



Colorado Consent Form for English Learner Time and One-Half (50%) Support Submitted via SSD Online

Student Information

Student Name: _____ Student Date of Birth: _____

Student (if 18 or older) or parent authorization is required for schools to share relevant information with the College Board for the purpose of applying for English Learner Time and One-Half (50%) Support on the following College Board exams: SAT® School Day, PSAT™ 10, or PSAT™ 8/9.

Authorization for the school to provide information to the College Board

I wish to use English Learner Time and One-Half (50%) Support on _____ <Test Name: Choose from PSAT 8/9, PSAT 10 or SAT School Day> due to my status as an English Learner. I authorize my school (my child's school) to submit information to College Board for their review, and for school personnel to discuss the EL support needs with College Board. The information submitted will only be used for the purpose of delivering the English Learner Time and One-Half (50%) Support for testing and will not be shared with any other third parties, except for College Board's subcontractors (see reverse for more details), which need to know the information to provide exam-related services. College Board staff, contractors, and subcontractors with access to student information are bound by the same rules for the protection, non-disclosure, and destruction of student information as College Board. I understand that the English Learner Time and One-Half (50%) Support is only available for PSAT 8/9, PSAT 10 and SAT School Day at this time and are valid only for one of the exams listed above for the school year in which it was requested.

Authorization for my school (my child's school) to submit information to College Board for it to receive, retain, and use the information provided by the school for the purpose of determining eligibility for English Learner Time and One-Half (50%) Support

Students and parents may contact College Board Services for Students with Disabilities offices at 866-917-9030 (press #3) with any additional questions.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian signature required if student is under 18.

Instructions to the School

Consent must be obtained when a request for the English Learner Time and One-Half (50%) Support is submitted electronically (via SSD Online) through school documentation consistent with district policy, or this Consent Form may be used as an alternate method to obtain consent. Consent shall be retained by the school. This form or alternative evidence of consent does not need to be submitted to the College Board. When submitting the request for supports, the school's SSD Coordinator will be asked to verify that a signed Consent Form is on file at the school and certify that the English Learner Time and One-Half (50%) Support is only being requested for those students who, at the time of testing:

- Use the same supports on school-work and other assessments, including state assessments.
- Meet the definition of "English learner" as defined by the state in which their enrolled school is located, or absent a state definition, federal policy as defined in ESSA.
- Are enrolled in an elementary or secondary school located in the U.S. or U.S. territories.
- Will only use the English Learner Time and One-Half (50%) Support for the specified tests.

Required Student Data for Requests

College Board requires the following demographic data for all English Learner Time and One-Half (50%) Support requests:



name, date of birth, expected high school graduation date, gender, current school, and student mailing address. In addition, the school is asked to provide the following required information regarding the student:

- Intended College Board tests
- Confirmation that the school has obtained parental consent to submit a request for the English Learner Time and One-Half (50%) Support
- Identification of the EL support being requested: English Learner Time and One-Half (50%) Support
- Certification that the student:
 - meets the definition of "English learner" as defined by the state in which their enrolled school is located, or absent a state definition, federal policy as defined in ESSA;
 - uses the same supports on school-work and other assessments, including state assessments;
 - is enrolled in an elementary or secondary school located in the U.S. or U.S. territories; and
 - will only use the English Learner Time and One-Half (50%) Support for the specified tests.

College Board Subcontractors who have Access to Student Personally Identifiable Information through the SSD Online Request Process

Alorica Inc.

- Alorica provides customer service personnel to assist College Board by responding to inbound calls from parents and students. They have access to a student's information in his/her College Board online account, which may include first, middle and last name, address, date of birth, gender, grade, school, email address, student ID number, telephone number (if provided), ethnicity and assessment scores.
- Alorica has access to SSD Online including the required and supplemental student data listed above.

Conduent Inc., formerly known as Xerox

- Conduent does not have access to SSD online or student information submitted via that system; however, Conduent receives and processes paper SSD submissions (for submissions outside of SSD Online) and have access to student's first, middle and last name, address, date of birth, school, gender, and email address.

Pearson

- Pearson provides operational activities for test administration, including answer document processing, essay scoring, and print/fulfillment.
- Pearson has access to student's first, middle and last name, address, date of birth, gender, grade, school, email address, telephone number (if provided), ethnicity, and student ID number, and responses to optional student questions (if provided).