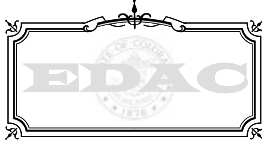


Minutes

cde



Colorado Department of Education EDAC Committee

November 1, 2019

9:30 -1:00

Colorado Talking Book Library

180 Sheridan Blvd

Denver, CO 80226

Meeting called by:	Education Data Advisory Committee
Type of meeting:	Scheduled Data Review Meeting
Facilitator:	Jan Rose Petro
Note taker:	Brooke Robinson
Timekeeper:	

Attendees:	Jan Petro	Stephanie Hund (phone)
	Janice Cook	Loraine Saffer (phone)
	Andrew Pippin	Brooke Robinson
	Marcia Bohannon	
	Jonathan Levesque	
	Ruth Grindeland	
	Patrick Mount	
	Lazlo Hunt	

Agenda topics

General Business

- Meeting Minutes 4-Oct-2019 Approved
- Summer Retreat – June 5th Penrose House (Broadmoor) and posted on website Approved
- EDAC Credit Renewal
- Introduce Brooke Robinson
- Drink Preferences for EDAC Members – Water, Ice Tea, Box of coffee and cream, Regular Small Cans of Pop possibly.
- Lunch – Qdoba for every meeting until someone speaks up.
- Spring Break – Jan would like to reschedule EDAC meeting March 20th. There are many EDAC members that will potentially be gone during that time. Would like to change March 20th to April 3rd. March 6th meeting will remain the same date.
 - Brooke rescheduled meeting space (Talking Book Library) for March 20th meeting.
- Syncplicity File Discussion - Zipped folder instead of individual files download. Do we want to have the capability to print out all files at once? No. We will go back to all one folder and not subfolders for file organization. Do we want to continue to print packets? Yes
- Data Pipeline Advisory Committee – Nothing, no complaints.
- Membership Request Follow-up – In the last meeting, there was a discussion on CSI requesting Janet Dinnen to stay on EDAC. Not everyone was here to discuss. Janet was a member, and her term expired last year. CSI requested that we bring her back on and want her to be a permanent

member of EDAC. Permanent members do not get a vote. This was taken to Katy for input. Do we need two people representing Charter Schools on EDAC as we already have one representative? This is looked as unfair. CSI should provide justification to why this would help or hurt decisions for purpose of committee. Janice Cook represents Charter Schools, but not all Charter Schools that CSI represents. We can either vote on a year extension or change the bylaws. This needs to be brought up now as we need a process/procedure if this comes up again. Year extension was denied by EDAC committee. Bylaws state one cannot do consecutive terms, and we would need to change this if we decide that consecutive terms are feasible. Section 1 bylaw doesn't suggest we need a representative. Charter school population is increasing. May backfire if we use number of kids. Population is already represented by one member and represented well. We have all size district representation. If we do make changes to bylaws, we really need to nail it down and have process. Legislation states we need a representative from Charter Schools. Before Janet, CSI showed up rarely to meetings. Janet has been showing up and putting in great input. If anyone should be on committee, it should be Janet. EDAC has received a few commissioner denials in the past year. We at EDAC need to be better about presenting ideas and giving choices to Katy. We need to look at all details, i.e. what is in statute, etc., before presenting. It feels like she is saying no a lot, but the preparation work is not there to get the answer wanted. Can we delay conversation until we hear from Katy and/or CSI? Katy will be harder to contact, so will start with CSI. Next step is to have CSI official head (or other rep) come in to EDAC to talk more about this. Jan will invite next meeting. Note: Katy requested to present with CSI. CDE looking for date and time.

- FPP Changes to Job Class Codes – Codes will be added and will be using them but are not required. These changes from the beginning had miscommunications tied to them and were implemented by some schools. FPP was making changes independently of EDAC. EDAC has law that says changes to any collection needs to come before April 1, and posted. Staff worked on figuring out if codes could be changed or not. These new codes were opened to help filter people down in correct spots rather than groups they do not belong in. This mostly pertains to bigger districts and helps with organization. Financial Policies and Procedures voted in June (possibly before) and the idea was to bring in 19-20 school year. People on the technical side were not included in code changes and they were not made in system. This was ultimately causing issues with districts that had already made changes in internal systems. Annette and Lindsey have been communicating on Town Halls every week on Thursday. The codes will be implemented in 3 weeks.
 - Job Class Code 336 will be added as valid code and will be included in HR and the Special Education December Count snapshots, if used. It will have same licensure requirements as 107.
 - Job Class Code 342 will also be added as valid for HR and Special Education December Count snapshots, if used. It will not require additional licensing for Special Education December Count.
 - Job Class Code 413 will not be brought back as it was determined to be obsolete. LEAs are encouraged to use 416 for teaching assistant, special education or 241 for speech-language pathology assistant.
 - Job Class Code 426 has been added for temporary workers. It will not be pulled in as a valid code for either of the staff snapshot collections.
- Lori Benton's Comments from Email - What re-envision process looks like? Will go over this meeting. Wondering if submissions (11%) that are submitted late, could be pushed to next meeting? Syncplicity is updated more than once before meeting. If someone sends something in late, should Brooke send email that Syncplicity is updated so EDAC members care aware of updated files? Yes. EDAC will always be flexible when things come in late. First order of business to vote on late items or not? Yes. Brooke will present late item submissions in the beginning of the meeting after Meeting Minutes.
- EDAC Report – Jan went through where small changes were made from last reviewed. Report is uploaded to Syncplicity, still a draft. Thanks for comments as this strengthens report every time. Need to talk to Katy about presenting report and will talk about it December Meeting. There were no other comments or changes to the report. Approved and Complete

Update Approval

- NU-112 Nutrition Verification Collection Report
- PSF-104 Report of November Elections – This was skipped as it was reviewed in March 2019.
- DMC-119 Data Collection Satisfaction Survey – Change wording on some questions and answers, i.e. Satisfied, Dissatisfied, and Change Order of Answers.
- DMC-134 Selection of Accountability Measures for Alternative Education Campuses/School Performance Framework
- DMC-135 Application for Designation as an Alternative Education Campus (AEC) – Are the “Other High Risk” in addition to the other specifically called out indicators? Yes

All Approved (make sure all corrections are made to form DMC-119)

Proposed Legislation**State Board Rules**

- Responses to the State Board – Will continue to send all questions/comments to State Board as EDAC feels it is important. Jan Petro cannot send comments to board anymore. Everyone, as an individual or one volunteer member will send comments to board instead. Jan will send template to everyone that she uses to send comments/questions.

10 Minutes	CGA-167 – Quality Teacher Recruitment Grant (Review) Mandy Christensen	
<p>Overview: The Quality Teacher Recruitment Program supports efforts to recruit, train, and retain highly qualified teachers to teach in Colorado public schools and districts for the 2020-2021 school year. Funding is given to those that partner with one or more school districts or BOCES to place and support highly qualified teachers in areas of the state that demonstrate historic difficulty in recruiting and retaining these teachers.</p>		
<p>Discussion: Districts are not eligible, currently. LEA cannot apply! Used to be in the past. Look at budget spreadsheet, was not attached for review. If EDAC wants to review the budget spreadsheet, it can be provided for future reviews/updates – Not needed. It is similar across grants, but if something is different it will be brought up. 2 awarded applicants for this grant. Usually looking at national organizations that apply. Third party evaluated in Omni Institute. Funded applicant has to complete evaluation. Part of application is required to support LEAs. Do we need stamp? Yes and plan to bring back to EDAC.</p>		
<p>Conclusion: Approved. Will get with Jan for minor edits.</p>		
10 Minutes	CGA-241 – Title V SRAE Grant (Review) Mandy Christensen	
<p>Overview: The Colorado Title V State Sexual Risk Avoidance Education (SRAE) Grant Program is part of a comprehensive approach to adolescent well-being that seeks to support Colorado youth in developing and navigating healthy relationships and in making decisions that result in reduced teen pregnancy and sexually transmitted infections (STIs), including HIV. Eligibility changes, or restrictive changes to meet requirements. This grant is provided to support and promote youth development. Eligible applicants are provided to nonprofit organizations, afterschool programs, and community organizations. Those with youth aging out of foster care, parenting youth, runaway and homeless youth, etc. will be given priority consideration.</p>		
<p>Discussion: Targeted at youths of minority groups. Will be moving forward, 200,000 to compete for grant cycle. Will finalize dates in coming years. One year, must spend in 19-20. Serving specific populations for this year. Significant chunk of program requirements. Program evaluation – applicants will conduct own evaluation. CDE will do 2-3 site visits, but seems very excessive. It is normally only 1-2 site visits per year. Deadlines are again in the air, but will be updated as available. Why are site visits part of requirement? –Not sure if it is best practice or a part of legislation. 2-3 is on higher end. Are dates accurate? –Not all dates are accurate and will send a final copy of supporting document. How do you measure effectiveness from Program Evaluation? Not sure standard across board. There is up to 10% of the grant funding to be set aside for creating the program evaluation. Legislative or program determined – Mandy will find out. Looked at different evaluations, all over the place. Maybe choose 5, and don't make applicants do it. Don't want people to make wrong decision. Suggestion – maybe add in evaluation recommendations. Note: Business owner doesn't want to limit evaluations by providing a set list.</p>		
<p>Conclusion: Approved with minor edits.</p>		
10 Minutes	OPR- 103 - Automatic Enrollment in Advanced Courses Grant (New) Mandy Christensen	
<p>Overview: The Automatic Enrollment in Advanced Courses Grant is intended to increase the number of students enrolled in advanced courses for subjects in which the student has demonstrated proficiency or higher. An “Advanced Course”, or Advanced Placement Course or International Baccalaureate Course, is a course designated by a school district as a gifted, accelerated, or honors course. Eligible applicants are LEAs that are a School District, a School, BOCES, Charter School authorized by a School District or a Charter School authorized by the CSI.</p>		
<p>Discussion: Eligible applicants – School cannot apply unless district applies. Charter school may be involved in district. Can we clarify language if charter is included in district? If not, charter will just need approval signature.</p>		
<p>Conclusion: Approved with minor edits.</p>		

10 Minutes	OPR-104 - High School Innovative Learning Opportunities Pilot Program (New) Mandy Christensen	
<p>Overview: The High School Innovative Learning Opportunities Pilot Program authorizes full-time funding for students enrolled in grades 9-12 in high schools operated by selected LEPs to enable them to provide innovative learning opportunities for high school students to support them in successful transitions from high school to postsecondary education or the workforce. Everyone will participate in this program. May 2021 would be first report. Intent to apply is due November 22nd. Virtually not in person, TBD to see how this goes. Eligible applicants are School Districts, BOCES, Charter Schools operated by School Districts, or Charter Schools operated by the CSI.</p>		
<p>Discussion: Funding – how PPR will be calculated? What will be the required documentation for auditing? Will it be audited? Not sure what audit information will be captured. Tie to grant code or Student October Collection. When do the auditors audit with PPR? What is the documentation that will be required? Funding was based on PPR, will have to be tied to grant number. Have to be submitted separately. Will it be a part of Student October? Could be a possibility. Amount might be based on PPR collection, but may come separately.</p>		
<p>Conclusion: Approved with edits.</p>		
20 Minutes	OFP-111 Online Consolidated State Performance Report Data Collection (Review) Alan Shimmin, DeLilah Collins	
<p>Overview: Required for Part II of the US Dept. of Education CSPR. CDE annually collects additional data from school districts receiving Title I funds. Data collected online—a few questions about numbers of students served in Title I-A programs and the services. CDE takes information from the End of Year collection when possible, but there are still a few data points that we need. Excel document that is sent to districts and uploaded in Syncplicity. November and December time frame. Should be done in less than 10 hours. Most LEAs can complete within a couple hours. Do collect on non-public schools, but again do not count on grade level. Collect those in a different way.</p>		
<p>Discussion: Why can't it be added to Consolidated Application? We have to think about the bandwidth of application has. Individual school level and down collection. Get estimate number of students and then goes back for official numbers. Numbers can change from November to April. Point in time collection so numbers don't fluctuate. Do not want Consolidated Application to be a data collection tool. Do not want to have it be another collection. Not report it in application and verify numbers are still accurate. Take back and look at timing of data. This is collecting in October and take a look at different time frame. Form is 18-19 data. If they got it in April, wouldn't have full year of count. Bad timing for collection due to other submissions during that time. October count, and end of year seems larger, and more important. Need to think about timeline. This year, need to collect now, but will take back to team to change time frame. Nonpublic schools will have hard time collecting, easier for districts as well. Requesting to purchase equipment, where this would come in to verify student count. Collection has been asking for a while. Number of schools that accepts this is quite low due to government funding. Nonpublic schools that take small amount of money, getting documentation is hard to get due to small amount. Don't see it as important because of the low money amount. Title 1 will be audited. In the section on EDAC could be helpful, is there a way to make these an every-other year or every third year requirement? -Smaller forms shouldn't come every year as we require? This form needs to be talked about every year, but will add forms like this to maybe every other year. Wouldn't necessarily need to be in front of EDAC every year. We can discuss during the Retreat.</p>		
<p>Conclusion: Approved.</p>		
20 Minutes	Shared Re-envision Process Report Card March Data Collection Annette Severson, Brooke Robinson	

Overview: Report Card March Data Collection is currently being looked at as a Data Burden Collection. They are looking into the pros and cons of keeping Report Card March, getting rid of it, as well as combining with Directory. The submission process of RCM vs Directory, file uploading vs form, timing of both collections, and other areas are different with each process. RCM collects in March and Directory is year round. Currently file upload is feasible with RCM, might not be the case with Directory. Also, one must resubmit RCM, but not Directory in Pipeline. Presented two options and the pros and cons of each.

Discussion: Was rejected last Spring. Looking at 2020-2021 school year as it is too late to make adjustments for this year. Took it to Katy and wanted to get rid of RCM. 21 fields are still required by law, and cannot be taken away completely so getting rid of RCM is not an option. Possibly change time frame, and extend time frame. Old data by the time we post it. For collection purposes, the time frame is perfect as there is nothing going on during that time. Does RCM have approval signature? –Not sure. Moving it to Directory may be tough programming wise. Heaviest lifts of the year is done. March to August open to tell districts what is going on in next year. Things don't really change so does it really matter. Parents can have information with school year they are in. As a parent, would they actually look at this data in SchoolView? Reaching out to CDE to determine how they are using RCM and is it still something you need? Keep it in March, and narrow down fields. School Bullying working with new laws and very specific programs mentioned. The two options that were presented were 1. Add to Directory Collection or 2. Modify Existing Report Card March. Option 2 is what majority wanted to go with.

TSDL – Legal experts got back. Will answer questions off of that. Then will go to attorney general's office. Will return for discussion in December.

Conclusion: Next steps do more research on fields and go to CDE to determine what is used. Will look at School Bullying and new state policy. Modify existing RCM is group decision (Option 2). Are we pulling elsewhere and reporting on it? Will return in December.

15 Minutes

P30-102 - Initial Application for Use of Community Specific CPP Eligibility Criteria (New) Heidi McCaslin

Overview: The Initial Application for Use of Community Specific CPP Eligibility Criteria intends to utilize expanded eligibility criteria submit specific information in this application process. It allows the expansion of the list of legislated family risk factors specific to the population of the individual community. This is based on meeting the needs of the community.

Discussion: Ability to add attachments for more questions. Would like them to insert text directly in application. Attachments will help verify prevalence as well. Reference attachments are encouraged. Approved risk factors – new districts can use that. Technical assistance to help districts expand criteria. Some districts are still using additional criteria that is not needed. Free and reduced lunch is used in 77% of cases. Abuse is very few but is a factor that can increase participation for more slots. Abuse is harder to identify and document.

Conclusion: Approved.