



Standards Review and Revision  
Third Committee Meeting Summary

September 19, 2017

English Language Proficiency  
Committee

### **Meeting Summary**

Committee Chair: Holly Porter

Committee Members present: Carrie Dewaters, Manissa Featherstone, Megan Fiore, Christina Mendoza, Elizabeth Skelton, Cynthia Valdez, Angela Valdez

AM Focus:

The English language proficiency committee received:

- An overview of the layout of the resource being created by the committee,
- Reviewed expectations for the feedback window in finalizing content overviews and public survey questions.
- An overview in gathering consensus of ensuring content is not duplicated in the resource being created.

PM Focus:

The English language proficiency committee devoted the afternoon to:

- Standardizing content and ensuring there was no duplication of resources and support in content folders.

### **Fourth Committee Meeting Next Steps**

For the next meeting of the English language proficiency committee on January 12, 2018, committee members will:

- Revisit the Functional Language Overview language.
- Create survey for feedback window and
- Continue working on resources and support for CELP website.