**Public School Capital Construction Assistance Board Meeting Minutes**

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| **Date & Time:** | December 17, 2020, 1-3PM |
| **Location:** | Web – Microsoft Teams  |

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| **Capital Construction Assistance Board Members:** |
| Scott Stevens - Chair | Vaishali McCarthy | Matt Samelson |
| Jane Crisler – Vice Chair | Allison Pearlman | Michael Wailes |
| Brian Amack | Brett Ridgway | Wendy Wyman |

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| I. | **Call to Order:** Meeting called to order by Scott Stevens at 1:03pm |
| II. | **Roll Call:** Members Present: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Michael Wailes, Wendy WymanGuests: Cathern Smith, AG’s Office, Mattie Prodanovic, Hilltop Securities, Eric Rothus, Treasurers Office, Jennifer Oakes, CDE. |
| III. | **Approve Agenda:**Motion moved: Michael Wailes - Approve agenda as presentedSecond by: Brian AmackAll for: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Michael Wailes, Wendy Wyman All opposed: NoneMotion passed |
| IV. | **Approve Previous Meeting Minutes:** November 19, 2020Motion moved: Brian Amack - Approve previous meeting minutes as writtenSecond by: Matt SamelsonAll for: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Michael Wailes, Wendy Wyman All opposed: NoneMotion passed |
| V. | **Board Report:** * Matt: With the help of BEST staff, has been looking at ways that we can improve our expertise on ventilation systems.
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| VI. | **Directors Report:** * Andy attended the National Council of School Facilities virtual conference last week. A lot of the focus was on pandemic relief for schools.
* The JBC hearing was held on 12/16/20. There was a lot of productive discussion.
* Brush, Mapleton and Deer Trail all recently BEST completed projects.
* 4projects were recently recognized and given awards through A4LE.
* Meeker groundbreaking ceremony has been rescheduled for January 14th.
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| VII. | **Discussion Items:** 1. Advocacy – Jennifer Oakes
	* Jennifer introduced herself and explained her role and background with CDE.
	* She discussed budget cuts and how to navigate them.
	* Future funding for the BEST program was discussed.
	* Jennifer discussed communication with the SBE and how the CCAB can best communicate with them.
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| VIII. | **Action Items:** 1. Rulemaking Hearing for SB20 – 124/Adding to the Construction Guidelines a Requirement to Consult with the Local Electric Utility.
* Mike Krueger (COSSA) provided testimony feedback and suggestions on the rule.

Motion moved: Allison Pearlman - *I move Per CRS 22-43.7-106, I move to add Section 4.4.2.1.1 to the Public School Facility Construction Guidelines, per the language as shown in the notice of proposed rule making.*Second by: Jane CrislerAll for: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Michael Wailes, Wendy Wyman All opposed: NoneMotion passed.1. Consideration of Animas High School Request to Modify Scope
* Andy reviewed the request received from Animas HS.
* The group discussed the implications, timing and feasibility of approving this request.

Motion Moved: Bret Ridgway – *I move to instruct BEST staff to reply to Animas HS group that a change in scope would not be endorsed.*Second: Michael WailesAll for: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Michael Wailes, Wendy Wyman All opposed: NoneMotion passed. |
| IX. | **Future Meetings:*** + January 21, 2021, 1-3pm – Microsoft Teams
	+ February 18, 2021, 1-3pm – Microsoft Teams
	+ March 18, 2021, 1-3pm – Microsoft Teams
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| V. | **Public Comment:** None |
| XI. | **Adjournment:**Motion moved: Jane Crisler - AdjournSecond by: Bret RidgwayAll for: Brian Amack, Jane Crisler, Allison Pearlman, Vaishali McCarthy, Brett Ridgway, Matt Samelson, Scott Stevens, Michael Wailes, Wendy Wyman All opposed: NoneMotion passed Motion passed. Meeting Adjourned at 2:42pm |