

Vision

*All students in Colorado will become educated and productive citizens capable of succeeding in society, the workforce, and life.*

Goals

*Every student, every step of the way*

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Meeting Logistics & Desired Outcomes

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| **Meeting:**  | **Graduation Guidelines ICAP Work Group Meeting** |
| **Date:**  | **Jan. 17, 2014** | **Time:**  | **9:30 – 2:30** | **Location:**  | **Aims Community College – Ft. Lupton** |
| **Meeting Lead:** | Andrew Tucker, Lauren Jones & Misti Ruthven |
| **Meeting Participants:** | ICAP Work Group Members |
| **Meeting Objectives:** | * Develop a shared vision for ICAP in Colorado
* Organize and plan work for the year ahead
* Identify stakeholders in ICAP process
* Begin drafting recommendations
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Agenda Items and Next Steps

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| **Time** | **Agenda Item** | **Notes & Next Steps**  |
| **9:30 a.m.** | **Welcome & General Introductions****Brenda Rask, Aims Community College****Review Schedule &Objective of Day (Month of Action)** |  |
| **9:45 a.m.** | **Grad Guidelines Work Group Process - Misti** |  |
| **10:00 a.m.** | **Video & Discussion – Andy & Lauren (competency)** |  |
| **10:45 a.m.** | **Deliverables, Confirm, Groups & Group Leaders – Andy (MS indicators)** |  |
| **11:15 a.m.** | **ICAP Best Practices Review - Lauren** |  |
| **Noon** | **Lunch & Tour** |  |
| **12:45 p.m.** | **Group Work Time – Andy & Misti** **(Plan, Process, Product, Platform)*** **Deliverables**
* **Outline timeline & action plan**
 | * **Indicators – what’s redundant & what’s required?**
* **Rule – what’s the minimum?**
* **Best Practices – What & How?**
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| **2:30 p.m.** | **Wrap-up, Process Graph, Resource Access & Next Meeting - Lauren** |  |

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| **Evaluate the Meeting:** |  | **How can we improve the next meeting?** |
| We stayed on track: | * No
 | * Yes
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| We achieved the meeting outcomes: | * No
 | * Yes
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| We clarified next steps: | * No
 | * Yes
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| This meeting was time well-spent: | * No
 | * Yes
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