COLORADO
Department of Education

Introduction

The updates to the READ Act in SB19-199 emphasize the importance of using scientifically and evidence-based instructional practices through changes to improvement planning, external program evaluation, accountability for fund usage, and teacher training.

SB19-199 also includes a district budget reporting requirement. To fulfill this statutory requirement, the department has created a budget submission tool that asks Local Education Providers (LEPs) to identify which of the seven statutory intervention categories they intend to use in the coming budget year to support students identified as having significant reading deficiencies (SRDs). Annually, prior to receiving a distribution of READ funds, all LEPs are required to have an approved budget of their planned use of READ per-pupil intervention funds for the upcoming school year.

Budget Submission Access

LEPs will access the READ budget submission through the READ Budget Submission website. To get permission to log into the READ budget submission platform you will need to contact your Local Access Manager (LAM) and have them assign you to the "READACTBUDGET" group in the Identity Management (IdM) system.

Budget Review Process and Timeline

District budgets will be reviewed from April - June to ensure they contain all required components. After districts receive their READ allocation, they are required to update budgets to reflect actual costs and updates to line items that reflect final READ allocations. The budget revision process typically starts in January and ends in March.

Components of Budget

The online budget submission is organized in the order below:

READ Funding Allocations & Carryover

- See an overview of your prior year READ allocation amount and enter carryover amount if applicable.

Allowable Uses of READ Per-Pupil intervention Funds

C.R.S 22-7-1210.5

- Operate a summer school literacy program

- Purchase core reading instructional programs that are included on the READ Act advisory list of instructional programming

- Purchase and/or provide approved targeted, evidence-based or scientifically based intervention services to students which may include services provided by a reading interventionist

- Provide technology, including software that is on the advisory list of instructional programming; may include professional development for use of technology

- Purchase from a BOCES the services of a reading specialist or reading interventionist

- Purchase tutoring services focused in increasing students' foundational reading skills

- Provide professional development programming to support K-3 educators in teaching reading

Prior Year Funding Allocation and Carryover

READ Funding allocated from the 2022-2023 School Year

Please use your FY2022-2023 allocation amount to project your budget amounts for FY2023-2024.

Allocation: **$96,869**

Prior Year Carryover:

If applicable, please enter the amount of READ funds from the 2022-2023 school year that your LEP plans to use in the 2023-2024 school year.

NOTE: An LEP may retain up to fifteen percent of the amount of per-pupil intervention money it received in a budget year in the next budget year.

| $ | 0 | .00 | | **Update Total** |

Total Funds Available: **$96,869**

Accept or Decline READ Funds

Accept or Decline Funding

Accept or Decline 2023-2024 READ Funding

○ We **accept** FY2023-2024 READ Act Funding

○ We **decline** FY2023-2024 READ Act Funding *

Contact Information

        ○ Add information for your LEPs READ Budget Submission Contact.

Budget Explanation

        ○ Select the ways in which you plan to use READ funds in the upcoming budget year.

        ○ **Budget Narrative**

                • For each explanation you select "yes", you will get a narrative box for that specific allowable activity. Provide a description that explains and justifies your planned READ expenditures. This will replace the overall narrative box.

LEP Budget Explanation

Instructions: Select the ways in which you plan to use READ Act funds in the upcoming budget year. For each question, if Yes is selected, a narrative box will populate which must be completed. In order to submit your budget, all assurances must be reviewed and agreed upon, all boxes must be checked and all narratives must be complete.

In using the per-pupil intervention money distributed pursuant to the READ Act, each LEP shall ensure that some type of intervention, as described in the allowable activities below, is available to each student who is identified as having a significant reading deficiency (SRD) and who is enrolled in kindergarten through third grade in a school operated by the LEP.

Questions and Assurances

READ Act funds will be used to operate a Summer School Literacy Program

◉ Yes ○ No

If **YES**, provide a brief description to explain and justify this planned READ Act expenditure and how it will improve student reading outcomes. The narrative should address:

    a. identified problem(s) based on READ Act-relevant data;
    b. details of the planned allowable activity(ies) including name program(s);
    c. expected outcomes and/or goals

Narrative should not exceed 250 words.

☑ The summer school literacy program services only students enrolled in K-3 who have an SRD or students below grade level if space is available
☑ The summer school literacy program will use scientifically based or evidence based instructional programming in reading that:
- Has been proven to accelerate student reading progress and;
- Provides explicit and systematic skill development in phonemic awareness, phonics, vocabulary development, reading fluency including oral skills, and reading comprehension and;
- Includes scientifically based and reliable assessments and;
- Provides initial and ongoing analysis of student progress in attaining reading competency

READ Act funds will be used to purchase a core reading instructional program that is included on the Advisory List of instructional programming in reading

◉ Yes ○ No

If **YES**, provide a brief description to explain and justify this planned READ Act expenditure and how it will improve student reading outcomes. The narrative should address:

    a. identified problem(s) based on READ Act-relevant data;
    b. details of the planned allowable activity(ies) including name program(s);
    c. expected outcomes and/or goals

Narrative should not exceed 250 words.

READ Act funds will be used to purchase a supplemental instructional program that is included on the Advisory List of instructional programming in reading

    ○ Yes ◉ No

READ Act funds will be used to purchase tutoring services focused on increasing students' foundational reading skills

◉ Yes ○ No

If **YES**, provide a brief description to explain and justify this planned READ Act expenditure and how it will improve student reading outcomes. The narrative should address:

    a. identified problem(s) based on READ Act-relevant data;
    b. details of the planned allowable activity(ies) including name program(s);
    c. expected outcomes and/or goals

Narrative should not exceed 250 words.

☑ The tutoring service is focused on increasing students' foundational reading skills of phonemic awareness, phonics, vocabulary development, reading fluency including oral skills, and reading comprehension for students who receive instructional services pursuant to READ plans

READ Act funds will be used to purchase from a BOCES the services of a reading specialist or reading interventionist who is trained in the science of reading and in teaching the foundational reading skills

◉ Yes ○ No

If **YES**, provide a brief description to explain and justify this planned READ Act expenditure and how it will improve student reading outcomes. The narrative should address:

    a. identified problem(s) based on READ Act-relevant data;
    b. details of the planned allowable activity(ies) including name program(s);
    c. expected outcomes and/or goals

Narrative should not exceed 250 words.

READ Act funds will be used to provide other targeted, evidence-based or scientifically based intervention services to students who are receiving instructional services, which services are approved by the department

◉ Yes ○ No

If **YES**, provide a brief description to explain and justify this planned READ Act expenditure and how it will improve student reading outcomes. The narrative should address:

    a. identified problem(s) based on READ Act-relevant data;
    b. details of the planned allowable activity(ies) including name program(s);
    c. expected outcomes and/or goals

Narrative should not exceed 250 words.

READ funds will be used to hire a reading interventionist to provide services which are approved by the department

◉ Yes ○ No

READ Act funds will be used to provide technology, including software, which is included on the Advisory List of instructional programming in reading and supporting technologies which may include providing professional development in the effective use of the technology or software

◉ Yes ○ No

If **YES**, provide a brief description to explain and justify this planned READ Act expenditure and how it will improve student reading outcomes. The narrative should address:

    a. identified problem(s) based on READ Act-relevant data;
    b. details of the planned allowable activity(ies) including name program(s);
    c. expected outcomes and/or goals

Narrative should not exceed 250 words.

READ Act funds will be used to provide professional development programming to support educators in teaching reading. Professional development programming may include hiring a reading coach who is trained in teaching the foundational reading skills to provide job-embedded, ongoing professional development

◉ Yes ○ No

If **YES**, provide a brief description to explain and justify this planned READ Act expenditure and how it will improve student reading outcomes. The narrative should address:

    a. identified problem(s) based on READ Act-relevant data;
    b. details of the planned allowable activity(ies) including name program(s);
    c. expected outcomes and/or goals

Narrative should not exceed 250 words.

Are there district authorized charter schools in your district who have refused READ Act funds in the 2022-2023 school year?

◉ Yes ○ No

Are there district authorized charter schools in your district who will refuse READ Act funds in the 2023-2024 school year?

◉ Yes ○ No

Does the district have a system that ensures district authorized charter schools do not receive READ Act Funds?

◉ Yes ○ No

If **YES**, please provide a narrative explanation with the following details:

- The system in place to ensure district authorized charter schools do not receive READ Act funds.
- The names of each charter school declining READ Act Funds.

Budget Details

    o   Enter your planned READ budget expenditures: allowable activity, Instructional Program, Program Code, Object code, Salary Position, FTE, Description of Activity, Requested Amount.

Budget Request

Using the "Add Allowable Activities" button below, create a budget request.

For each allowable activity in the budget:

- Select each allowable activity your LEP plans to use READ Act funds for in the upcoming budget year. Ensure that each allowable activity is aligned with the allowable uses of READ funds as required in statute.
- Select each of the instructional program(s) from the drop-down list provided that your LEP plans to use in the upcoming budget year. If an instructional program is not listed, please provide the name of the instructional program(s) in the "other" box
- Input the amount requested, the associated program and object codes, and fiscal year. Input the salary position and FTE amount, if applicable.
- Ensure that budgeted costs are clearly tied to the allowable activity and are calculated with detail in the "description of activity" field.

ID Ref	Allowable Activity	Instructional Program	Program Code	Object Code	Salary Position	FTE	Description of Activity	Requested Amount	Options
No Budget Items Available									
							Allocation:	$96,869.38	
							Budgeted Amount:	$0.00	
							Funds Remaining:	$96,869.38	

Add Allowable Activities

Budget Summary

    o   View a breakdown of your budgeted expenditures by category.

Supporting Documentation Uploads

Before you can submit the READ Act budget submission:

Please download and complete the Approval and Signature (PDF) document template.

Once complete, please upload the document in the space provided below.

Items to be uploaded

Approval and Signature: (PDF)   Choose File   No file chosen   ⊕ Upload File

Summary and Submit

Thank you for completing the READ Act Budget Submission.

Submissions that do not meet all requirements may require you to submit revisions that would bring the submission to an approvable level.

Are you ready to submit your READ Act Budget?

*** **Click here to review or print your application prior to submission.** ***

Submit READ Budget

READ Act Budget Submission

Thank You

Thank you for submitting your READ Act Budget.

Submissions are currently under review.

If you have any questions regarding your submission, please email readactdata@cde.state.co.us.