**Public School Capital Construction Assistance Board Meeting Minutes**

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| **Date & Time:** | February 17, 2022, 1:00pm-3:30pm |
| **Location:** | Virtual – Microsoft Teams |

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| **Capital Construction Assistance Board Members:** | | |
| Jane Crisler – Chair | Vaishali McCarthy | Matt Samelson |
| Vacant – Vice Chair | Allison Pearlman | Michael Wailes |
| Brian Amack | Brett Ridgway | Wendy Wyman |

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| I. | **Call to Order:** Meeting called to order by Jane Crisler at 1:03pm |
| II. | **Roll Call:**  Members Present: Brian Amack, Allison Pearlman, Jane Crisler, Brett Ridgway, Wendy Wyman, Michael Wailes  Absent: Vaishali McCarthy, Matt Samelson  Guests: Joe Peters, AG’s Office, Eric Rothaus, Treasurer’s Office |
| III. | **Approve Agenda:**  Motion moved: Wendy Wyman - *Approve agenda as presented.*  Second by: Brian Amack  All for: Brian Amack, Allison Pearlman, Jane Crisler, Brett Ridgway, Wendy Wyman  Absent: Vaishali McCarthy, Matt Samelson, Michael Wailes  All opposed: None  Motion passed |
| III. | **Approve Minutes:** January 20, 2022  Motion moved: Brian Amack - *Approve minutes as written.*  Second by: Allison Pearlman  All for: Brian Amack, Allison Pearlman, Jane Crisler, Brett Ridgway, Wendy Wyman  Absent: Vaishali McCarthy, Matt Samelson, Michael Wailes  All opposed: None  Motion passed |
| IV. | **Board Report:**  Jane: Big thank you to Scott Stevens for his years of leadership, passion and service to the BEST program and the CCAB. |
| V. | **Staff Report:**   * Thanks to Scott Stevens for his service. * Andy gave an update on the West End match progress. * Update on rule change process and public hearing. * At the February 24th CASB Winter Legislative Conference in Denver, the State Land Board will be presenting on “Understanding the Colorado State Land Board and the BEST Program”. Kathy Gebhardt will be presenting alongside Bill Ryan * Update on 2nd round of the Air Quality Improvement grants. We will hold an electronic vote on these applications before the next CCAB meeting. * Welcome to our new Regional Program Manager Sean Donahue. He comes to us from the Facility Assessment side of Capital Construction. * Pueblo 60 will be having a Groundbreaking ceremony for two projects February 22nd & 23rd. |
| VI. | **Discussion Items:**   1. Match Committee Update:    * On February 9, 2022, the BEST Match Criteria and Weights Review Committee met and discussed the stakeholder Survey, the range of Charter calculations, individual factor review, current bond mill levee and current bond capacity remaining as well as next steps and stakeholder engagement. 2. List of FY23 BEST Applications:    * The FY22-23 application submission closed on February 4, 2022. Andy gave an overview of the applications that were received. This information will also be posted on our website. 3. Legislative Update: 4. Assessment Considerations:    * Dustin and Lucas gave an overview of the current process for Facility Assessment and reviewed logistics on what it would take to speed up the time to fully assess all of the currently modeled schools in the state.    * The CCAB gave feedback and asked questions. |
| VII. | **Action Items:**   1. FY23 Budget Request:   Motion moved: Brett Ridgway - *I move to support a forward-funded model to calculate cash grant budget requests annually and to have CDE staff report back to the CCAB as necessary to assist in planning for upcoming grant rounds.*  Second by: Brian Amack  All for: Brian Amack, Allison Pearlman, Jane Crisler, Brett Ridgway, Wendy Wyman, Michael Wailes  Absent: Vaishali McCarthy, Matt Samelson  All opposed: None  Motion passed   1. Chair and Vice Chair Vacancy:   Nomination: Brett Ridgway – *Nominates Jane Crisler as Board Chair*  Second by: Michael Wailes  All for: Brian Amack, Allison Pearlman, Jane Crisler, Brett Ridgway, Wendy Wyman, Michael Wailes  Absent: Vaishali McCarthy, Matt Samelson  All opposed: None  Jane Crisler will accept the role of Board Chair  Nomination: Jane Crisler – *Nominates Wendy Wyman as Vice Chair*  Second by: Michael Wailes  All for: Brian Amack, Allison Pearlman, Jane Crisler, Brett Ridgway, Wendy Wyman, Michael Wailes  Absent: Vaishali McCarthy, Matt Samelson  All opposed: None  Wendy Wyman will accept the role of Vice Chair |
| VIII. | **Future Meetings:**   * March 17, 2022 - Microsoft Teams * April 21, 2022 - Microsoft Teams * May 18-20 - Microsoft Teams * June 2022 - Estes Park (Date and location TBD) |
| IX. | **Public Comment:**  None |
| X. | **Adjournment:**  Meeting adjourned at 2:48pm |