

FINANCIAL POLICIES AND PROCEDURES ADVISORY COMMITTEE MEETING

February 22, 2024 at 9:30 a.m.

Member Facilitator: Cathy Watts, Academy 20

1. Call to Order

2. Approval of Agenda - No dissent or questions

3. Approval of Minutes - approved by Meghan Deutsche, Angie Skalla; Second by Donna Murphy

4. Legislative Session and Task Force Updates

Tim Kahle provided a Legislative Session update: HB24-1207 Mid-Year True-Up, SB24-017 Distribution Schedule for State Share, Newcomer Funding, FY24-25 School Finance Bill (slides 6-8)

Task Force Updates:

Amy Carman provided an update on the School Finance Task Force (slides 9-10) and the Transportation Task Force (slides 11-13) Simplifying and making the process more efficient. Two scenarios met all 4 goals (Single factor (uses operating expenditures to calculate funding), 2 year actuals, hold harmless; Dual factor 60% operating 40% reimbursable route miles

5. At-Risk Measure - (slides 14-16)

Amy provided an update regarding the FY23-24 Pilot. Report Coming soon. Pilot completed w/ 9 districts (4 non-rural, 2 rural, and 3 small rural - 6 of 8 geographic regions of the state. Small rural/rural districts were able to geocode far fewer students. Recommendations on slide 16. Question: Will At-risk measure be able to serve as a poverty proxy for Title Funds? Answer: it is still a couple of years away.

6. School Finance Rules Update (slides 17-

Amy provided an update - History & Timeline w/ links. Expect the State Board to approve in March. Expect Board approval - will be implemented in FY24-25. Summary of public comments (slide 20) public tracking sheet with the applicable letter can be found [here](#). Mythbusting re contracted educational services (slides 21-22); Mythbusting cont'd Elem ed opportunities are being taken away (slide 23); Mythbusting Parent-Led Instruction is eligible for public school funding (slide 24)

7. Nutrition Unit Updates (slides 25-30)

HSMA Update: high participation, more state funding. JBC is contemplating postponing grnt programs until next year (Local Food Program - wages/stipends, Technical Assistance Local Food Program Grant); Figure setting Feb 29th

Large Yoy increase in paid Lunch/Breakfast categories

Community Eligibility Provision (CEP) - mid-year CEP election option (25% ISP). Question: Lyza ~ If choosing CEP, will a district with an ISP under 62.5% receive less funding? Answer: Not less funding, just from 2 different buckets (state vs federal)

Question: With meals costing the state more than anticipated, is there some risk the state will not fund districts as planned? Thank you. Answer: No - it is n statute. Question: Lyza - I know my staff are disappointed to here that the money in the new program allocated to potential stipends for nutrition staff next

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~~Summer EBT Program CDHS (permanent program), lead agency, CDE partner agency~~

Similar to P-EBT data collection, CDHS disbursement; state plan submitted Feb 15th.

Colorado Payback - unclaimed student funds (dormant accounts - student graduation, left the district) - unclaimed funds must be reported to CO Payback, regardless of amount. Amounts \$24.99 or less, there is no due diligence (collection efforts), but CDE encourages attempts to reach out to the family. FRL it is required to return funds to the family. Record retention is 10 years.

8. Universal Preschool (UPK) (slides 31-

Jeannie Stefanik provided an update re 3 & 4YO.

Grant codes 3897 = 4s, (new) grant code 3896 - 3s

Question: So We have to track revenues as well as expenses to these codes for 3 and 4? Answer: Need to see how the funding provided is being spent

Question: we do not track our expenditures by age of preschool students. did you mean track the revenue by age? Answer: The 3 year old program is separate from the 4 year old program and amounts have to be tracked separately. 4s 3897 3s 3896

Question: are you asking us to separate expenses by age?

Comment: No way can we track the age groups expenditures Jun is also way too early.

Comment: We have not been tracking expenses by age group.

Comment: We would just take the total expenditures divided by total kids and multiply by three year olds. I don't cost a teacher's time to a four year old and a three year old.

Comment: We needed to know this last year not now.

Question: Do the revenues received for grant code 3897 for preschool need to match up with expenses for grant code 3897 and the same for 3896? Do these need to match when they go through the Pipeline?

Comment: Agreed, we needed to know this in August, not the end of February....

Question: What about tracking of SpEd 3 year olds?? None of us track expenditures by age... so this could be difficult (Sped 3 YO with 3YO

Question: What if there are more expenses in 3897 than revenue? Do we need to move those expenses to a non grant code? Answer: for state funding, in data pipeline, CDE allows expenditures to exceed revenues, but revenues can not exceed expenditures

Comment: We also pay out our June 2023 contracts through July and August, so would miss two months of expenses if we have to report to you on June 30th.

Dawn Odean provided an updated re Indirect Costs Waiver Process (slide 33) & Financial Reporting: Expenditure Template (draft) - (slide 34); 2024-25 Budget Requests Updates (slide 35)

9. Financial Reporting (slides 37-39)

Hilery Morris provided an update re Fiscal Monitoring. Construction - CDE must perform supplemental monitoring for ESSER-funded construction. LEAs Must submit questionnaire.

There will be mandatory construction training for some LEAs - during March 28 office hours (will also provide link to recording)

Delays in Fiscal Monitoring due to vacant supervisor position and construction-related issues

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~~Record the activity (to 0000). Limitations also apply to charter school expenditures in 0004 and internal services 0851. Recalculate and notify CDE if inaccuracies while there is still time to make necessary corrections (ESSER II, III). Question: Hi Jennifer & Hilery, if we "might" need to recalculate indirect costs with the \$25k for ESSER II and we've already done the closeout, how do we move forward? Swap expenditures for ESSER II? Answer: Yes, swap exp for ESSER II~~

Reporting Requirements (ESSER I, II) (slides 40-44) - Jen Austin provided an update on ESSER I and II Closeout reporting

b. Response: Monitoring Requirements and Closeouts

c. ESSER I and II (and other fed funds): Grant Fund Balances/ARs-Observations

d. Finance December Submission

Kelly Wiedemer provided an update - the submission was due Dec 31st, with an approved OSA extension they are due Feb 29th. After that date, OSA will begin the process to withhold property tax revenues for LEAs that have not submitted their FY2022-23 audit.

e. COA/FT Subcommittee

Kelly Wiedemer provided an update on the subcommittee's progress, then asked for a vote on proposals to add two new special education support program codes. The voting members requested that votes on adding new Program Codes 2170, 2270, 2231 be postponed until they have had time to discuss.

10. Other Topics of Interest

a. CASB

b. CASBO

c. CASE-DBO

d. CGFOA

e. COCPA

11. Upcoming Meetings

a. Thursday, April 25, 2024

b. Thursday, June 20, 2024

12. Adjourn