

Community Eligibility Provision (CEP) ISP Reporting



COLORADO
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1. mail:

U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

2. fax:

(833) 256-1655 or (202) 690-7442; or

3. email:

program.intake@usda.gov.

This institution is an equal opportunity provider.



CDE School Nutrition Unit



VISION

Nourish young bodies and minds.
End childhood hunger.

We support the child nutrition community through innovation, training, and partnerships to ensure all youth have access to healthy meals.

MISSION



Learning Objectives

Describe the Community Eligibility Provision

Recall the CEP Cycle

Identify the requirements to operate the CEP program

Demonstrate how to submit ISP data in the Colorado Nutrition Portal



What is the Community Eligibility Provision?



Community Eligibility Provision (CEP)

- Authorized by the Healthy, Hunger Free Kids Act of 2010
- NSLP and SBP meal service option that allows eligible districts to offer meals at no cost without collecting household applications
- Eligible if a site, group of sites, or entire district meets the 25% ISP minimum
- CEP is required if participating in HSMA
 - contractor will analyze for SY 24-25



CEP Benefits

- Easing the administrative burden
 - less paperwork
 - counting and claiming
 - reimbursed by established FCP
- Increasing program efficiency
 - may require less staff at checkout/point of service
- Reducing stigma around school meals



CEP Cycle

Base Year:

- Validation
- Establish groupings and FCPs
- Paperwork
- Notify Families
- Serve Meals

Years 2-4:

- Notify Families
- Serve Meals

Year 5: Renewal Base Year OR Grace Year



Recent CEP Changes

- July 2023: Medicaid students were included in the Direct Certification of students
- Sept. 2023: USDA published a final rule lowering the minimum ISP from 40% to 25%
- March 2024: Optional Mid-Year opt in at 25% ISP
 - 56 CEP eligible districts opted in
 - Districts that opted into Mid-Year will still be required to go through the upcoming CEP cycle



CEP Timeline

April 1-7

- LEAs report ISP numbers reflective of April 1 to determine eligibility in the Colorado Nutrition Portal

April 15

- CDE notify LEAs of district-wide or site-level CEP eligibility status

June 30

- Eligible LEAs must opt-in to implement CEP
- LEAs will submit CEP ISP validation data
- LEAs must submit required CEP forms

Determine CEP Eligibility



CEP Eligibility

- A school, group of schools or district must now have an ISP of 25% or greater
- Must operate both SBP/NSLP
 - SBP implementation is a federal requirement for CEP



What is Identified Student Percentage (ISP)?

$$\text{ISP} = \frac{\text{students directly certified for free meals}}{\text{total enrolled students}} \times 100$$



Who are Identified Students?

Directly certified students who receive free meals based on their status as:

- SNAP
- TANF/Colorado Works
- FDPIR
- Medicaid (Free status only)
- Migrant
- Foster
- Homeless/Runaway/McKinney Vento
- Head Start students
- PLUS Extended Eligibility Students



Identified Student Data

Identified student data can be collected from:

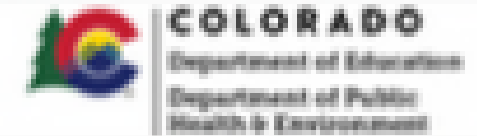
- Direct Certification
- Liaison Documentation
- Documentation of Foster or Head Start Status
 - More detailed information provided in Direct Certification training



ISP Data Reporting Guidance



School Nutrition Programs



Applications | Claims | Compliance | Reports | Security | Search | Programs | Year | Help | Log Out

Applications >

School Year: 2022 - 2023

Item	Description
Sponsor Manager	SNP Sponsor's Profile, Site and Hold Information
Application Packet	Applications Forms (Sponsor and Site)
Application Manager Dashboard	Application Management Tool
Meal Pattern Compliance Summary	Number of Menu Pattern Certifications by Sponsor Summary
Verification Report	Mandatory Annual Verification Report
Verification Summary	Mandatory Annual Verification Report (FNS-742) Summary
Food Safety Inspections	Number of Food Safety Inspections by Site
Food Safety Inspections Summary	Number of Food Safety Inspections by Site Summary
Annual Audits	Annual Audits
Annual Audit Status Summary	Annual Audit Status Summary
Food Service Management Contracts	Manage Food Service Management Contract and Sponsor to Sponsor Agreements
FFVP Grant Overview	Fresh Fruit and Vegetable Program Grant Information by Site Overview
FFVP Grant Allocations	Fresh Fruit and Vegetable Program Grant Allocations
FFVP Invitations and Approvals	Fresh Fruit and Vegetable Program Invitations and Approvals
FFVP Application Packet	Fresh Fruit and Vegetable Program Application Forms (SFA and Site)
FFVP Site List	Fresh Fruit and Vegetable Program Site List
Capital Expenditure Request	Capital Expenditure Request
Site Enrollment	Site Enrollment and Eligibility
Community Eligibility Provision	Enrollment and Eligibility for Community Eligibility Provision
Professional Standards	Professional Standards
Download Forms	Forms Available for Downloading



**On the Community Eligibility Site List,
Select 'Add' under the action heading for the 2023-2024 school year**

Action	School Year	Reporting Date	Open Date	Close Date
Add	2023 - 2024	April 1, 2024	April 2, 2024	April 14, 2024
View Modify Admin	2022 - 2023	April 1, 2023	April 2, 2023	April 14, 2023
View Modify Admin	2021 - 2022	April 1, 2022	April 1, 2022	September 5, 2022
View Modify Admin	2020 - 2021	April 1, 2021	April 1, 2021	June 18, 2021
View Modify Admin	2019 - 2020	April 1, 2020	May 1, 2020	June 15, 2020
View Modify Admin	2018 - 2019	April 1, 2019	April 1, 2019	April 12, 2019



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Community Eligibility Provision (CEP) - Site Eligibility For School Year: 2022 - 2023

NOT ON NDL

0010 Status: Active

MAPLETON 1

DBA: Mapleton Public Schools
7350 BROADWAY
DENVER, CO 80221-3610

Type of Agency: Educational Institution
Type of SNP Organization: Public

General Information

Reporting Date: April 01, 2023

Due Date: April 01, 2023

Instructions

The Community Eligibility Provision (CEP) for the National School Lunch Program (NSLP) provides an alternative to household applications for free and reduced price meals for economically disadvantaged students in local educational agencies (LEAs) and schools. Sites that elect this option agree to serve all students free lunches and breakfasts for four (4) successive school years and claim the meals based on a percentage of Identified Students multiplied by a USDA-defined multiplier factor.

Sites which have an Identified Student Percentage (ISP) of 40% or greater are eligible for this option.
Sites which have an Identified Student Percentage (ISP) between 30.00% - 39.99% are potentially eligible.

Enter each Site's Number of Identified Students and Enrollment as of the Reporting Date.

Site ID	Site Name	Nbr of Identified Students	Enrollment	ISP	Eligible?	Potentially Eligible?
00187	MAPLETON EXPEDITIONARY SCHOOL OF THE ARTS	<input type="text" value="0"/>	<input type="text" value="0"/>	0.00 %		
00212	MAPLETON EARLY CAREER PREPARATION	<input type="text" value="0"/>	<input type="text" value="0"/>	0.00 %		
00263	GLOBAL LEADERSHIP ACADEMY	<input type="text" value="0"/>	<input type="text" value="0"/>	0.00 %		
00309	ACADEMY HIGH SCHOOL	<input type="text" value="0"/>	<input type="text" value="0"/>	0.00 %		

For each school site listed, enter the number of Identified Students and Enrolled Students as of April 1

ISP Validations



Validation

Prior to approving implementation of CEP, CDE will review reported ISP data for accuracy.

Sponsors must provide this documentation using Syncplicity to securely share student information.



Validation Documentation

Provide ISP documentation as of April 1 for eligible students based on their status:

- SNAP
- TANF/Colorado Works
- FDPIR
- Migrant
- Foster
- McKinney-Vento/Homeless/Runaway
- Head Start
- Extended Eligible

Applications are NOT used for identified students.



Validation Documentation

Acceptable documentation includes:

- Direct Certification records
 - Lists from liaisons
 - Additional documentation for extended eligible showing shared household information
-
- Documentation must be uploaded through secure portal - Syncplicity



Recap

1

April 7 -- All SFAs required to submit April 1 ISP data in the Colorado Nutrition Portal

2

June 30 -- All eligible sponsors will be required to complete the CEP request form

3

CEP eligible district's ISP data will be validated

Type in the CHAT:

What additional support and resources would you need for the upcoming May CEP training?



Activity Time!



***When is the portal ISP
reporting due date?***



Who are Identified Students?



**Name an example of
Identified Student
Documentation.**



**How do you send student
data for review?**



***What template should you
use to provide ISP data?***



Healthy School Meals for All



Program Participation

- Overall Participation Changes*
 - 37% breakfast increase
 - 32% lunch increase
- Within the paid category*
 - 105% breakfast
 - 62% lunch
 - State reimbursements are based on # of paid meals served

*Based on claims submitted Aug - Nov



JBC Approved Measures

Ensure meal reimbursements funding through SY2024-25

Delay grant/TA programs

Flexibility with CEP requirements

Mandate steps to increase household income form collection

Continuation of Local Food Purchasing Grant pilot

Other recommendations pending per contractor & program report



Next Steps

- Contractor to do a deep dive analysis into ways to maximize federal funding
 - Final report/recommendations should be available end of May
 - This may impact which sites are required to implement CEP
- A new draft bill is in process with the JBC's recommendation
 - Look for updates via the DISH



CEP Resources

- [Community Eligibility Provision webpage](#)
- [ISP Calculation Worksheet](#)
- [ISP Portal Reporting Guide](#)
- [Syncplicity Instruction Guide](#)
- [Direct Certification Recorded Training](#)
- [School Nutrition Training Page](#)



Contact Info & Evaluation

Julie Jun - Senior Consultant

jun_j@cde.state.co.us

720-595-0020

Professional Standards: 3100 (1 hour)

Training Evaluation:

<https://www.surveymonkey.com/r/T82D2JH>



Questions?



Thank You!



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