**Public School Capital Construction Assistance Board Meeting Minutes**

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| **Date & Time:** | August 18-19, 2022, Varying Times |
| **Location:** | Buena Vista High School - Buena Vista, CO |

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| **Capital Construction Assistance Board Members:** |
| Jane Crisler – Chair | Kevin Haas | Brett Ridgway |
| Wendy Wyman – Vice Chair | Vaishali McCarthy | Matt Samelson |
| Brian Amack | Allison Pearlman | Michael Wailes |

**Day 1 – August 18, 2022**

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| I. | **Call to Order:** Meeting called to order by Jane Crisler at 9:04am |
| II. | **Roll Call:** Members Present: Brian Amack, Kevin Haas, Vaishali McCarthy, Allison Pearlman, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman, Jane Crisler |
| III. | **Approve Agenda:**Motion moved: Matt SamelsonSecond by: Kevin HaasAll for: Brian Amack, Kevin Haas, Vaishali McCarthy, Allison Pearlman, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman, Jane CrislerAll opposed: NoneMotion passed |
| IV. | **Approve Minutes:** May 17, 2022, and May 18-20, 2022Motion moved: Brian Amack - *Approve minutes as written*Second by: Kevin HaasAll for: Brian Amack, Kevin Haas, Vaishali McCarthy, Allison Pearlman, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman, Jane CrislerAll opposed: NoneMotion passed |
| V. | **Board Report:*** Brian Amack: Discussed Central School in Brush. It is now being renovated.
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| VI. | **Staff Report:*** Global Village Academy and Huerfano School District both recently held their groundbreaking ceremonies marking the beginning of their BEST projects.
* Johnstown-Milliken will hold a ribbon cutting ceremony in October.
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| VII. | **Discussion Items:**1. BEST and Facility Insight Updates:
	* Dustin gave an overview of the facility insight program and the progress that has been made in the last year.
2. Lessons Learned from Past Cycle:
	* Staff reviewed survey results and discussed the past grant cycle.
	* The CCAB provided suggestions for improvement and feedback.
3. Supplementals and Cost Escalations
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| VIII. | **Adjourn:** Meeting Adjourned by Jane Crisler at 4:11pm |

**Day 2 – August 19, 2022**

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| I. | **Call to Order:** Meeting called to order by Jane Crisler at 9:02am |
| II. | **Roll Call:** Members Present: Brian Amack, Kevin Haas, Vaishali McCarthy, Allison Pearlman, Matt Samelson, Michael Wailes, Brett Ridgway, Wendy Wyman, Jane Crisler |
| III. | **Discussion Items:**1. JBC Report on BEST Outlays
	* Andy reviewed recent inquiries and possible responses and solutions to efficiencies.
	* The CCAB offered suggestions and gave feedback.
2. Match Criteria Committee Updates
	* Jay gave an overview of the progress of the Match Subcommittee and possible updates and changes to the current match calculation and waiver processes.
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| IV. | **Action Items:**1. Approve FY24 BEST Grant Timeline:

Motion moved: Allison Pearlman – *I move to change Grant Review meeting dates to May 15th-17th and* *Approve rest of timeline as written*Second by: Brett RidgewayAll for: Brian Amack, Kevin Haas, Vaishali McCarthy, Allison Pearlman, Matt Samelson, Brett Ridgway, Wendy Wyman, Jane CrislerAbsent: Michael WailesAll opposed: NoneMotion passed |
| V. | **Future Meetings (Discussion Item):** * + - September Meeting
		- October Meeting
		- November Meeting
		- December Meeting
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| VI. | **Adjourn:** Meeting adjourned by Jane Crisler at 1:07pm |