**READ Timeline – Revised on July 23, 2014**

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READ Data Collection Timeline

Close of Collection to Distribution of Funds

July – September 2014



The READ data collection will close at noon on July 18, 2014. As the collection closes CDE will begin the cross LEA validation for duplicate SASIDs. It will be critical that districts adhere to the deadlines to ensure a timely distribution of READ Act per pupil funds.

* July 25, 2014: **The READ Collection closes at 3:00 pm**
* **July 25: 3:00 – 4:00: CDE will conduct** the cross LEA validation process through pipeline. Emails will be generated and sent to districts who have submitted SASIDs that are duplicated in another district submission. The email is posted on the READ collection website:<http://www.cde.state.co.us/coloradoliteracy/readdatapipeline>. The READ data will be unlocked as emails are sent out in to enable districts to resubmit their data.
* July 28 – August 1: Districts work with each other to clear duplicate SASIDs. If districts are unable to resolve the duplicate SASIDs through reviewing enrollment information with each other, the following week they will submit data to the CDE Office of Literacy to make final determinations. Districts resubmit with duplicates removed from file. When you file is ready to resubmit please contact Donna Bright or Dian Prestwich to unlock you submission in Pipeline.
* August 4 – August 7: Districts submit documentation (described in the email) to the Office of Literacy for determination of which district will keep the SASID in their submission.
* August 8 – 12: CDE Office of Literacy reviews documentation and notification of decisions sent out to districts.
* August 18 **by close of the day**: Districts resubmit with duplicates removed from file. When you file is ready to resubmit please contact Donna Bright or Dian Prestwich to unlock you submission in Pipeline.
* August 19-25: CDE reviews and “scrubs” READ data in Data Pipeline.
* August 26: Office of Literacy will post number of SRD students per district on the READ webpage and email to READ respondents for district confirmation.
* August 26 – September 4 : Districts contact the Office of Literacy with corrections to the SRD numbers based on submission data in pipeline.
* September 10: Final SRD numbers and funding posted to website and emailed to READ respondents.
* September 15: Anticipate distribution of READ Funds to districts.

We appreciate all of the hard work that has gone into submitting your READ data. Thank you.

Dian Prestwich and Donna Bright

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