

What is the Identified Student Percentage

The Community Eligibility Provision (CEP) uses the percentage of identified students in a school to determine eligibility and how much federal reimbursement each school receives.

Identified students include any student who has been certified for free school meals without the use of a household income application. These students have been determined to be eligible for free meals through their participation in any one of the following programs:

- Supplemental Nutrition Assistance Program known as SNAP
- Extended eligibility with SNAP
- Temporary Assistance for Needy Families known as TANF
- Food Distribution Programs on Indian Reservations (or FDPIR)

As well as:

- Foster Status (certified through means other than a household income application)
- Migrant Status (certified by a migrant coordinator)
- Homeless/Runaway Status as defined under the McKinney-Vento Homeless Act or under the Runaway and Homeless Youth Act
- Head Start participation or
- Medicaid Free status

These identified students are counted at each school as of April 1 and reported to the School Nutrition Unit every April. By comparing the number of Identified Students to the number of enrolled students, each school is assigned an Identified Student Percentage or "ISP".

All sponsors operating the National School Lunch and School Breakfast Programs must report this information each year.

For More Information

More information about CEP and required data reporting can be found on the Provisional Programs webpage:

https://www.cde.state.co.us/nutrition/provisional-programs

Enrolled Students

An enrolled student is defined as any student who is enrolled in and attending schools that participate in the National School Lunch Program and/or School Breakfast Program and who have access to at least one meal service daily. This includes half day students who have access to at least one meal service.

Alternate Date Request

If April 1 does not fall on a business day, data should be reported from the next following business day.

Sponsors that are unable to provide data as of April 1, or the next following business day, may request an alternate deadline. Contact your School Nutrition team member for guidance.

Notification

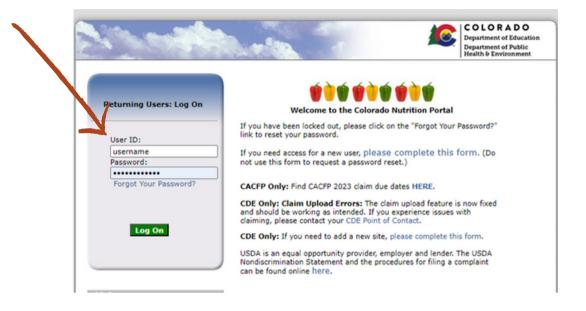
The School Nutrition Unit will notify sponsors that are eligible or potentially eligible for CEP by April 15.

All eligible or potentially eligible CEP sites are publicly posted by May 1.





Step 1: Log in to the Colorado Nutrition Portal



Step 2: Select School Nutrition Programs





Step 3: Select Applications at the top of the screen and then Community Eligibility Provision from the drop-down list



Step 4: On the Community Eligibility Site List, Select 'Add' under the action heading for the current school year

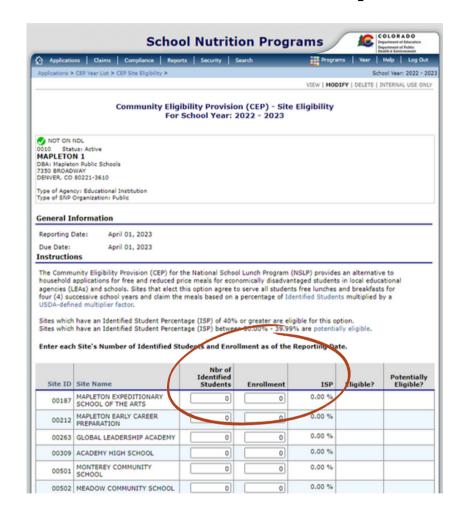




This institution is an equal opportunity provider.



Step 5: For each school site listed, enter the number of Identified Students and Enrolled Students as of April 1



The Identified Student Percentage will automatically populate and the Eligible and Potentially Eligible columns will populate with an X if applicable. Sites that have an ISP of 25% or greater are eligible for CEP.

Once you have confirmed the information entered is accurate and complete, click the red 'save' button and exit the portal.

