**Public School Capital Construction Assistance Board Meeting Minutes**

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| **Date & Time:** | December 02, 2021, 1:00pm-3:30pm |
| **Location:** | Cheyenne Mountain School District  1775 La Clede Street - Colorado Springs 80905 |

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| **Capital Construction Assistance Board Members:** | | |
| Scott Stevens - Chair | Vaishali McCarthy | Matt Samelson |
| Jane Crisler – Vice Chair | Allison Pearlman | Michael Wailes |
| Brian Amack | Brett Ridgway | Wendy Wyman |

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| I. | **Call to Order:** Meeting called to order by Scott Stevens at 1:03pm |
| II. | **Roll Call:**  Members Present: Allison Pearlman, Jane Crisler, Vaishali McCarthy Matt Samelson, Brett Ridgway, Wendy Wyman, Michael Wailes, Scott Stevens  Absent: Brian Amack  Guests: Joe Peters, AG’s Office, Wayne Peel |
| III. | **Approve Agenda:**  Motion moved: Brett Ridgway - *Approve agenda as presented.*  Second by: Jane Crisler  All for: Allison Pearlman, Jane Crisler, Vaishali McCarthy Matt Samelson, Brett Ridgway, Wendy Wyman, Michael Wailes, Scott Stevens  Absent: Brian Amack  All opposed: None  Motion passed |
| III. | **Approve Minutes:** October 21, 2021 & November 5, 2021  Motion moved: Matt Samelson - *Approve minutes as written.*  Second by: Wendy Wyman  All for: Allison Pearlman, Jane Crisler, Vaishali McCarthy Matt Samelson, Brett Ridgway, Wendy Wyman, Michael Wailes, Scott Stevens  Absent: Brian Amack  All opposed: None  Motion passed |
| IV. | **Board Report:**  Nothing to report. |
| V. | **Staff Report:**   * Still working with West End and Chavez Huerta to finalize their grant contracts. * Andy reviewed questions from the JBC and the board gave feedback. * Update on AQI grant progress. * Staff is still working with the JBC on COP return grant options. * Sierra Grand School District will have a ribbon cutting on January 10th. More details TBA. |
| VI. | **Discussion Items:**   1. Formula Based Budget Requests    * Wayne Peel, CDE presented to the CCAB on the options for funding future cash grant projects and how those methods would affect the assistance fund balance.    * Wayne and Andy answered questions and noted feedback from the CCAB. 2. BEST Match Criteria and Weights Review Committee    * Committee had first meeting and got ideas flowing.    * The committee discussed stakeholders, timeline and goals. 3. Project Updates    * Andy gave an overview of total dollar amounts awarded, projects started and not started and projects recently completed as well as current emergency grants.    * The board gave feedback on the data and what else they’d like to see. |
| VIII. | **Future Meetings:**   * January 20, 2022 – Microsoft Teams * February 17, 2022 - Microsoft Teams * March 17, 2022 - Microsoft Teams |
| IX. | **Public Comment:**  None |
| X. | **Adjournment:**  Meeting adjourned at 2:24pm |