

Standard-Setting Panel for NOTE

Thank you for considering serving as an expert panelist in a standard-setting study on a new kind of performance assessment for teachers being introduced by Educational Testing Service (ETS). **The perspectives on teaching practice provided by teachers and teacher educators are critical to the panel's work in recommending a standard of performance for this new assessment. It is important that educators from our state participate.**

Key details about the panelists' role and the study schedule follow. If you are willing and if you can be available for the study, please contact Jennifer Kral at kral_j@cde.state.co.us **no later than close of business, Friday, January 12, 2018.**

The National Observational Teaching Exam (NOTE) is a new kind of assessment that captures teacher candidates' performances on critical teaching tasks. For more information about NOTE, please see <https://www.ets.org/note/what>.

About the Standard-Setting Study and Schedule

Your work as a standard-setting panelist will call for you to both make independent judgments and to participate in discussions with a group of professional colleagues that will include teachers and teacher educators from multiple states.

The standard-setting study will be completed in **two phases**: **Phase I** will be distance-based work starting in late February. **Phase II** will take place at a three-day face-to-face panel meeting in Princeton NJ.

Phase I will call for panelists to apply their independent judgment in evaluating teaching performances. The crucial work will be done in full-day work sessions on three Saturdays (**February 24, March 3** and **March 10**) in which panelists will view and evaluate teacher candidates' performances on NOTE teaching tasks. Phase I pre-work will also include familiarization with the test and participation in several shorter webinars to introduce the different aspects NOTE. All Phase I activities will be scheduled with multiple meeting times to allow ETS and panelists to coordinate to best fit schedules and time zones.

Phase II will take place **March 26-28** at the Chauncey Conference Center on the ETS Princeton (NJ) campus, a meeting of a panel of teachers and teacher educators facilitated by ETS. ETS will reimburse your travel expenses and pay for your stay including breakfast, lunch and dinner each day of the meeting. ETS will also issue a professional development certificate to each participating teacher/teacher educator. This panel meeting—Phase II—will depend on Phase I, building on the independent judgments and panel contributions produced in pre-work for the meeting.

An honorarium of \$2,000 will be provided for panelists who complete the work of the study because of the time commitment that will be involved in the pre-work.