Proposal Narrative and Operational Model   40 Points

The following criteria will be used by reviewers to evaluate the application as a whole. In order for the application to be recommended for funding, it must receive at least 30 points out of the 40 possible points and all required elements must be addressed. An application that receives a score of 0 on any required elements will not be funded.

Proposal Narrative and Operational Model	Inadequate (information not provided)	Minimal (requires additional clarification)	Fully Addressed (clear and complete)
Provide a comprehensive description of the proposed project. The Operational Model for the P-TECH school should include but not be limited to curricula, instructional practices, faculty roles, student support structures, class schedules, experiential learning opportunities, and the associate degree that the students may attain through the P-TECH school.			
1) **Abstract:** Provide a brief summary of the planned program. Provide the names of the K-12, higher education, and business partners, and indicate the lead implementation partner. Include the industry-recognized associate degrees (and any certificates, if applicable) that students may attain through the school.	0	2	5
2) **Commitment to Partner Responsibilities:** Demonstrate the commitment by all partners to fulfill the items described in the Partner Responsibilities section of this application (page 4).	0	2	5
3) **Plan for selecting students to enroll in the P-TECH school**, including how the plan will encourage enrollment of students who are socio-economically and racially diverse, the first to attend college in their family, English language learners, and students with disabilities.	0	2	5
4) **Program Design:** Describe the program plan in detail. In addition, the narrative should discuss the use of student time/extended time through a description of any extended day and extended year programming planned for the program. Indicate the focus of the program of study, including attainment of a high school diploma, associate degree, and workforce preparation; plan for development of the detailed course of study; and how the program leverages the unique assets of each partner (K-12, higher education and business). Indicate detailed course completion expectations for credit accumulation in each year of the program necessary for associate degree completion for all participating students within the applicable time period to determine annual credit accumulation status.	0	2	5

5) **Business and Higher Education Partnerships:** Describe the program activities, business partner activities, and connection to the specialized curriculum that will develop the in-demand technical skills sought by business and industry in their region. Describe the higher education coursework, support services and degree attainment pathway and its alignment with curriculum goals and regional employment needs.	0	2	5
6) **Program Management and Staffing Plan:** Provide a detailed description of the program's planned staffing, considering both the responsibility for program leadership and accountability reporting.	0	2	5
7) **Support Structures:** Describe the plan to provide support for students, including the development of the career plan and academic guidance to encourage completion of the program. In addition, the narrative should contain a discussion of the professional development plans to prepare instructors in the program to teach in the integrated and complex STEM-CTE curriculum that is proposed in this application.	0	2	5
8) **Governance:** Describe the program's planned governance and leadership structure. This section will be evaluated based upon the commitment of the partners to the program and the clarity of the leadership structure.	0	2	5

	Did not Submit	Submitted
Proposed Enrollment Table: Applicant has completed the Proposed Enrollment table, representing the estimated number of students enrolled when operating at full capacity for each academic year listed.	☐	☐
Cost Projections Table: Applicant has completed the Cost Projections table, and provided information about how the partnership will address any additional student expenses not covered by base funding for college courses.	☐	☐

Reviewer Comments:

TOTAL POINTS	**/40**