



COLORADO
Department of Education

EANS I Monitoring

Monitoring Overview and Activities

April 18th, 2023

Agenda



Monitoring Overview and Activites- 4/18



Submitting Evidence- 4/25



Colorado GEER, RISE and EANS Closeout and Final Narrative Report 5/2



Topic for 5/9 if needed



Topic for 5/16 if needed

Monitoring Overview

Monitoring is a collaborative process that includes input from both the non-public school and Colorado Department of Education (CDE). This is to ensure that both parties involved in the Monitoring Process are aware of the expectations and requirements. CDE aims to help non-public schools understand the requirements associated with accepting federal funds and best utilize the support provided to improve services for students.

Therefore, in addition to meeting statutory requirements for CRRSA and EANS compliance, Colorado's monitoring vision and mission include:

1. Identifying and highlighting non-public school areas of strength and effective implementation;
2. Verifying poverty percentages reported in the application;
3. Identifying and tagging items that were purchased for the school; and,
4. Determining the need for the items purchased after the end of the performance period.

Monitoring Activities

To reduce the burden on all non-public schools, CDE will use existing processes, systems and data for monitoring reviews:

- Applications for use of federal funds, including CRRSA EANS applications
- Application budget, and responses to comments
- Small Business Administration PPP Loan Data

In addition to the documentation already submitted to CDE, non-public schools will be required to submit the following reports and evidence:

- Colorado GEER, RISE and EANS Closeout and Final Narrative Report
- Evidence supporting the number of low-income students reported in the EANS application
- Asset Tagging

Submitting EANS I Evidence

To demonstrate compliance, non-public schools will submit the required evidence through both Smartsheet's and Syncplicity. Smartsheet's will be used so non-public schools can easily enter necessary information through a simple form. While Syncplicity, a secure online platform, will be utilized for the submission of evidence that may contain personally identifiable information or PII.

Low-Income Student Evidence- To be collected through Syncplicity

Asset Tagging- To be completed on the provided Spreadsheet

Colorado GEER, RISE and EANS Closeout and Final Narrative Report- To be submitted through Smartsheet

Student Enrollment and Low-Income Data

Low-Income Student Evidence- To be collected through Syncplicity

CDE will verify the data reported in the EANS application. Non-public schools reported the total number of students enrolled in the school during the 2019-2020 school year and the number of students considered low-income within the student enrollment data. Applicants were allowed to choose between several data sources that to determine the number of low-income students whose family income does not exceed 185 percent of the 2020 Federal poverty guidelines.

Section 312(d)(3)(C) requires an SEA to prioritize services or assistance to non-public schools that enroll low-income students and are most impacted by COVID-19. Applicants are required to provide evidence that supports the 2019-2020 enrollment and low-income data provided in the EANS application. To determine low-income students, CDE allowed the use of the following poverty data if the measure was comparable to 185% of the federal poverty guidelines:

- Free or reduced-price lunch data,
- Scholarship or financial assistance data,
- E-Rate data,
- American Community Survey (ACS) data,
- U.S. Census Bureau Small Area Income and Poverty Estimates (SAIPE) program data,
- Proportionality Data (Title I),
- Other relevant data, such as data that the non-public school has provided to the State for purposes of State or local programs.

Student Enrollment and Low-Income Evidence

CDE will utilize the Syncplicity Platform to collect student enrollment and poverty data from the 2019-2020 school year. Examples of evidence includes but is not limited to:

Enrollment Data:

- Colorado Department of Education student October report,
 - Report from the school's Student Information System.

Poverty Data

- Child nutrition claim forms
- NSLP applications
- Low-income survey
- Scholarship and or financial assistance data that meets 125% of the federal poverty guidelines
- E-rate form 471
- Copies of data from the 2019-2020 school year from the following:
 - U.S. Census Bureau Small Area Income and Poverty Estimates (SAIPE) program data,
 - Proportionality Data (Title I),
 - Other relevant data, such as data that the non-public school has provided to the State for purposes of State or local programs.

- Asset Tagging- To be completed on the provided Spreadsheet
 - All items purchased on behalf of the school must remain in public control.
 - Equipment with a purchase value greater than \$5000 per unit must be tracked, maintained and inventoried per federal regulation 2 CFR 200.312 and must be done once every two years at least throughout the record retention period, discussed below.
 - For items considered highly walkable and non- capital, such as Chromebooks, laptops, small printers etc., it is best practice to continue to track and inventory those items as well.
 - CDE will provide the two types of Asset Tags. For schools that had CDE purchases of highly walkable and non-capitalized equipment have been provided a spreadsheet to documents the tag numbers and to verify/fill-in serial numbers.
 - Asset tags will be provided soon

- CDE will utilize Smartsheet to collect the schools [Closeout and Final Narrative Report](#)
 - This report will provide CDE with insight into the non-public school's accomplishments, collaborations, impact, and future for items purchased for EANS activities
 - Smartsheets does not automatically save, CDE has provided a [Planning Document](#) on our website, under Resources
- Documents to upload:
 - [CSSRA EANS Certification Form](#)- (Word)
 - [Equipment Inventory Form](#) if applicable (Excel)
 - [Residual Supplies Form](#) if applicable (Excel)



EANS I Monitoring Evidence Completion Form

Thank you for participating in the Emergency Assistance to Non-Public Schools Program (EANS) authorized by the Coronavirus Response and Relief Supplement Appropriations Act, (CRRSA Act). By completing this form it will notify the CDE staff that your school has submitted all the required documentation for EANS I Monitoring and are ready for review.

Today's Date

Your Name

Your Email

Your School

I have uploaded the student evidence to Syncplicity. *

EANS I Assest Tagging Spreadsheet *

Please upload your excel file containing the completed asset tags and serial numbers for your equipment.

Drag and drop files here or [browse files](#)

- Once all evidence has been uploaded, please notify CDE that you have complete your evidence upload by filling out [this form](#)

Notification, Review Process and Timeline

- Once all evidence is uploaded to Syncplicity and the GEER, RISE and EANS Closeout and Final Narrative report (with attachments) is submitted, non-public schools will complete the [EANS I Monitoring Evidence Completion Form](#)
- All evidence and forms are due by **May 31, 2023**
- CDE staff will then review the submitted evidence and provide a response within 30 business days (approximately 6 weeks).

Questions?

Contacts

Monitoring Questions:

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