**Public School Capital Construction Assistance Board Meeting Minutes**

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| **Date & Time:** | Thursday, September 21, 2023 - 1:00pm-3:30pm |
| **Location:** | Virtual – Microsoft Teams |

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| **Capital Construction Assistance Board Members:** | | |
| Jane Crisler – Chair | Vaishali McCarthy | Michael Wailes |
| Wendy Wyman – Vice Chair | Matt Samelson | George Welsh |
| Kevin Haas | Lara Vincent |  |

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| I. | **Call to Order:** Meeting called to order by Jane Crisler at 1:03pm |
| II. | **Roll Call:**  Members Present: Kevin Haas, Vaishali McCarthy, Matt Samelson, Lara Vincent, Michael Wailes, George Welsh, Wendy Wyman, Jane Crisler |
| III. | **Approve Agenda:**  Motion moved: Kevin Haas - *Approve agenda as presented.*  Second by: Vaishali McCarthy  All for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Lara Vincent, George Welsh, Wendy Wyman, Jane Crisler  Absent: Michael Wailes  All opposed: None  Motion passed |
| IV. | **Approve Minutes: August 7-8, 2023**  Motion moved: Matt Samelson - *Approve Minutes as written.*  Second by: Vaishali McCarthy  All for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Michael Wailes, Wendy Wyman, Jane Crisler  Abstain: Lara Vincent, George Welsh  All opposed: None  Motion passed |
| V. | **Board Report:**  Nothing to report |
| VI. | **Staff Report:**   * The new GAINS grant management system is in the works and should be in place for the upcoming grant round. * The Rule change hearing will be held at the October meeting. * Working on filling the last CCAB vacancy. Staff is now at full capacity. * Andy shared photos from recent Ribbon Cutting ceremonies. * Matt and Andy presented to the Capital Development Committee on the current status of COP projects and the future of COPs. * Andy reviewed the SBE work on the review of State Land Board permanent fund and how that may affect Best. * Andy shared CBS4 report on deteriorating Colorado schools. |
| VII. | **Discussion Items:**   1. Staff and Board Introductions    * Katie Van Kooten, Regional Program Manager and Duane Robinson, Facility Assessor are the newest members of the Capital Construction Staff.    * George Welsh and Lara Vincent were welcomed as the newest members of the CCAB. 2. Match Weights    * Staff gave a background on the match weight work that the committee is working on for the new board members.    * The match subcommittee of the board met on September 12, 2023, and came up with recommendations for the CCAB.    * The recommendations were reviewed and discussed by the group.    * Staff will engage stakeholders to gather final input and the plan is to finalize and vote on weights at the October CCAB meeting. |
| VIII. | **Action Items:**   1. Approve BEST FY24-25 Timeline   Motion moved: George Welsh - *I move to approve the timeline for FY2024-2025 Building Excellent Schools Today grant awards per the attached.*  Second by: Wendy Wyman  All for: Kevin Haas, Vaishali McCarthy, Matt Samelson, Lara Vincent, Michael Wailes, George Welsh, Wendy Wyman, Jane Crisler  All opposed: None  Motion passed |
| IX. | **Future Meetings:**   * October 19, 2023 – Microsoft Teams * November 16, 2023 – Microsoft Teams * December 21, 2023 – Microsoft Teams (or CASB, December 7-9 at the Broadmoor Hotel, CO Springs) |
| X. | **Public Comment:**  None |
| XII. | **Adjourn:** Meeting Adjourned by Jane Crisler at 3:13pm |