



**FINANCIAL POLICIES AND PROCEDURES COMMITTEE MINUTES**  
**January 30, 2020**

**District Members Present**

Stephanie Corbo, Jefferson County R-1  
Jonathan Levesque, Littleton 6  
Justin Petrone, Boulder Valley RE-2J  
Mimi Livermore, Adams 12  
Mike Hodgson, Archuleta County 50JT  
Dawn Chavez, Crowley County RE1-J  
Angela Slaven, Mesa County Valley 51

Samantha Gallagher, Durango 9-R  
Jane Frederick, St. Vrain Valley Re-1J  
Patty Venem, Rocky Ford R-2  
Wendy Everett, Telluride  
Lana Niehans, Pueblo 60  
Amanda Smith, Poudre  
Jana Schleusner, Douglas County  
Kera Badalamenti, Poudre R-1

**BOCES, Charter and Alternate Members Present**

Erich Dorn, Centennial BOCES  
Cameron Gehlen, Charter School Liaison

**Ex-Officio Members Present**

Adam Williams, CDE  
Jennifer Okes, CDE

Kirk Weber, CDE  
Crystal Dorsey, OSA

**Members and Alternates Absent**

Stephen Clawson, Denver 1  
Lisa Clark, Weld RE-3J  
Richard Stettler, Ellicott 22  
Michael Everest, Mapleton 1  
Terry Kimber, Weldfield 3  
Shelley Becker, Harrison 2  
Mike Lee, Ft Morgan RE-3

Sarah Colazio, Windsor Charter  
Matthew Scoggins, Rangely RE-4  
Brook Quint, Briggsdale  
Gina Lanier, APS  
Jodi Poulin, District 49  
Brad Arnold, Cherry Creek 5

**Guests Present**

Kira Horenn, Durango SD  
John Moore, Bayfield SD  
Chenni Hammon, Pagosa Peak Open  
Janell Wood, Swink SD  
Mike Thomas, Fowler SD  
Tara Neugebauer, SFT BOCES  
Linda Bezona, Granada SD  
Angialea Goode, Kim SD  
Angie Velasquez, Upper Rio Grande SD  
Bernadette Pacheco, Upper Rio Grande SD

Leona Holland, Monte Vista SD  
Lori Heinrich, Creede SD  
Gale Gallegos, North Conejos SD  
Tammy Mizokami, Sierra Grande SD  
Shanae Larsen, Sanford SD 6-J  
Brian Cortez, D20  
Cathy Watts, D20  
Courtney Kennedy, James Irwin Charter  
Laura Hronik, D11  
Danielle Duke, D2

Eileen Johnston, James Irwin Charter  
Mitch Marr, PP BOCES  
April Egan, PP BOCES  
Kitte Overton, FFC 8  
Brook Williamson, PP BOCES  
Craig Bailey, EC BOCES  
Kristen Monks, Kiowa  
Bethany Brent, Arriba-Flagler SD  
Debra Myers, Woodlin SD  
Nanci Sweet, Deer Trail SD  
Kara Emmerling, Genoa-Hugo SD  
Nichole Stewart, Jeffco SD  
Josh Shoemaker, Jeffco SD  
Shawn Conner, Jeffco SD  
Shanna Yochum, Karval RE23 SD  
Teresa Hopson, Bethune SD  
Jennifer Freund, Hi-Plains SD  
Sara Walkinshaw, Arickaree SD  
Ashley Shang, Mesa 51 SD  
Colleen Love, Ridgeway SD  
Diane Raine, Mesa 51 SD  
Machelle Williams, Plateau Valley SD

Chelsey Gerard, Eagle SD

Alison Slife, COA  
Kristine Githara, Cherry Creek SD  
Donna Murphey, Littleton SD  
Kristin Hoeneke, DougCo SD  
Dave Sever, CSI  
Kirk Youngman, St.Vrain SD  
Jody Cates, BKD  
Lisa Bowers, APS  
Sandy Woods, APS  
Rina Sanchez, Lake County  
Carey Murphey, Yuma  
Lara Chavez, 27J  
Stacey Ashimoto, 27J  
Eddy Stores, Adams 14 SD  
Myra Ramirez, Mapleton SD  
Veronica Harris, Mapleton SD

\*39 Members/Guests listening through the livestream option will not be listed as an attendee.

## MEETING MINUTES

### FINANCIAL POLICIES AND PROCEDURES COMMITTEE

January 30, 2020

1. Call to Order - Jennifer Okes called the meeting to order
  - a. Those in attendance were asked to introduce themselves and their district.
  - b. Remote sites were asked to introduce themselves
2. Approval of Agenda  
Jana Schleusner made a motion to approve the agenda and Jonathan Levesque made 2<sup>nd</sup> on the motion; motion carried
3. Approval of Prior Meeting Minutes
  - a. Mimi Livermore made motion to approve minutes and Justin Petrone made 2<sup>nd</sup> on the motion; motion carried
4. Quorum
  - a. Addressed we lacked a quorum at last meeting and approved old minutes and agenda
5. Legislative Update – Jennifer Okes

#### Supporting Documentation

[Legislative Update](#)

6. Financial Transparency Update – Adam Williams
  - a. Grants Bubble
  - b. Per Pupil Presentation on Website (charter school pupils)

#### Supporting Documentation

[CDE Update FT - PPT](#)

7. Data Pipeline Update – Adam Williams
  - a. Year-end review letters
  - b. District Financial Transparency Webpages – Issues and how to avoid letter comments
  - c. Looking ahead – Edit Cleanups for FY19-20
8. FY19-20 Chart of Accounts - Job Class Codes Finalization – Adam Williams
9. 8. READ Act Update
  - a. Readdress New Grant Code Proposal – Kirk Weber
  - b. Mimi and Jana motioned and second READ act Grant code
  - c. FY19-20 READ Act Edits – Jennifer Okes
  - d. New Required Budget – Jennifer Okes

#### Supporting Documentation

[READ Act Update](#)

10. Discussion of Mill Levy Deadlines – Jennifer Okes

- a. Justin Petrone mentioned he is willing to have discussion and may be more difficult to get the counties to change
- b. Jonathan from Littleton agreed to have discussion and that it is a challenge
- c. Jeremy Burmeister beneficial to look at the process may need subcommittee
- d. Durango agreed it will be tight again this year
- e. Jennifer proposed maybe number of days and not actual dates to be held to
- f. Will reach out to schedule a meeting to have this discussion
- g. Include non debruced districts in this meeting

#### Supporting Documentation

[Mill Levy Deadlines](#)

11. Census 2020 – Jennifer Okes
  - a. Census Presentation
  - b. Census 101
  - c. Census FY11-18 Disbursements

#### Supporting Documentation

[Census 2020 Presentation](#)

[Census 2020 - 101](#)

[Census 2020 - FY11-18 Disbursements](#)

12. Required Instructional Hours – Jennifer Okes

#### Supporting Documentation

[Instructional Hours Resource Guide](#)

13. FPP Membership – Second BOCES?
  - a. Call for another BOCES Rep
  - b. Call for additional alternates to address a quorum needs
14. Other Topics of Interest
  - a. CASB Jennifer Mueller with CASB was present and will have future updates to put out
  - b. CASBO – Spring Conference April in Westminster
  - c. CASE-DBO – Nuts and Bolts next week in Westminster
  - d. CGFOA – Alison talked about upcoming conference and lots of things coming up this year
  - e. COCPA -
  - f. OSA – Crystal was here, no updates

15. Adjourn at 11:20am