**Public School Capital Construction Assistance Board (CCAB) Meeting Minutes**

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| **Date & Time:** | Thursday, January 18, 2024 - 1:00pm-3:30pm |
| **Location:** | Virtual – Microsoft Teams |

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| **Capital Construction Assistance Board Members:** | | |
| Jane Crisler – Chair | Vaishali McCarthy | Lara Vincent |
| Wendy Wyman – Vice Chair | Matt Samelson | Michael Wailes |
| Kevin Haas | Wade Turner | George Welsh |

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| I. | **Call to Order:** Meeting called to order by Jane Crisler at 1:02pm |
| II. | **Roll Call:**  Members Present: Kevin Haas, Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, Michael Wailes, Jane Crisler  Absent: George Welsh, Wendy Wyman |
| III. | **Approve Agenda:**  Motion moved: Matt Samelson - *Approve agenda as presented.*  Second by: Michael Wailes  All for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, Michael Wailes, Jane Crisler  Absent: George Welsh, Wendy Wyman  All opposed: None  Motion passed |
| IV. | **Approve Minutes: November 16, 2023**  Motion moved: Kevin Haas - *Approve Minutes as written.*  Second by: Michael Wailes  All for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Wade Turner, Lara Vincent, Michael Wailes, Jane Crisler  Absent: George Welsh, Wendy Wyman  All opposed: None  Motion passed |
| V. | **Board Report:**   * Board members intros * Welcome to Wade Turner our newest board member. |
| VI. | **Staff Report:**   * Staff intros * Andy, Katie and George attended the ribbon cutting ceremony for the Fowler R-4J school districts new Jr./Sr. High School. * Andy shared some progress photos of some current BEST projects. * Walsenburg ribbon cutting ceremony was canceled due to weather and will be held in February. |
| VII. | **Discussion Items:**   1. August Retreat Priorities/Policy Review    * The GAINS transition, competitive procurement language, COP match returns and recapture lease purchase agreements were all discussed. 2. Legislative Discussion    * Matt and Andy gave an overview of the meeting held with CDEs Legislative Advisor 3. Final FY24 BEST Awards List and Backup Project Award Process    * Andy reviewed the backup award process and gave an update on the FY23-24 awarded projects. |
| VIII. | **Future Meetings:**   * February 15, 2024 - Virtual * March 21, 2024 – Virtual * April 18, 2024 - Virtual |
| IX. | **Public Comment:**  None |
| X. | **Adjourn:** Meeting Adjourned by Jane Crisler at 1:54pm |