



COLORADO DEPARTMENT of EDUCATION

## **ESSU/Grants Fiscal Joint Training**

**Friday, May 2, 2014**

**Double Tree Hotel – Stapleton North**

**4040 Quebec, Denver, CO 80216**

**(303) 321-6666**

**Participants: Directors of Special Education, Business Managers, Federal Application and Budget Contacts**

*Purpose: To provide technical assistance to the field on special education financial processes*

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|-------------|---|
| 9:30        | Welcome and Overview  |
| 9:45        | Federal Application Narrative and Budget Processes (assurances, monitoring tool, performance reports) and OSEP updates  |
| 10:45       | Break   |
| 11:00       | Fiscal Close-out Process, Carryover, Close-out Request for Funds, Allocations, 1/12 salary updates  |
| 12:00       | Working Lunch   |
| 1:00 – 3:00 | Breakout sessions (break from 2:00 to 2:15) <ul style="list-style-type: none"><li>▪ Contracts, staffing issues, excess cost calculations, MOE updates (Grants Fiscal)</li><li>▪ Fed app narrative process, allowable uses, clarification of excess cost vs. tuition cost for facility schools, fiscal monitoring processes (ESSU)</li></ul> |
| 3:00        | Wrap up/Questions/Evaluations   |