

CDE MEETING AGENDA



COLORADO
Department of Education

VISION

All students graduate ready for college and careers, and prepared to be productive citizens of Colorado.

MISSION

Ensuring equity and opportunity for every student, every step of the way.



Meeting Logistics & Desired Outcomes

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| MEETING: | Special Education Fiscal Advisory Committee Meeting |
| DATE & TIME: | September 1, 2020, 1:30-4:30 |
| LOCATION: | Zoom |
| MEETING LEAD: | Jon Paul Burden, Paul Foster |
| MEETING PARTICIPANTS: <i>(Who most needs to attend?)</i> | Sarah Belleau, Moira Blake, Kim Boylan, Jon Paul Burden, Tamara Durbin, Paul Foster, Samantha Gallagher, Vicki Graham, Gina Lanier, Sandy Malouff, Nita McAuliffe, Carolena Steen, Lynnette Steinhoff, Callan Ware |
| MEETING OBJECTIVES: <i>(Is a meeting necessary to accomplish the objectives?)</i> | Debrief 18-19 collection; Covid-19-related questions; bylaws; legislative report |

Agenda Items and Next Steps

| TIME | AGENDA ITEM | NOTES & NEXT STEPS <i>(Be sure to include communications to those not at the meeting who need to know the results)</i> |
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| 1:30 -1.40 | Announcements/public comment period | No announcements No requests from the public to speak. |
| 1:40 | Debrief 18-19 collection | Question from the field about reporting hourly rates for ESY on the applications. Currently, the applications calculate to a daily rate. Committee agreed that providing clarity and support on the application and in the instructions, without breaking any formulas or the extract is preferred. CDE will show those adjustments to the committee before the applications are posted for the field. Question from the field about instructional supplies/materials/equipment, and what costs can be claimed. If the student is in a “program of one”, it can be argued the costs claimed are 100% because those items are purchased for the program AND the student, but ultimately can be used for other students. Committee agreed to include more direction regarding costs claimed for supplies/materials/equipment in the application instructions, and what is required to be submitted with the application. |
| 2:00 | Covid-19-related questions/decisions | Being sent to work remotely during Covid-19 made the review process for the committee more efficient, the committee agreed there were important lessons learned about working and meeting remotely, especially the time and cost-saving measures. For reviewing the applications, the committee agreed to review the red-flagged applications with questions and/or concerns brought forth from CDE’s initial review and to have time limits for reviewing the analyses. The committee plans to review the applications remotely again in 2021. Staff costs – committee agreed that due to not knowing how long the stay at home orders were going to be in place, those staff were most likely still paid through June 30, 2020. If staff were already budgeted using ECEA or IDEA funds, ESSER or GEER funds cannot be used |

Customer Service, Honesty, Innovation, Integrity, Respect, Transparency.

| TIME | AGENDA ITEM | NOTES & NEXT STEPS <i>(Be sure to include communications to those not at the meeting who need to know the results)</i> |
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| | | <p>to pay these same staff members, it is not allowable. Committee agreed that staff costs for the remainder of the 2019-2020 school year will be allowable in this year's collection, but include in the instructions that staff costs claimed must be adjusted if staff were not paid after Covid-19 closures around March 13, 2020. Committee agreed to adjust the statement on the application that certifies the figures submitted are correct to the best of his or her knowledge. As always, assume best intentions.</p> <p>With the beginning of the 20-21 school year, staff are being repurposed, paid accordingly, and/or paid less depending on circumstances. This will make high cost more difficult for next year.</p> <p>Possible delays in districts submitting annual audited expenditures for next year's collection. School Finance is anticipating more districts will request an extension to get their audited expenditures submitted. The collection for audited expenditures opened in the last week of August 2020 and the deadline is December 31, 2020. There is an extension to March 1, 2021 that requires districts notify the Governor's office. Historically, a few districts have missed the extended deadline, which nullifies their high cost applications. The expenditures are required to determine financial impact of the high cost applications. Committee agreed to wait and see how many districts have applied for extensions and act accordingly, reminders can be attached to notifications when the applications are posted.</p> |
| 3:25 | Bylaws | The committee decided that due to time constraints, discussion is tabled until September 15th. |
| 3:30 | Legislative report | The committee began work on the annual legislative report. Moira and Vicki have updated all the data points, including the Gap report. The template has changed slightly, but the content is the same as previous years. The committee agreed that the recommendations section needs to emphasize the fact that funding needs have increased even after the infusion of \$22 million dollars. |
| 4:30 | Adjournment | Meeting was adjourned by Jon Paul Burden. |
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