Colorado Spring 2014 Test Administration
PearsonAccess CMAS

Invalidation Codes and Accommodations after Testing

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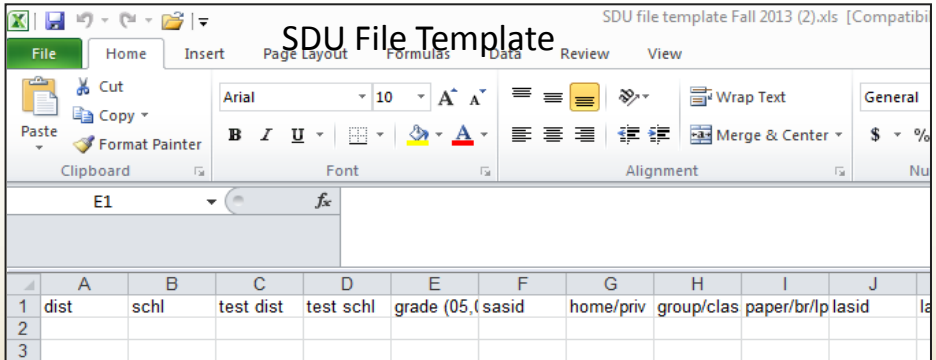
Student Data Uploads

Invalidation codes and accommodations after testing *may* be recorded in PearsonAccess through a Student Data Upload (SDU) file or through the PearsonAccess User Interface.

For detailed instructions on loading SDUs, please see the **Student Data Upload Layout** posted on *PearsonAccess > Support > Templates.*



SDU File Template

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Test Invalidation using PearsonAccess User Interface

Once a student has completed testing and the student's test is in Completed or Marked Complete status Invalidation Codes may be applied using the following steps:

Test Invalidation using PearsonAccess User Interface

- Select the student's name within the test **Session Details** screen.

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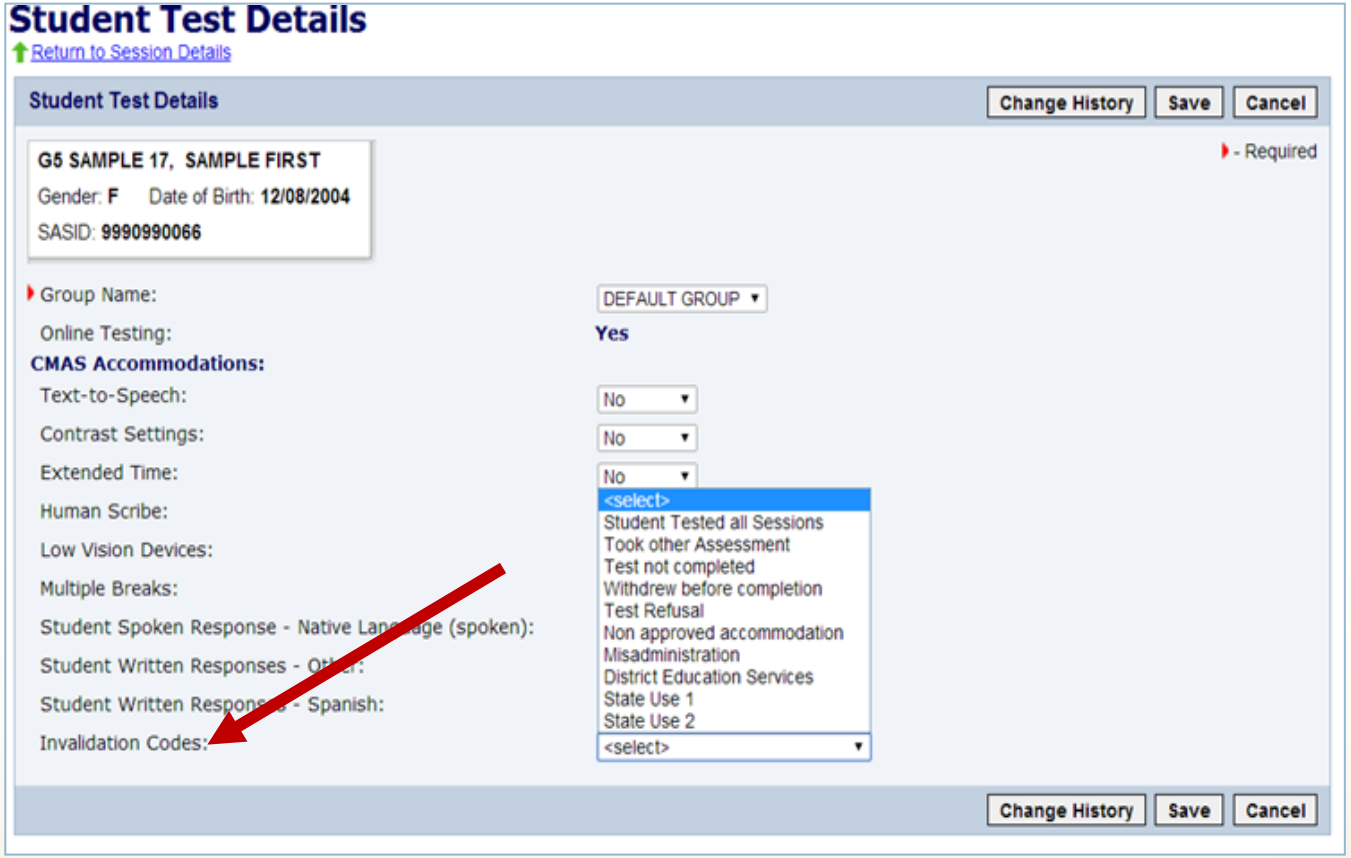
Test Invalidation using PearsonAccess User Interface

- Select **Edit** in the upper right corner of the **Student Test Details** screen.

Test Invalidation using PearsonAccess User Interface

- Select the **Invalidation Code** from the drop-down menu.



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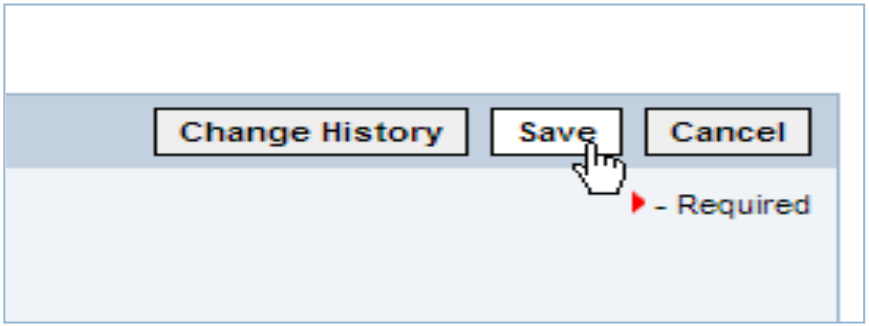
Test Invalidation using PearsonAccess User Interface

- Select **Save** in the upper right corner of the **Student Test Details** screen.



Accommodations Used PearsonAccess User Interface

Once a student has completed testing and the student's test is in **Completed** or **Marked Complete** status, accommodations after testing may be set using the following steps:

Accommodations Used PearsonAccess User Interface

- Select the student's name within the test **Session Details** screen.

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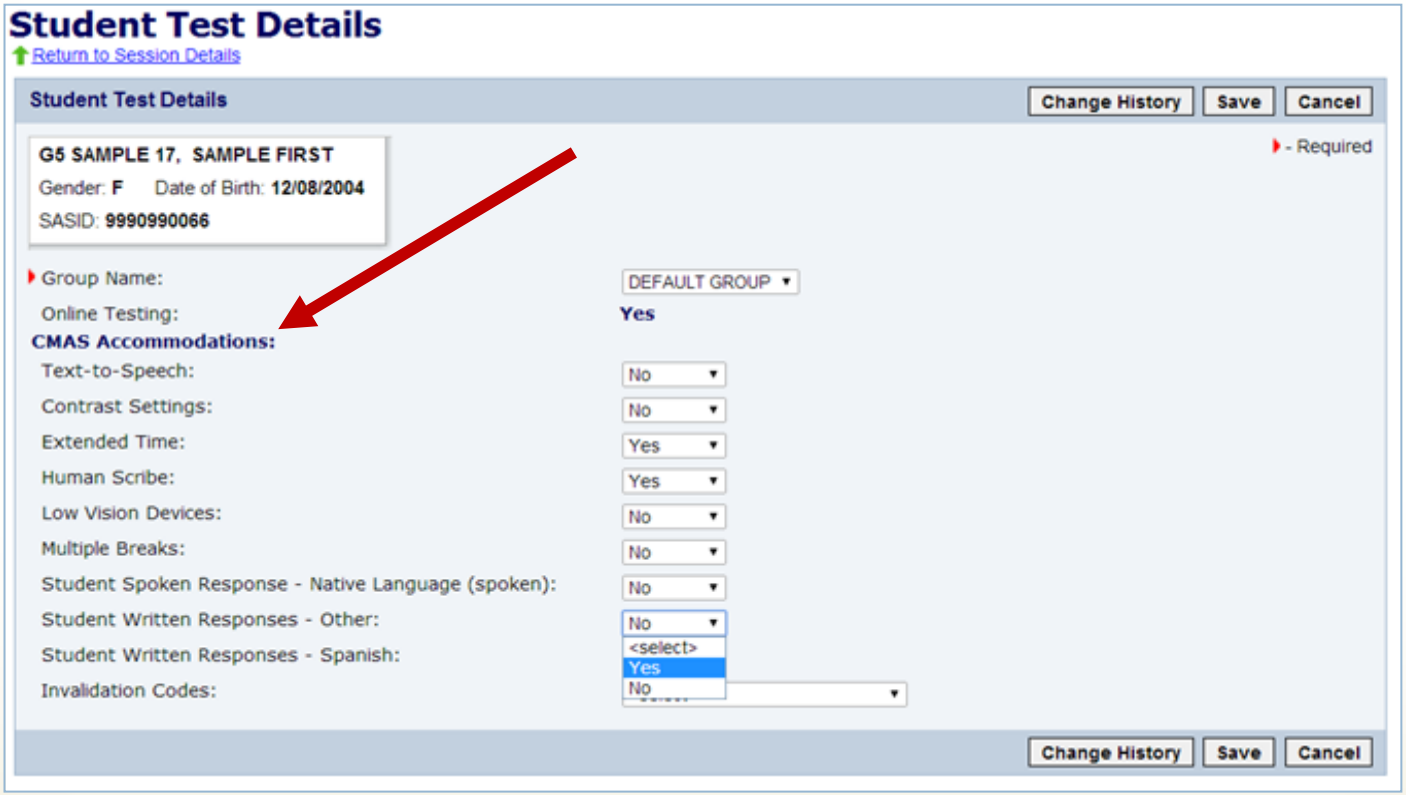
Accommodations Used PearsonAccess User Interface

- Select **Edit** in the upper right corner of the **Student Test Details** screen.

Accommodations Used PearsonAccess User Interface

- Select the specific **CMAS Accommodations** options from the drop-down menus.



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Accommodations Used PearsonAccess User Interface

- Select **Save** in the upper right corner of the **Student Test Details** screen

CoAlt

- Please note that CoAlt invalidations and accommodations are entered on the **Score Entry Screen** via the CoAlt Examiner role.