



# 2025-2026 Student Restraint and Seclusion Data

## Purpose:

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Per C.R.S. 22-1-139(1)(b)(VII) and (VIII); the number of students physically restrained, and the number of students placed in seclusion must be collected and reported by the Department of Education.

## Dependencies:

The student has been assigned a SASID and updated in the RITS system. The student is reported in the Student Demographic file by the same reporting district/BOCES. The student's federal race/ethnicity and English Learner Status will be determined by the student demographic file.

## Record Expectation:

Each record represents a student either physically restrained or placed in seclusion. Each occurrence represents one record in the data file

## Use Summary:

This file will be used for the Protection of Persons from Restraint Act (PPRA) data reporting requirements and the posted District Profile Reports per C.R.S. 22-1-139(1)(b)(VII) and (VIII) and Colorado State Board Rule 1 CCR 301-45.

## File Notes:

- This is a new file for 2025-26
- \*Indicates primary key
- **Zero fill all non-applicable data fields**
- A header row is required for .csv and .xlsx files





## Data Field List:

Name of Field	Field Length	Text Start Position	Text End Position	CSV Order	Excel Column	Example(s)	Remarks
School District/BOCES Code	4	1	4	1	A2	0001	
School Code	4	5	8	2	B2	1111	
Case Identifier	10	9	18	3	C2	11111111	Must be unique and cannot be zero-filled
Student's State ID (SASID)	10	19	28	4	D2	0000000000	
Local ID (LASID)	10	29	38	5	E2	0000000000	Can be zero-filled if NA
Student's First Name	30	39	68	6	F2	Valid name	
Student's Last Name	30	69	98	7	G2	Valid name	
Student's Gender	2	99	100	8	H2	01,02, 03	
Student's Date of Birth	8	101	108	9	I2	12312013	Format is MMDDYYYY
Grade Level	3	109	111	10	J2	100	
Section 504 Status	1	112	112	11	K2	1	
Special Education/IDEA Status	1	113	113	12	L2	0	
Physically Restrained Indicator	2	114	115	13	M2	02	
Seclusion Indicator	1	116	116	14	N2	1	

## Data Field Descriptions:

### School District/BOCES Code

A unique code assigned to a district by CDE. [Refer to School District/BOCES Code table.](#)

### School Code

A unique code assigned by CDE to a school building. [Refer to School Building Codes posted on the CDE frequently requested codes' page.](#)

### Case Identifier

A unique identifier for each case where a student was physically restrained or secluded. This identifier must be unique for all records.

### Student's State ID (SASID)

A **unique** ten-digit number must be assigned to each student by CDE.



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### Local ID (LASID)

The student's Locally Assigned Student ID (LASID). LEAs may zero fill if they choose not to use a LASID.

### Student's First Name

A name given to an individual at birth, baptism, or during another naming ceremony, or through legal change.

### Student's Last Name

The name borne in common by members of a family.

### Student's Gender

An individual's sex.

Code	Description
01	<b>Female</b> - identifies as female (including a transgender student who identifies exclusively as female)
02	<b>Male</b> - identifies as male (including a transgender student who identifies exclusively as male)
03	<b>Nonbinary</b> - does not identify exclusively as male or female. Nonbinary does not refer to a transgender student who identifies exclusively as either male or female.

### Student's Date of Birth

The month, day, and year in which an individual was born (i.e., 04101995).

### Grade Level

The grade level of the student reported as restrained or placed in seclusion.

Code	Description
002	Infant
004	Pre-Kindergarten (Preschool)
006	Half Day Kindergarten (450+ hours)
007	Full Day Kindergarten (900+ hours)
010	Grade 1
020	Grade 2
030	Grade 3
040	Grade 4
050	Grade 5
060	Grade 6
070	Grade 7



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Code	Description
080	Grade 8
090	Grade 9
100	Grade 10
110	Grade 11
120	Grade 12

### Section 504 Having a Disability Indicator

The student was identified as having a disability under regulations implementing Section 504 of the Rehabilitation Act of 1973 at the time of the restraint or seclusion.

Code	Description
0	No
1	Yes

### Special Education Indicator

The student was identified as special education at the time of the restraint or seclusion.

Code	Description
0	No
1	Yes

### Physically Restrained Indicator

An indicator if the student was physically restrained with the length of time physically restrained. Physically Restrained is defined in statute and Colorado State Board of Education Rules; both definitions are below.

**26-20-102(5) “Physical restraint”** means the use of bodily, physical force to involuntarily limit an individual’s freedom of movement for more than one minute; except that “physical restraint” does not include the holding of a child by one adult for the purposes of calming or comforting the child.

**1 CCR 301-45.2.00(8)(c) “Physical Restraint”** means the use of bodily, physical force to involuntarily limit an individual’s freedom of movement.

Code	Description
00	No
01	Yes, less than 1 minute
02	Yes, it was between 1:00 to 4:59 minutes
03	Yes, for 5 minutes or more



## Seclusion Indicator

An indicator if the student was placed in seclusion. Seclusion is defined in statute and Colorado State Board of Education Rules; both definitions are below.

**26-20-102(7)** “Seclusion” means the placement of an individual alone in a room or area from which egress is involuntarily prevented, except during normal sleeping hours.

**1 CCR 301-45.2.00(9)** “Seclusion” means the placement of a student alone in a room from which egress is involuntarily prevented. “Seclusion” does not mean:

- 2.00(9)(a) Placement of a student in residential services in his or her room for the night; or
- 2.00(9)(b) “Time-out” which is the removal of a student from potentially rewarding people or situations. A Time-out is not used primarily to confine the student, but to limit accessibility to reinforcement. In a Time-out, the individual is not physically prevented from leaving the designated Time-out area. Such a Time-out requires effective monitoring by staff

Code	Description
0	No
1	Yes

## Additional Calculated Fields

These fields will be calculated using the student demographic file record for each student. This information is not included in the periodic file layout but will be utilized for reporting purposes by CDE.

## Student’s Federal Race/Ethnicity

The single category used to classify the student or staff member in aggregated federal or state reporting. This designation is based on the race and ethnicity information provided to the reporting district by the student (or their parent/guardian) or staff member.

Code	Description
01	American Indian or Alaska Native
02	Asian
03	Black or African American
04	Hispanic or Latino
05	White
06	Native Hawaiian or Other Pacific Islander
07	Two or More Races



## 2025-2026 Student Restraint and Seclusion Data Collection – File Layout

### Multilingual Learner Y/N (formerly English Learner)

The English Learner (ELL) status for the student record. If the student's Language Background is not 'eng' and Language Proficiency = 1, 2, 6, or 7 (NEP, LEP, FEP Monitor Year 1, or FEP Monitor Year 2) then the ELL status is '1' (Yes). Students with Language Proficiency = 0, 4, 5, 8, 9 (N/A, PHLOTE, FELL, FEP Exit Year 1, or FEP Exit Year 2) are indicated as '0' (No).

Code	Description
0	No
1	Yes

### Document Changes:

Date	Description of Change	Reason for Change	Element(s) Affected
March 2025	Created file layout	Rule and Legislation requirements	