Date

Dear Commissioner Anthes,

XX School District is requesting a reconsideration of the district/school preliminary district/school performance framework rating, based on the participation rates and representativeness of the 2018 state assessment data in our school/district.

Our initial school/district rating was: XX. We are requesting a rating of Insufficient State Data: Low Participation, based on the data shared below.

Due to XX reason, we had very limited participation in state assessments in our district of less than 85% participation. Specifically, the participation rates were as follows:

|  |  |  |  |
| --- | --- | --- | --- |
|  | English Language Arts | Math | Science |
| Elementary |  |  |  |
| Middle |  |  |  |
| High |  |  |  |

In addition to the participation rates noted above, the students that did participate are not representative of our entire population, as evidenced by a few data points.

* How students who tested compare to the entire population in terms of previous/current achievement levels in ELA and math (for example, the RIT score of students who tested compared to those that did not test).
* At the district level, the grades represented by those who tested/didn’t test
* Other (i.e. demographics, students with disabilities, English language learners)

Based on the fact that the percentage of students that tested in our school/district is limited (approximately XX%) and that these students do not fully represent our entire student population, we respectively request an Insufficient State Data: Low Participation rating for XX school/district.

Thank you for your consideration.

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Superintendent Signature and Date Board President Signature and Date