

Advance Placement Incentives Pilot Program (AP Incentives) District Memorandum of Understanding



COLORADO
Department of Education

Overview

The Advanced Placement Incentives Pilot Program C.R.S. 22-95-105, hereafter AP Incentives, was passed into state statute in June, 2014. The program is designed to incentivize the implementation and/or expansion of Advanced Placement programs in order to build capacity for increased Advanced Placement participation in rural and small rural school districts across Colorado.

This document serves as the application for AP Incentives, the Memorandum of Understanding between the Colorado Department of Education and the school district for AP Incentives, and provides an outline of the necessary requirements for districts and schools to participate in AP Incentives.

To be eligible for AP Incentives a school must be a public high school within a rural or small rural school district (see Definitions, Appendix A)

Funding priority will be given to public high schools with a percentage of students who are eligible for Free and Reduced Lunch exceeding the statewide rate of 42%

Timeline

Eligible rural school(s) and their accompanying district will notify the Department of their interest through the program's application process no later than **September 30th 2017**.

- Each school in AP Incentives can receive up to \$500 per participating student's completion of an Advanced Placement course and that same student *taking* the Advanced Placement exam. **Please note: the number of available incentive awards will be contingent upon appropriation by the State Legislature.**
- Participating school(s) will receive half of the projected amount of incentive awards to be earned annually based upon fall enrollment or course selection for Advanced Placement courses as soon as practicable.
- Final payment of incentive awards will be paid by the Department to eligible schools by June 30th of the academic year or when student course and exam results become available;
- Department shall award incentives to rural school(s) based upon 22 95-102, C.R.S.
- Distribution for the pilot program cannot exceed the annual allocated amount available for incentive awards and is subject to available appropriations.
- Incentives will be awarded for a three-year term beginning in the 2014-2015 school year. **Please note: funding in years 2 and 3 will be contingent upon appropriation by the State Legislature.**

Application



Name Printed (Program Contact): _____ Title: _____

School: _____ District/LEA: _____

Phone: _____ Email: _____

Signature (Program Contact): _____ Date: _____

Name Printed (Fiscal Office Contact): _____ Title: _____

Phone: _____ Email: _____

(High School Name) _____ has identified (Number of students*) _____ enrolled in Advanced Placement courses for the 2017-18 academic year.

* Student count may be duplicated if enrolled in multiple subject areas.

Please answer the following questions in 500 total words or less:

1. How will the receipt of the incentives enhance the participation of Advanced Placement program at your school?

2. Explain how the Advance Placement program at your school will continue to expand following the term of the incentives?



Assurances

Each high school and corresponding district receiving funds through AP Incentives shall report the following information to the Department each year during the term of the grant:

- Number of teachers and/or mentors who earned an incentive award;
- Number of students participating in course(s) by subject;
- Course delivery type, such as online, classroom, or synchronously in a virtual environment;
- Utilization of incentive awards;
- Documentation of 100% of 10th graders participation in pre-collegiate entrance exams (see Definitions, Appendix A).

Each high school and corresponding district receiving funds through AP Incentives must meet the following terms and conditions:

- All 10th graders will take a pre-collegiate entrance exam to help identify students with the potential to pass an Advanced Placement exam (see Definition, Appendix A);
- The ability to offer at least one Advanced Placement class in math, social studies, science, or English;
- The willingness to attend annual training for the pilot program;
- Have available the necessary and qualified teachers or mentors to assist students;
- Consideration of best practices in sequencing of Advanced Placement courses.

Incentives may be used to supplement and not supplant Advanced Placement activities such as:

- Professional development programs for teachers and administrators to improve understanding of content, placement, and instructional strategies;
- Enhancing online access to Advanced Placement;
- Teacher or mentor incentives of fifty dollars for each student who completes the teacher's or mentor's advanced placement class and takes the advanced placement exam; except that teacher or mentor may not receive more than two-thousand dollars a year in bonuses pursuant to this paragraph.

The following signatures must be from eligible signatory for the district or charter school applying for funds. An eligible signatory is: (1) for a district, the superintendent or authorized representative; or (2) for a charter school, the principal or authorized representative.

By signing below you are agreeing to the assurances of the funding and confirming your eligibility as a signatory for the district or charter school.

SCHOOL DISTRICT OR CHARTER SCHOOL

By: _____

Name:

Title:

Date:

This document must be signed and returned to the Colorado Department of Education no later than **September 30th, 2017**.

Email to: Hunt_c@cde.state.co.us

Upon submitting this signed document, please expect correspondence that it has been received within 10 business days. If you do not receive this correspondence, please email Cori Hunt as stated above.