**Facility Schools Board**

**Minutes of Meeting**

**May 9, 2024**

**In-Person at Shiloh House Family**

**In attendance:**

Board Members Present In-Person: Steven Ramirez, Mylynda Herrick, Rebecca Carpenter, Carolena Steen, Doug Hainley, Betsy Peffer, Sonjia Hunt.

Staff Present: Judy Stirman, Wendy Dunaway, Darren Serrato, Robin Singer, Ann Symalla, Lori Kochevar, Annie Haskins, \*Virginia Winter(G) - contracted staff.

Attorney General’s Office: Jenna Zerylnick

Audience: Barb Taylor, Quixie Smith

**Meeting Commencement:**

Co-Chair Carolena Steen called the meeting to order.

**Approval of Minutes for April 11, 2024:**

Co-Chair Carolena Steen calls for a review of the Board minutes.

Board member Doug Hainley makes a motion to approve the minutes, and Board member Sonjia Hunt seconds. The Board unanimously approves minutes.

**Approval of Agenda:**

Co-Chair Carolena Steen entertains a motion to accept the agenda as written.

Judy Stirman would like to strike down the Review of Operating Procedures agenda item .

Co-Chair Carolena Steen entertains a motion to accept the amended agenda.

A motion was made by Board member Mylynda Herrick seconded by Board member Rebecca Carpenter to approve the May 9, 2024 agenda; The Facility Schools Board unanimously approved the agenda.

**School Accreditation Organizations:**

* Discussions on the known school accreditation agencies - COA and Cognia.
* Legislation requires school districts to consider the accreditation of eligible facilities.

**Final Review of Specialized Day School Documents:**

* Draft of the application process shared with Board members.
* Assurance form from the Office of Facility Schools is included in the application.
* Suggestions on including the application process within the Board binder.
* Include an adherence to the safe schools act within the assurance form.
* Under CDHS licensure active shooter plans are mandated

**Tuition Cost:**

* The new tuition cost process included in the ECEA package was approved by The State Board of Education on May 8, 2024.
* Tuition cost categories included on the rate sheet.

**December Count PowerPoint Highlights:**

* Student enrollment in facilities has increased compared to last year.
* 178 students from districts enrolled in a facility school.
* Only 4 facilities offer residential services
* Number of facility school directors has decreased from 22 in 2020 to 15 in 2023.
* 48 students identified as multilingual.

**Board Strategic Planning:**

* Q: What did the S.W.O.T. exercise for the Board or you personally?
* Review of March and April’s work to identify internal strengths/weaknesses and external opportunities/threats. Begin dialogue on synergies across the SWOTs.
* Jenna suggests the Board should send any agenda items to Darren. Darren can then relay a message to all board members with the list of agenda topics for them to review and add topics if needed.

**Logistics for June Retreat, Board Commitment:**

* All Board members minus Sonjia hunt will be available for the Board retreat on June 13, 2024.

**Graduation Guidance Discussion**

* Reviewed the updates to the documents
* Would like feedback from the Board.

The Board unanimously approves the new graduation guidance documents.

**Facility Schools Unit Update:**

CDE/ESSU/Facility Internal Updates, Judy – Carolena Steen and Steven Ramrirez have been reappointed to the FS Board by the State Board of Education. Tuition Cost rules were passed by the State Board of Education and should be posted officially in June. Thanks to the entire team for all their hard work. The Accessibility bill has been delayed until July 2025. The Broadway office for Cde will officially close in June and staff will move to the 201 building or the Colfax building. The commissioner of Education has adjusted job titles for some members of the executive team. Extends an invitation to the Board for the Directors

Data Management and Systems Support, Lori- Learning as much as she can on the different elements that are included in accessibility such as color blindness with colors like red and green. Working closely with our vendors who provide technical systems to ensure they meet the new accessibility requirements. Held office hours on the new Infinite Campus look. The new look will be turned on permanently starting this July. Infinite campus system training is coming this August. i-Ready student academic achievement data has significant growth for students in K-8th grade. Working on a contract to pilot with IXL next fall for students in grades 9-12.

Monitoring/Updates from the Field/ Annual Report, Robin/Ann- Completed all 21 monitoring visits for the current school year; only 1 compliance issue was found but resolved. Meeting with the graduation committee on diplomas and guidance.

IEP System Updates/ State Assessments, Annie- State Assessments are officially done for the school year. ACCESS student reports are available and are being used for IEP training. Working alongside Project Education on transferring data from IC into this new IEP system. Scheduling training with our schools so they can begin using this system in the fall.

Induction/Workgroup/Accreditation, Wendy- All Board members are invited to join the Office of Facility Schools for the work Group celebration on June 6th. The school finance act passed; the workgroup's final report on implementation will be due in September. Update from CAFCA on the needs assessment from facility schools coming in June. HCPF will present the draft Medicaid resource this June.

Program Support, Darren- Currently working on putting together the May Facility Schools Newsletter.

**Opportunity for the Public to Address the Board**

**Members of the public who wish to address the board must sign up prior to the meeting. Presentations are limited to 5 minutes.**

* Barb Taylor - We have received a request from the field regarding restraints/seclusion. Thanks to Judy Stirman for addressing the district's concerns. Thanks to facility schools for updating Spectra’s name in the master list.
* Virginia Winter- Does anyone have a fly rod for the retreat?

**Adjournment of Meeting**

Carolena Steen Co-Chair adjourns the meeting.

**Next Steps/Next Meeting Date – June 13, 2024. Board Retreat**