <i>Requires adequate documentation of transfer</i>
12	Transfer to a detention center within district. A student whose educational services have moved from a public school to an educational program at a detention center within the district. School district staff members are providing the educational services at the detention center. Refer to the CDE Detention Center List on the data pipeline website. Note: There are currently only 9 districts that operate detention centers. <i>Must be followed with an enrollment record with entry 11 in the same school district at the detention center school code.</i>
18	Transfer to a Career and Technical (vocational) Education program not administered by a Colorado school district or BOCES – A student who transfers to an occupational training program, recognized but not administered by the school district that leads to a certificate or other evidence of completion.
19	Transfer to a Licensed Eligible Approved Facility School or State Operated Program and is attending an on-grounds school – Student is publicly placed in and is attending an on-grounds educational program in a licensed Approved Facility School (E.g. Residential Child Care Facility, hospital), or in a state-operated program (e.g. Colorado School for Deaf and Blind, Pueblo Mental Health). Refer to the Approved Facility code list on the CDE frequently requested codes page.



Exit Codes	
20	<p>Transfer to a facility administered by the district. A student whose educational services have moved from a public school to an educational program at a facility within the school district. The educational program in the facility is administered by the district. NOTE: At present, only four districts in the state maintain such facilities.</p> <p><i>Must be followed with an enrollment record with entry 11 in the same school district at the facility school code.</i></p>
21	<p>Transfer to a facility operated by the Colorado Department of Corrections or Division of Youth Corrections. Student is incarcerated in a correctional facility. NOTE: Students transferring to a detention center should be coded with a 12 or 26 exit type code (12 if the center is operated by your district, 26 if operated by another Colorado school district).</p>
22	<p>Student exited the district after previously being coded as a graduate in a prior year. These students must have entry type 90 (re-entry after being coded as a graduate in a prior year). This exit code removes the student from both the numerator and denominator for the graduation and completion rates to prohibit one student from counting as a completer/graduate in multiple cohorts. This exit code should also be used for special education transition students who (1) met graduation requirements and were marked with exit type code 90 in a prior year and (2) will not continue in transition services in the following school year (i.e., 4th year transition students)</p> <p><i>Only use this code when a prior graduate WILL NOT be returning in a subsequent school year.</i></p>
23	<p>Previous Graduate did not complete a Postsecondary Program – Student exited the district after previously being correctly coded as a graduate in a prior year and has not completed a postsecondary program like ASCENT, P-TECH, or TREP. These students must have entry type 90 (re-entry after being coded as a graduate in a prior year). This code should not be used if the student completed a postsecondary program, use Exit Code 24.</p>
24	<p>Previous Graduate completed Postsecondary Program – Student exited the district after previously being correctly coded as a graduate and has completed a postsecondary program (current acceptable programs are ASCENT, P-TECH, and TREP). These students must have an entry type 90 (re-entry after being coded as a graduate in a prior year). This code should not be used if a student has not previously been reported as a graduate or did not complete a postsecondary program (see Exit Codes 96 and 23).</p>
26	<p>Transfer to a detention center (out of district). A student whose educational services have moved from a public school to an educational program at a detention center. All districts may use this.</p> <p>Refer to the CDE Detention Center List on the data pipeline website.</p>
27	<p>Previous Graduate receiving transition services. A student who has earned a diploma and was previously exited with an Exit Type Code of '90' (diploma recipient). This exit code should be used for special education transition students who (1) met graduation requirements and were marked with exit type code 90 in a prior year and (2) will continue in transition services in the following school year (i.e., 1st, 2nd, and 3rd year transition students) (This code will go into effect in school year 2021-2022.)</p> <p><i>Only use this code when a prior graduate WILL be returning in a subsequent school year for SPED (18-21) Transition services</i></p>