# CDE MEETING AGENDA



# VISION

All students graduate ready for college and careers, and prepared to be productive citizens of Colorado.

# **MISSION**

Ensuring equity and opportunity for every student, every step of the way.



# **Public School Capital Construction Assistance Board Agenda**

**Date & Time:** Wednesday, October 16, 2024, 1:00pm – 3:30pm **Location:** The Hythe Hotel 715 W Lionshead, Vail, CO - Salon I/J

# **Capital Construction Assistance Board Members:**

Wendy Wyman – Chair Jody Hovde Lara Vincent Kevin Haas – Vice Chair Matt Samelson Mark Wilsey Alan Ford Wade Turner George Welsh

- I. Call to Order
- II. Roll Call
- III. Approve Agenda
- IV. Approve Previous Meeting Minutes: September 19, 2024
- V. Board Report
- VI. Staff Report
- VII. Discussion Items:
  - A. Board Training with Attorney General's Office
  - B. Legislative Updates and Discussions
    - a. Colorado Outdoor Equity Grant Program
    - b. HB24-1448 and the State Facility Incentive Grant
  - C. Review of Priorities from August Retreat
    - a. Staff Evaluation Criteria

# VIII. Future Meetings:

- November 21, 2024 Microsoft Teams
- December 5, 2024 CASB Colorado Springs
- January 16, 2025 Microsoft Teams
- IX. Public Comment
- X. Adjournment

### CDE MEETING MINUTES



### VISION

All students graduate ready for college and careers, and prepared to be productive citizens of Colorado.

#### MISSION

Ensuring equity and opportunity for every student, every step of the way.



# Public School Capital Construction Assistance Board (CCAB) Meeting Minutes

Date & Time: Thursday, September 19, 2024- 1:00pm-3:30pm

Location: Virtual - Microsoft Teams

# **Capital Construction Assistance Board Members:**

Jane Crisler – Chair Vaishali McCarthy Lara Vincent
Wendy Wyman – Vice Chair Matt Samelson Michael Wailes
Kevin Haas Wade Turner George Welsh

I. Call to Order: Meeting called to order by Wendy Wyman at 1:03pm

### II. Roll Call:

Members Present: Alan Ford, Kevin Haas, Jody Hovde, Matt Samelson, Wade Turner, Lara Vincent, George

Welsh, Mark Wilsey, Wendy Wyman Guests: Sheldon Rosenkrance, CDE

### III. Approve Agenda:

Motion moved: Kevin Haas Approve agenda with changes suggested.

Second by: Matt Samelson

All for: Kevin Alan Ford, Kevin Haas, Jody Hovde, Matt Samelson, Wade Turner, Lara Vincent, George

Welsh, Mark Wilsey, Wendy Wyman

All opposed: None Motion passed

# IV. Approve Minutes: July 18, 2024

Motion moved: Wade Turner - Approve Minutes as revised.

Second by: George Welsh

All for: Alan Ford, Kevin Haas, Jody Hovde, Matt Samelson, Wade Turner, Lara Vincent, George Welsh,

Mark Wilsey, Wendy Wyman

All opposed: None Motion passed

# V. <u>Board Report:</u>

George Welsh: Attended Chavez Huerta ribbon cutting and enjoyed event. Also visited Holly and was impressed by their facilities as well.

Matt Samelson: Shared that he has been having some dialogue with outdoor equity folks and how those have been going. They would love to come to a meeting and address the CCAB.

Wade Turner: Enjoyed the August retreat and the valuable information discussed. Attended a couple of ribbon cutting and groundbreaking events in August and enjoyed the ceremonies as well as the feedback from the community.

### VI. Staff Report:

- Andy shared some division updates and new goals developed, as well as some upcoming ribbon cutting and ground breaking ceremonies.
- The CCAB was given several project updates from across the state.

### VII. Discussion Items:

- A. Introductions
  - The staff and CCAB members introduced themselves and welcomed the newest appointed CCAB members, Alan Ford, Jody Hovde and Mark Wilsey.
- B. CCAB Responsibilities
  - CCAB responsibilities and expectations were reviewed with the group.
  - Wendy offered some helpful tips for the CCAB when attending events.
- C. Review of Priorities from August Retreat
  - Meg reviewed with the group the work staff has been doing on improvement to the staff comment process.
  - The CCAB asked questions and provided feedback.

### **Action Items:**

A. CCAB Officer Elections

#### **Board Chair**

Nomination: George Welsh nominated Wendy Wyman for Board Chair.

Nomination Second by: Matt Samelson

All in favor: Alan Ford, Jody Hovde, Matt Samelson, Wade Turner, Lara Vincent, George Welsh, Mark

Wilsey, Wendy Wyman All opposed: None Absent: Kevin Haas

Nomination accepted by Wendy Wyman

### **Vice Chair**

Nomination: Wade Turner nominated Kevin Haas for Vice Chair.

Nomination Second by: Laura Vincent

All in favor: Alan Ford, Jody Hovde, Matt Samelson, Wade Turner, Lara Vincent, George Welsh, Mark

Wilsey, Wendy Wyman All opposed: None Absent: Kevin Haas

Nomination accepted by Kevin Haas (written)

### VIII. Future Meetings:

- October 16, 2024 CASBO Vail, The Hythe
- November 21, 2024 Microsoft Teams Canceled
- December CCAB would like to hold this meeting in Colorado Springs during the CASB conference. More details will be announced once finalized.

# IX. Public Comment:

None

X. Adjourn: Meeting Adjourned by Wendy Wyman at 2:53pm



# BoardPublic School Capital Construction Assistance Board Meeting Agenda Sheet

**MEETING DATE: October 16, 2024** 

**SUBJECT: Board Training with the Attorney General's Office** 

**ITEM TYPE: Discussion Item** 

# **BACKGROUND:**

The Attorney General's Office will present best practices for State boards and commissions, per CRS 24.3.7-102.

### **STAFF RECOMMENDATION:**

N/A

# **STAFF RECOMMENDED MOTION:**

N/A

### **DOCUMENTATION:**

AG presentation will be provided at meeting.



# Public School Capital Construction Assistance Board Meeting Agenda Sheet

**MEETING DATE: October 16, 2024** 

**SUBJECT: Legislative Discussions** 

**ITEM TYPE: Discussion Item** 

### **BACKGROUND:**

This will be a placeholder for discussions about potential legislation that could impact the Building Excellent Schools Today Grant Program, the Capital Construction Assistance Board, or CDE's Capital Construction Unit.

#### Discussion Items:

# Colorado Outdoor Equity Grant Program (OEGP)

- The OEGP was created in <u>HB21-1318</u>.
- Colorado Lottery proceeds are allocated to the Department of Local Affairs, Department of Natural Resources, and Great Outdoor Colorado (GOCO). The GOCO allocation is subject to an annual cap. Revenue in excess of this cap is allocated as outlined in the attached FY24 distribution report.

# HB24-1448 and the State Facility Incentive Grant

- CDE's Schools of Choice Unit was officially awarded the grant. To qualify HB24-1448 increased revenue to Charter School Capital Construction Program with a transfer from the Capital Construction Assistance Fund annually.
- Brandon and Andy will now serve on the grant's "Core Team" providing oversight and guidance on how funds are spent.

	FY25	FY26	FY27	FY28	FY29	TOTAL	
HB1448/AF	\$ 11,500,000.00	\$ 12,000,000.00	\$ 13,000,000.00	\$ 14,000,000.00	\$ 15,000,000.00	\$	65,500,000.00

# **STAFF RECOMMENDATION:**

N/A

# **STAFF RECOMMENDED MOTION:**

N/A

# **DOCUMENTATION:**

- Colorado Lottery Proceeds Distribution Report, FY24
- OEGP One Pager

# COLORADO LOTTERY

PROCEEDS DISTRIBUTION COMPUTATION WORKPAPER FOR FISCAL YEAR 2024

Prepared by: Cristi Jannon

Date 07/31/24

Reviewed by: Nancy Bartosz

Date 07/31/24

		Colorado Parks & Wildlife	Cons. Trust	Great Outdoors Colorado	Outdoor Equity Fund (DNR)	BEST Fund	Wildlife Cash Fund	Parks & Outdoor Rec Fund	BEST Fund	Total
1ST LEVEL:		10%	40%	50% up to			 			
	Maximum Distribution **	None	None	81,771,604						
2ND LEVEL:	Maximum Distribution **	10% <b>None</b>	40% <b>None</b>		FY2024 <b>3,000,000</b>	FY2024 <b>3,000,000</b>				
3RD LEVEL:	Maximum Distribution **	10% <b>None</b>	40% <b>None</b>				FY2024 <b>25%</b>	FY2024 <b>25</b> %	FY2024 <b>50%</b>	
Distribution Amount for Current Month - JUNE	8,918,967	891,897	3,567,587	0	0	0	1,114,871	1,114,871	2,229,741	8,918,967
Amount of GOCO distributed in prior months (July 2023 - Ap Total GOCO distributions for <b>FY2024</b>	on 2024)			81,771,604 <b>81,771,604</b>						
Amount to go to GOCO in current month				0						
TOTAL DISTRIBUTION FOR THE FISCAL YEAR ENDED JUNE 30, 2024		891,897	3,567,587	0	0	0	1,114,871	1,114,871	2,229,741	8,918,967
Annual Reconciliation										
July Distribution		2,450,496	9,801,984	12,252,480						24,504,960
Aug Distribution		1,889,048	7,556,191	9,445,239						18,890,478
Sept Distribution		1,612,215	6,448,860	8,061,076						16,122,151
Oct Distribution		1,740,799	6,963,198	8,703,997						17,407,994
Nov Distribution		1,455,157	5,820,629	7,275,787						14,551,573
Dec Distribution Jan Distribution		1,917,053	7,668,212 4,513,258	9,585,263						19,170,528 11,283,147
Feb Distribution		1,128,315 1,437,534	5,750,134	5,641,574 7,187,668						14,375,336
Mar Distribution		2,086,944	8,347,779	10,434,723						20,869,446
Apr Distribution		1,705,979	6,823,918	3,183,797	3,000,000	2,346,100				17,059,794
May Distribution		1,323,390	5,293,559	0	0	653,900	1,490,762	1,490,762	2,981,525	13,233,898
June Distribution		891,897	3,567,587	0	0	0	1,114,871	1,114,871	2,229,741	8,918,967
TOTAL DISTRIBUTION BREAKDOWN THROUGH JUNE 30, 2024		19,638,827	78,555,309	81,771,604	3,000,000	3,000,000	2,605,633	2,605,633	5,211,266	196,388,272 196,388,272
		=======	========		=========		========	Colorado Parks & V		19,638,827
								Conservation Trust	Fund	78,555,309
								Great Outdoors Col		81,771,604
								BEST Fund	-	8,211,266
								Outdoor Equity Fund	d (DNR)	3,000,000
								Wildlife Cash Fund	- ( ,	2,605,633
								Parks & Outdoor Re	ec Fund	2,605,633
										\$ 196,388,272
										,,

# Support Increased Funding for the Colorado Outdoor Equity Grant Program



In 2021, the Colorado Next 100 Coalition helped spearhead a group of over 60 state and national organizations to pass <u>HB21-1318</u>, the Colorado Outdoor Equity Grant Program (OEGP) with leadership from Representatives Herod and Ortiz and Senators Garcia and Jaquez Lewis.

Funded by spillover dollars from the Colorado Lottery, the OEGP is an incredible community effort to financially support providers of outdoor recreation and education organizations that serve youth and their families from communities that have been historically underserved and underrepresented.

The program helps to provide youth and families access to the recreational, educational, cultural, workforce, and conservation opportunities in the Colorado outdoors.

Since its creation, the program, administered by Colorado Parks and Wildlife (CPW), has provided a total of \$5.5 million to support meaningful outdoor experiences for Colorado youth of color, LGBTQ+ youth, immigrant and refugee youth, low-income youth, rural youth and youth with disabilities through environmental education, experiential learning, stewardship programming, and more.

During the 2022 & 2023 grant cycles, OEGP program funding has resulted in 43,000+ Colorado youth experiencing the positive impact of the great outdoors including:

- 16,000+ participants of color
- 2,100+ youth with disabilities
- 900+ LGBTQ+ youth

# Importance of Outdoor Equity

The 2019 Colorado State Comprehensive Outdoor Recreation Plan shows just how crucial outdoor recreation is to Colorado's economy. As of 2017, Colorado's outdoor recreation industry contributes \$35 billion to the state's gross domestic product making up 10% of the state's total GDP and attracts 26 million participants annually. Outdoor recreation also generates \$9.4 billion in tax revenue and supports 511,000 jobs, which is nearly one-fifth of the state's labor force. Between 2014 and 2019, the economic output from recreational activities grew by 81% and it is projected to reach \$63 billion by the end of 2024.

Outdoor recreation is especially important to Coloradans, with 96% of residents recreating outdoors, and 72% of residents recreating at least once a week during the last 12 months, according to the 2024 - 2028 Colorado Statewide Comprehensive Outdoor Recreation Plan.

However, significant structural and intrapersonal barriers still exist for groups that have been traditionally underrepresented in outdoor recreation and conservation such as cost, transportation, proximity to outdoor places, accessibility, time, lack of cultural or language relevance, and feelings of exclusion and historical and/or institutional discrimination.

PUBLIC LANDS FOR ALL PUBLIC

The OEGP introduces new participants, fresh ideas, and innovative methods for engaging with the outdoors. This increased participation also generates increased support for environmental policies and boosts the Colorado economy through additional funding to the outdoor recreation market.

# More Investment is Needed for Outdoor Equity

The OEGP is capped at \$3 million per year, however, the need for this investment has far exceeded this amount, with requests for funding totaling over \$40 million in the first three grant periods alone.

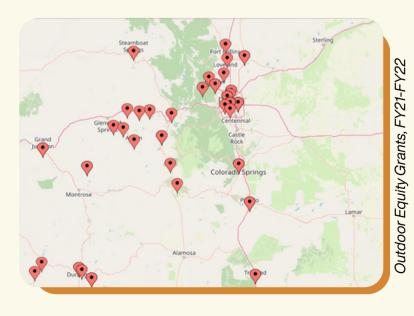
The OEGP has proven its ability to connect underrepresented youth with the natural world. Now it is time to leverage the success of this popular program and ensure it is accessible to more underserved youth across our great state.

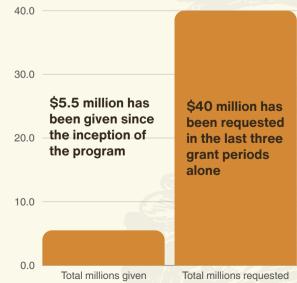
It's time to increase the annual investment in the OEGP from its current funding source, the Colorado Lottery.

The Lottery "spillover" revenue should be used to (1) double the OEGP and BEST's initial allocation, and (2) to create an OEGP "spillover" bucket that sits alongside CPW's Wildlife Cash Funds, Parks and Outdoor Recreation Cash Funds.

Increasing funding for the OEGP is essential to continuing to expand access to the outdoors, support the growing and diversifying outdoor recreation community, and to sustain the economic benefits it brings to Colorado.

Entities in 41 counties across the state have received funding to better connect their traditionally underserved youth with the many health and confidence-building benefits of the outdoors.







# Public School Capital Construction Assistance Board Meeting Agenda Sheet

**MEETING DATE: October 16, 2024** 

**SUBJECT: Review of Priorities from August Retreat** 

**ITEM TYPE: Discussion Item** 

# **BACKGROUND:**

At the August board retreat, staff and board reviewed several topics from the previous grant round's applicant survey. Staff have reviewed notes and prioritized next steps. The highest prioritized topics are outlined below with our target timelines to address and bring back to the board for review and further discussion.

Topic	Timeline / Completed	Responsible Team
<ul> <li>Grant Round Modifications</li> <li>Summary Book Improvements</li> <li>May Meeting Adjustments</li> <li>In Person vs. Virtual</li> </ul>	March 2025	Staff and Board
Staff Evaluation Criteria	December 2024	Staff and Board
<ul> <li>Program Policies/Guidelines</li> <li>Master Planning</li> <li>COP Match Returns</li> </ul>	Ongoing	Staff and Board

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N/A

**STAFF RECOMMENDED MOTION:** 

N/A

**DOCUMENTATION:** 

N/A



# Public School Capital Construction Assistance Board Meeting Agenda Sheet

**MEETING DATE: October 16, 2024** 

**SUBJECT: Staff Evaluation Criteria** 

**ITEM TYPE: Discussion Item** 

### **BACKGROUND:**

At the September board meeting, staff and board reviewed high level concepts related to changes in how the board scores projects and how staff provides comments on the projects.

### **GOALS:**

- Lessen the amount of information the board must digest and score for each project, while still giving them the ability to evaluate the critical components of the grant request and have ultimate decision-making authority
- Allows an opportunity for staff to provide input on projects, particularly around the areas that involve backup documentation that the board does not review and is able to be more objectively scored
- 3) Eliminates duplicative, less helpful staff comments for the board's review.

### **UPDATE**:

Taking the outline presented last month, staff developed detailed evaluation criteria for each identified Staff Evaluation category. Each of the seven categories includes a three-level scale (1. Priority is not scored) for staff to determine if the application meets either the highest, middle or lowest level of alignment with the grant requirements. CCAB will still be responsible for the bulk of evaluation, looking at strength of deficiencies, appropriate solutions, financial considerations, and how to efficiently use state funds.

As a reminder, staff would evaluate their criteria to produce a final staff score for each project. This would be shared with the CCAB within the scoring system and added to the CCAB score, before being ranked by each CCAB member.

Following this discussion, staff will take into account any feedback, then work on assigning point values to the scales and creating a matrix to help staff further discern between high, mid and low ranges, as needed.

# **Next Steps:**

- October Meeting: Review proposed evaluation scales
- *December Meeting*: Review recommend final version of scoring rubric and CCAB will vote.

# **STAFF RECOMMENDATION:**

Review following three pages outlining the Staff Evaluation Criteria, as well as the CCAB Evaluation Criteria, and be prepared to ask any questions and provide feedback.

# STAFF RECOMMENDED MOTION:

N/A

### **DOCUMENTATION:**

Staff Evaluation Criteria and CCAB Evaluation Criteria

# **Staff Evaluation Criteria** (7 categories, 3 point scales)

- 1) **Priority**: Based on the identified deficiencies and proposed solutions, the division would categorize this application as Priority XX.
- 2) **Demonstrated Need:** The proposed project is supported by the Facility Condition Index (FCI) from the statewide facility assessment, or an assessment provided by the applicant. (\*a high FCI may indicate the need to replace an entire facility while a lower FCI may indicate the need to replace systems only)
  - a. High/A+: The FCI or additional assessment fully supports the project
  - b. Mid/A: The FCI or additional assessment partially supports the project
  - c. Low/A-: The FCI or additional assessment conflicts with the project
- 3) Planning: Facility Master Plan has been...
  - a. High: Completed within the last 5 years
  - Mid: Completed greater than 5 years ago; or partial master plan, facility systems audit or capital planning effort completed, or narrow scope and conditions do not necessitate further planning
  - c. Low: Not completed and scope warrants further planning
- 4) **Deficiencies**: Deficiencies well supported by statewide facility assessment and/or additional investigations undertaken by the applicant
  - a. **High**: Deficiencies are supported by both CDE's facility assessments and additional assessments performed by an outside entity within the last 5 years.
  - b. **Mid**: Deficiencies are not fully supported by CDE's facility assessments, however, applicant provided additional assessments do support it.
  - c. **Low**: Deficiencies are not supported by either CDE's facility assessments or third-party assessments.
- 5) **Solution**: Appropriate due diligence demonstrated and provided appropriate submittal documents for the scope of the project.
  - a. **High:** Solution is supported by complete submittal requirements based on project type, demonstrating appropriate due diligence.
  - b. **Mid**: Solution somewhat supported by complete submittal requirements based on project type, partially demonstrating due diligence.
  - c. **Low**: Solution minimally supported by incomplete submittal documents, inadequately demonstrating due diligence.

- 6) **Project Cost:** The costs are clear, align with the solution presented and well supported by backup documents.
  - a. **High**: Complete Detailed Project Budget submitted with appropriate soft/hard costs and multiple contractor quotes provided to support the hard costs.
  - b. **Mid**: Complete Detailed Project Budget submitted with appropriate soft/hard costs and a single or partial contractor quote(s) provided to support the hard costs.
  - c. **Low**: Complete Detailed Project Budget not submitted and/or contractor quotes missing to support the grant project budget.
- 7) **Project Size**: The proposed project uses facility square footage efficiently for the student population and program. In the case of narrow scope projects, the affected area of the project is supportable and appropriate for the proposed scope of work.
  - a. **High**: Gross sf/pupil and program appears efficient relative to the current and/or projected enrollment, and scope area is supportable.
  - b. **Mid**: Square footage inefficiencies exist, however the project is of a narrow scope and area is supportable.
  - c. **Low**: Square footage does not appear to be utilized efficiently and/or project area exceeds necessary scope to resolve stated issues.
- 8) **Procurement**: The applicant has or is willing to follow CDE's procurement policy to pursue a fair, competitive, and transparent selection process for contractors and consultants or has identified a reasonable alternative.
  - a. **High**: Applicant intends to meet or exceed CDE's procurement policy for all vendors.
  - b. **Mid**: Applicant intends to follow their local policy, which is not as restrictive as CDE's policy.
  - c. **Low**: Applicant doesn't intend to follow CDE's procurement policy and has not provided copy of local policy.

# **CCAB Evaluation Criteria** (9 categories, 5 point scales)

- 1) **Priority**: Based on the identified deficiencies and proposed solutions, the division would categorize this application as Priority XX.
- 2) **Historic Contributions**: Historically the applicant has contributed a suitable amount towards the capital needs of their facilities, given available resources.
- 3) **Deficiencies**: The deficiencies presented in the application are compelling.
- 4) **Solution Addresses Deficiencies**: The solution presented by the applicant effectively and efficiently resolves all critical deficiencies noted within the application.
- 5) **Appropriate Solution**: The scope of work proposed in the solution appears to be reasonable and well planned

- 6) **Time Sensitivity**: The project is urgent in nature.
- 7) **Future Commitment**: The applicant has demonstrated a suitable commitment to the maintenance and renewal of this proposed project upon completion.
- 8) **Efficient Use of Funds**: The project cost is appropriate and an effective use of state resources
- 9) **Partnership Efforts**: The applicant has illustrated concerted efforts to leverage available state and local resources or community partnerships to enhance their financial contribution to the project.
- 10) **Supplemental Grants**: This application is for supplemental assistance to complete a previously awarded BEST grant, due to compelling unforeseen circumstances.