Serving 16-year-olds





Speak with learner to ascertain if Adult Education is the correct option for them.

Then use this form to determine eligibility for serving a 16-year-old learner.

Does the learner meet any (1) of these exceptions?

- ☐ Condition of probation
- ☐ Condition of parole
- ☐ In custody of court or law enforcement authorities

Please see handbook for statute reference (<u>https://bit.ly/2lPXpKw</u>).



This learner is not eligible to be served with AEFLA Funds.

Please review the orange checklist for suggested next steps.

- ☐ Refer learner to a non-AEFLA/AELA partner program, school districts or workforce centers.
- ☐ Contact CDE's Re-engagement Coordinator to discuss alternative pathways to re-engage the learner.



This learner is eligible to be served with AEFLA Funds.

Please review the green checklist for suggested next steps.



- ☐ If you have an eligible learner, upload required documentation to LACES.
- ☐ Before proceeding to serve the learner, notify your program coordinator and wait for the approval/denial letter.

This infographic is a highlight of what is written in the grantee handbook. For complete information please see the *Grantee Handbook* on the CDE Office of Adult Education Initiatives website; www.cde.state.co.us/cdeadult

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