

Stakeholder Consultation and Program Coordination (SC/PC) Spoke Committee Timeline and Resources

Timeline	Activities, Tasks, Meetings, and Milestones	Category	Details and Links to Resources
March-August, 2016	<p>CDE staff conducted a statewide ESSA Listening Tour, virtual webinar and participated in dozens of additional stakeholder meetings across the state.</p> <p>CDE staff collect feedback from above ESSA meetings and produced Listening Tour Report</p>	Consultation Activity	<p>ESSA Listening Events and other ESSA presentations, conferences, and meetings (see Listening Tour Report Appendix A)</p> <p>Listening Tour Report</p>
July-August 2016	CDE staff presented to and received feedback from the Colorado State Board of Education to establish the Hub and Spoke committee process	Milestone	<p>ESSA Committee Process Memo- July</p> <p>Update on ESSA State Plan Development Process -- August</p>
August 24, 2016	Introductory, kickoff meeting with SC/PC members to review ESSA SC/PC requirements and discuss state plan development timeline	SC/PC Committee Meeting/Discussion	<p>Presentation slides</p> <p>Meeting notes</p>
September, 2016	<p>Selected stakeholder feedback and input posted on SC/PC webpage and shared with other spoke committee leads, including, but not limited to:</p> <ol style="list-style-type: none"> 1. Statewide Coalition of Parent Involvement and Engagement (SACPIE) 2. CO Ed Voice Fellowship Conference 3. Title VI (Native Education) Stakeholders Meetings 4. Listening Tour Report released 	Consultation Activity	<p>Family-School-Partnering Considerations</p> <p>CO Ed Voice Fellowship</p> <p>Title VI Stakeholder Considerations</p> <p>Listening Tour Report</p>

September 1, 2016	<p>SC/PC members conference call to discuss:</p> <ol style="list-style-type: none"> 1. Final membership; 2. Plan to offer assistance in evaluating stakeholder consultation efforts, strengthening where applicable; and 3. Begin collecting information necessary to draft the stakeholder consultation section of the ESSA state plan. 	SC/PC Committee Meeting/Discussion	<p>Stakeholder consultation and program coordination committee membership list.</p> <p>Meeting notes</p>
September 1-20, 2016	<p>SC/PC members created protocol to:</p> <ol style="list-style-type: none"> 1. Offer stakeholder supports to spoke committees; and 2. Collect information for SC/PC state plan draft section 	Milestone	<p>Sample protocol report</p> <p>SC/PC members assigned to spoke committees</p>
October, 2016	<p>Selected stakeholder feedback and input posted on SC/PC webpage and shared with other spoke committee leads, including, but not limited to:</p> <ol style="list-style-type: none"> 1. Youth Council Meeting 2. Arts Community Feedback 	Consultation Activity	<p>Youth Council Feedback</p> <p>Arts Community Feedback</p>
October, 2016	CDE SC/PC leads begin to outline SC/PC section for the ESSA state plan	Milestone	SC/PC Draft Outline
October 31, 2016	Initial drafts of SC/PC protocol reports received.	Milestone	Submitted Protocol Reports
November, 2016	<p>Selected stakeholder feedback and input posted on SC/PC webpage and shared with other spoke committee leads, including, but not limited to:</p> <ol style="list-style-type: none"> 1. 	Consultation Activity	Feedback
November 11, 2016	<p>Meeting and/or Conference Call of SC/PC members to discuss:</p> <ol style="list-style-type: none"> 1. Outline and Drafting of SC/PC section 2. Review SC/PC protocols and develop action plan to address any identified gaps 	SC/PC Committee Meeting/Discussion	<p>Agenda</p> <p>Meetings notes</p>
November 12-23, 2016	<p>SC/PC members draft SC/PC section by:</p> <ol style="list-style-type: none"> 1. Utilizing information in SC/PC protocol report; 	Milestone	Submitted Protocol Reports

	<ul style="list-style-type: none"> 2. Identifying information and narrative gaps; 3. Collecting missing information 4. Ensuring requirements are addressed 		Draft subsections
November 24-30, 2016	Combine, edit, and revise draft subsections	Milestone	Combined First Working raft
December 1, 2016	Submit draft of SC/PC section for ESSA State Plan	Milestone	Final SC/PC Draft
January, 2017	Present draft plan to Hub on January 9 and SBE on January 11-12.	Milestone	Final Draft
February, 2017	Present again to Hub on Feb. 6 and SBE on Feb. 9-10.	Milestone	Final Revised Draft

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