

CDE MEETING AGENDA



COLORADO
Department of Education

VISION

All students graduate ready for college and careers, and prepared to be productive citizens of Colorado.

MISSION

Ensuring equity and opportunity for every student, every step of the way.



Public School Capital Construction Assistance Board Agenda

Date & Time: July 18, 2024, 1:00pm-3:30pm

Location: Virtual, Microsoft Teams

Capital Construction Assistance Board Members:

Jane Crisler – Chair	Vaishali McCarthy	Lara Vincent
Wendy Wyman – Vice Chair	Matt Samelson	Michael Wailes
Kevin Haas	Wade Turner	George Welsh

- I. Call to Order
- II. Roll Call
- III. Approve Agenda
- IV. Approve Previous Meeting Minutes from: April 18, 2024 and May 13-15, 2024
- V. Board Report
- VI. Staff Report
- VII. Discussion Items:
 - A. August Retreat Planning
 - B. Presentations/discussions with Building Excellent Schools Today benefactor programs.
- VIII. Future Meetings:
 - August 15-16, 2024 – Board Retreat, Mapleton Public Schools (In Person)
 - September 19, 2024 – Microsoft Teams
 - October 17, 2024 – Microsoft Teams (CASBO Vail, October 16-18)
- IX. Public Comment
- X. Adjournment

CDE MEETING MINUTES



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Public School Capital Construction Assistance Board (CCAB) Meeting Minutes

Date & Time: Thursday, April 18, 2024 - 1:00pm-3:30pm

Location: Virtual – Microsoft Teams

Capital Construction Assistance Board Members:

Jane Crisler – Chair	Vaishali McCarthy	Lara Vincent
Wendy Wyman – Vice Chair	Matt Samelson	Michael Wailes
Kevin Haas	Wade Turner	George Welsh

- I. **Call to Order:** Meeting called to order by Jane Crisler at 1:02pm
- II. **Roll Call:**
Members Present: Kevin Haas, Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, Michael Wailes, Wendy Wyman, Jane Crisler
Absent: George Welsh
Guests: Joe Peters, Attorney Generals Office
- III. **Approve Agenda:**
Motion moved: Kevin Haas - *Approve agenda as presented.*
Second by: Vaishali McCarthy
All for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, Michael Wailes, Wendy Wyman, Jane Crisler
Absent: George Welsh
All opposed: None
Motion passed
- IV. **Approve Minutes: March 21, 2024**
Motion moved: Matt Samelson - *Approve Minutes as revised.*
Second by: Wade Turner
All for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, Michael Wailes, Wendy Wyman, Jane Crisler
Absent: George Welsh
All opposed: None
Motion passed
- V. **Board Report:**
 - Lara will be attending the upcoming April Hot Lunch – Repurposing Schools event and will report on it at the next meeting.

- VI. **Staff Report:**
- Upcoming Groundbreaking for Weldon Valley.
- VII. **Discussion Items:**
- A. CCAB Conflict of Interest Training
- Joe Peters (AGs Office) reviewed conflict of interest and best practices for CCAB members.
- B. May Grant Review Meeting Prep
- In preparation for the May meeting staff walked the CCAB through the following:
 - Summary Book
 - Evaluation Tool
 - Waiver Evaluation
- C. Legislative Update
- Discussion tabled
- VIII. **Future Meetings:**
- Grant Review Meeting, May 13-15, 2024 - Virtual
 - June – Cancelled
 - July 18, 2024 - Virtual
- IX. **Public Comment:**
- None
- X. **Adjourn:** Meeting Adjourned by Jane Crisler at 2:50pm

CDE MEETING MINUTES



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Public School Capital Construction Assistance Board Meeting Minutes

Date & Time: May 13-15, 2024, 9:00am-4:00pm

Location: Virtual – Microsoft Teams

Capital Construction Assistance Board Members:

Jane Crisler – Chair	Vaishali McCarthy	Lara Vincent
Wendy Wyman – Vice Chair	Matt Samelson	Michael Wailes
Kevin Haas	Wade Turner	George Welsh

Day 1 – May 13, 2024

- I. **Call to Order:** Meeting called to order by Jane Crisler at 9:02am
- II. **Roll Call:**

Members Present: Kevin Haas, Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, Michael Wailes, George Welsh, Wendy Wyman, Jane Crisler
- III. **Approve Agenda:**

Motion moved: George Welsh – *Approve Agenda as presented*
Second by: Matt Samelson
All for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, Michael Wailes, George Welsh, Wendy Wyman, Jane Crisler
All opposed: None
Motion passed
- IV. **Action Items (Day 1):**
 - A. Overview of Meeting Rules and Processes
 - Andy reviewed the rules and meeting process with the group
Motion moved: Wendy Wyman – *Approve meeting rules*
Second by: Vaishali McCarthy
All for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, Michael Wailes, George Welsh, Wendy Wyman, Jane Crisler
All opposed: None
Motion passed
 - B. Grant Request Reviews and Q&A
 - The board reviewed, discussed and voted on the FY24-25 grant applications and representatives from the districts answered questions.
- V. **Adjournment:** Day 1 adjourned by Jane Crisler at 3:17pm

Day 2 – May 14, 2024

- I. **Call to Order:** Meeting called to order by Jane Crisler at 9:01am
- II. **Roll Call:**
Members Present: Kevin Haas, Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, Michael Wailes, George Welsh, Wendy Wyman, Jane Crisler
- III. **Discussion/Action Items (Day 2):**
 - A. Overview of Meeting Rules and Processes
 - Andy reviewed the rules and meeting process with the group
 - B. Grant Request Reviews and Q&A
 - The board reviewed, discussed and voted on the FY24-25 grant applications and representatives from the districts answered questions.
- IV. **Adjournment:** Day 2 adjourned by Jane Crisler at 3:20pm

Day 3 – May 15, 2024

- I. **Call to Order:** Meeting called to order by Jane Crisler at 9:00am
- II. **Roll Call:**
Members Present: Kevin Haas, Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, Michael Wailes, George Welsh, Wendy Wyman, Jane Crisler
- III. **Discussion/Action Items (Day 3):**
 - A. Overview of Meeting Rules and Processes
 - Andy reviewed the rules and meeting process with the group
 - B. Grant Request Reviews and Q&A
 - The board reviewed, discussed and voted on the FY24-25 grant applications and representatives from the districts answered questions.
 - C. Adopt the FY24-25 BEST Grant Prioritized List:
Motion moved: Vaishali McCarthy *I move to direct Division staff to submit the prioritized list of BEST Cash grant projects to the State Board of Education based on eligibility, subject to the availability of funds and financing and any other noted conditions, with any adjustments to the grant amount and match amount as may be imposed by C.R.S. 22-43.7-109(10)(a) and with adjustments necessary to maximize use of all eligible appropriations.*
Second by: Michael Wailes
All for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, Michael Wailes, George Welsh, Wendy Wyman, Jane Crisler
All opposed: None
Motion passed
- IV. **Future Meetings (Discussion Item):**
 - June Meeting – Cancelled
 - July 18, 2024 – Virtual
 - August - Annual Board Retreat – Details TBA
- V. **Board Report:** Nothing to report
- VI. **Staff Report:**
 - Andy discussed upcoming CCAB vacancies.
 - Reviewed HB24-1448 and it's potential impacts on the Capital Construction program.
- VII. **Public Comment:** None submitted
- VIII. **Adjournment:** Day 2 adjourned by Jane Crisler at 3:40pm



Public School Capital Construction Assistance Board
Meeting Agenda Sheet

MEETING DATE: July 18, 2024

SUBJECT: August Retreat Planning

ITEM TYPE: Discussion

BACKGROUND:

This discussion item is to get CCAB feedback on the grant cycle that just passed and potential August retreat items.

Review Potential August Retreat Agenda

- a. BEST 101
- b. Review of Fact Sheet
- c. Review CCAB Responsibilities
- d. Annual Training from Attorney General's Office
- e. Potential: Treasurer/COPs and State Demographer
- f. Lessons Learned and Observations from Grant Cycle
 - i. Applicant Survey
 - ii. Feedback from Board on Process
 1. Board Review / Staff Comments
 2. Summary Book Modifications
 3. Scoring Criteria
 - iii. Feedback for Applicants
 1. What do you consider while reviewing?
- g. CCAB priorities?

STAFF RECOMMENDATION:

Review the above and be prepared to share thoughts and ideas.

STAFF RECOMMENDED MOTION:

N/A

DOCUMENTATION:

N/A



Public School Capital Construction Assistance Board
Meeting Agenda Sheet

MEETING DATE: July 18, 2024

SUBJECT: Benefactor Presentations

ITEM TYPE: Discussion

BACKGROUND:

The Capital Construction Assistance Board will hear presentations from the three main benefactors of the Building Excellent Schools Today grant program:

- State Land Board
- Colorado Lottery
- Governor's Office of State Planning and Budgeting

STAFF RECOMMENDATION:

Be prepared to listen and ask questions.

STAFF RECOMMENDED MOTION:

N/A

DOCUMENTATION:

N/A