

Date: 01/08/2019

Subject: *DTC* - ACCESS for ELLs Technology Update 01/08/2019

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Dear District Technology Coordinator:

This technology update contains information related to the following topics:

- ACCESS: Test Window Opening
- ACCESS: DRC System Status Webpage
- ACCESS: DRC Insight System Readiness Check
- ACCESS: DRC Device Toolkit Dashboard

Test Window Opening

The state testing window for ACCESS for ELLs and Alternate ACCESS for ELLs begins on **Monday, January 14, 2019** and ends on **Friday, February 15, 2019**.


DRC System Status Webpage

[The DRC System Status webpage](#) provides real-time updates on operations of WIDA AMS, INSIGHT, the Testing Site Manager (TSM), and Educator Scoring. As a reminder, DTCs can subscribe to receive email updates when the status of any system changes. We encourage DTCs to take advantage of this feature and expedite their awareness of any potential service interruptions impacting ACCESS for ELLs 2.0 testing. To subscribe to status updates, enter your email address on the DRC system status webpage. You may want to update your bookmark to the [link](#).

DRC INSIGHT System Readiness Check

The System Readiness Check performs a series of tests you can use to easily diagnose and prevent or correct most errors on student devices prior to ACCESS testing. This check verifies that a testing device meets all of the necessary hardware and software requirements for testing. It also indicates any checks that the testing device failed and provides suggestions for success.

To perform a DRC INSIGHT System Readiness Check:

1. Start INSIGHT on the student testing device.
2. When the portal page appears, click the purple checkmark  in the lower left side of the INSIGHT portal page.
3. When you are prompted, enter the four-digit System Readiness Check Access Code of 7745.

Complete instructions can be found on page 222 of the DRC INSIGHT [Technology User Guide](#).

DRC Device Toolkit Dashboard

DTCs can use the DRC Device Toolkit Dashboard to check the status of your district's ACCESS online testing configurations including TSM and student assessment devices. This check can be run prior to testing to verify your testing configuration and as needed during the window to help diagnose issues reported during testing.

To access the DRC Device Toolkit Dashboard:

1. Log into the [WIDA Assessment Management System](#)

2. Select All Applications > Device Toolkit in the menu bar.
3. Choose WIDA as your Testing Program
4. Type in at least 3 characters in the Site search box to find your configuration.

Complete instructions can be found on page 120 of the DRC INSIGHT [Technology User Guide](#).

Previous CDE Technology updates can be viewed at
<http://www.cde.state.co.us/assessment/announcements>.

If you have any questions, please contact Collin Bonner at Bonner_C@cde.state.co.us.

Thank you,
Collin