



Educator Recruitment and Retention (ERR) Program Cost Demonstration Form

The purpose of this form is to demonstrate and verify the total educator preparation program cost for ERR applicants. The information in this form is used by CDE to determine the amount that can be awarded to the applicant.

Applicant Name _____

EPP Name and Enrollment Period (i.e., Fall '24-Spring '25) _____

Please indicate how the EPP will bill the student:

- One-time billing of total program fees (**complete section A below**)
- Billed once per year until the program is completed (**complete section B below**)
- Billed by semester or as course enrollment occurs (**complete section C below**)

Section A

Total program fees	\$
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Section B

Year	Fees to be billed
<i>Example: 2024-25</i>	<i>Example: \$4,000</i>
	\$
	\$

Section C

Billing time period	Fees to be billed
1. Anticipated amount to be invoiced to CDE between 7/1/24 and 12/31/24	\$
2. Anticipated amount to be invoiced to CDE between 1/1/25 and 5/30/25*	\$
3. Total combined lines 1 and 2 (total program cost for FY25)	\$
4. Anticipated amount to be invoiced to CDE between 7/1/25 and 12/31/25	\$
5. Anticipated amount to be invoiced to CDE between 1/1/26 and 5/30/26*	\$
6. Total combined lines 4 and 5 (total program cost for FY26)	\$
Total amount for any subsequent years of tuition (<i>this is uncommon</i>)	\$

*Note: If a student is billed for summer tuition before the spring semester invoicing deadline (5/30), it may be included in the spring invoice. If not, summer tuition cannot be invoiced to CDE until the invoice portal opens in the fall.

Required Signatures

Requirement	Response
Applicant Signature	
EPP Representative Signature	
Name of EPP Representative	
EPP Representative Email Address	