

## Colorado 21<sup>st</sup> CCLC and E2 OST Important Dates: 2021-2022

**COHORT VII** | **COHORT VIII** | **COHORT IX** | **E2 OST** | **ALL COHORTS**

For the most current version of this document, please visit the [21st CCLC Subgrantee Resources](#) page.

Due dates and grant requirements are provided by month across the fiscal year. Please see the cohort colors above and review the corresponding dates.

### JULY 2021

July 12	<b>E2 OST:</b>	ESSER II OST (E2 OST) Cohort Introduction and Overview Training	11 am-12 pm, <a href="#">Zoom recording</a>
July 15	<b>COHORT VIII:</b>	June Attendance Data due for submission	<a href="#">EZReports</a>
July 15	<b>COHORT VII:</b>	FY2020-21 EOY Reporting Survey due to CDE via Qualtrics and EOY Supplemental Documents due to CDE	Qualtrics and <a href="#">21CCLC inbox</a>
July 15	<b>COHORT VIII:</b>	FY2020-21 EOY Reporting Survey due to CDE via Qualtrics; 2020-2021 Budget, Continuation Plan and Funding Chart due to CDE	Qualtrics and <a href="#">21CCLC inbox</a>
By July 30	<b>COHORT VIII, COHORT IX and E2 OST:</b>	FY2021-22 GALs and budgets sent to subgrantees by CDE	

### AUGUST 2021

Aug. 9-11	<b>COHORT IX and E2 OST:</b>	New Subgrantee Orientation: new Cohort VIII program directors and/or primary fiscal contacts are required to attend, Cohort VIII is welcome to attend.	8:30 am-2 pm, <a href="#">Zoom</a>
Aug. 15	<b>ALL COHORTS:</b>	July Attendance Data due for submission	<a href="#">EZReports</a>
Aug. 24	<b>ALL COHORTS:</b>	2021-22 Back-to-School Webinar	10:30 am-12pm, <a href="#">Zoom</a>

### SEPTEMBER 2021

Sept. 1		<a href="#">2020-21 EZReports</a> becomes “read only”	
Sept. 1	<b>ALL COHORTS:</b>	<a href="#">Nonpublic School Consultation Form</a> due to CDE	
Sept. 1	<b>ALL COHORTS:</b>	<a href="#">Center Expectation and Principal Signoff Form</a> due to CDE	<a href="#">21CCLC inbox</a>
Sept. 15	<b>ALL COHORTS:</b>	August Attendance Data due for submission	<a href="#">EZReports</a>
Sept. 16	<b>ALL COHORTS:</b>	Peer-to-peer session (optional) – Topic: Program Implementation	10-11 am, <a href="#">Zoom</a>
Sept. 30	<b>COHORT VII and COHORT VIII:</b>	FY2020-21 AFRs due to CDE	<a href="#">SmartSheet Submission</a>

Sept. 30	<b>COHORT VII</b> and <b>Non-Renewed COHORT VIII:</b>	Grant closeout documents due to CDE with AFR submission	<a href="#">21CCLC inbox</a>
Sept. 30	<b>ALL COHORTS:</b>	Review funding requests and payments	<a href="#">CDE Competitive Grant Distribution Report</a>
<b>OCTOBER 2021</b>			
Oct. 15	<b>ALL COHORTS:</b>	September Attendance Data due for submission	<a href="#">EZReports</a>
Oct. 15	<b>COHORT VIII:</b>	<a href="#">Evaluation Report</a> due to CDE	<a href="#">21CCLC inbox</a>
Oct. 15	<b>COHORT VII</b> and <b>COHORT VIII:</b>	Last day to submit RFF for FY2020-21	<a href="#">Competitive Grant Formsite</a>
Oct. 21	<b>ALL COHORTS:</b>	Peer-to-peer session (optional) – Topic: STEM with Megan from CAP	10-11 am, <a href="#">Zoom</a>
Oct. 28		<a href="#">22nd Annual Lights on Afterschool Day</a>	
Oct. 26	<b>ALL COHORTS:</b>	Mandatory Fall subgrantee meeting (virtual via Zoom)*	9 am-3 pm, <a href="#">Zoom</a>
Oct. 29	<b>COHORT VIII:</b>	Carryover amounts (not to exceed 15% of FY2020-21 base allocation amount only) will be finalized.**	
<b>NOVEMBER 2021</b>			
Nov. 4	<b>ALL COHORTS:</b>	Regional Network Meeting – Southwest (optional)	In person, Pueblo
Nov. 15	<b>ALL COHORTS:</b>	October Attendance Data due for submission	<a href="#">EZReports</a>
Nov. 15	<b>ALL COHORTS:</b>	Regional Network Meeting – North Central (optional)	In person, Greeley
Nov. 18	<b>ALL COHORTS:</b>	Peer-to-peer session (optional) – Topic: Family Engagement	10-11 am, <a href="#">Zoom</a>
<b>DECEMBER 2021</b>			
Dec. 1	<b>COHORT VIII:</b>	CDE will email subgrantees renewability information for FY2022-23	
Dec. 1	<b>ALL COHORTS:</b>	Review funding requests and payments	<a href="#">CDE Competitive Grant Distribution Report</a>
Dec. 15	<b>ALL COHORTS:</b>	November Attendance Data due for submission	<a href="#">EZReports</a>
<b>JANUARY 2022</b>			
Jan. 15	<b>ALL COHORTS:</b>	December Attendance Data due for submission	<a href="#">EZReports</a>
Jan. 18	<b>COHORT VIII</b> and <b>COHORT IX:</b>	GPRA Data Collection & Reporting Webinar	10-11:30 am, <a href="#">Zoom</a>
Jan. 20	<b>ALL COHORTS:</b>	Peer-to-peer session (optional) – Topic: Blending & Braiding Funds	10-11 am, <a href="#">Zoom</a>

Jan. 31	<b>COHORT VIII:</b>	Year 5 Renewability Application due to CDE	<a href="#">21CCLC inbox</a>
<b>FEBRUARY 2022</b>			
Feb. 1	<b>ALL COHORTS:</b>	FY2021-22 IFR due to CDE (covering the period of 7/1/21-12/31/21)	<a href="#">SmartSheet</a>
Feb. 15	<b>ALL COHORTS:</b>	January Attendance Data due for submission	<a href="#">EZReports</a>
Feb. 15	<b>ALL COHORTS:</b>	Mandatory Spring Subgrantee Meeting (virtual via Zoom)*	9 am-2 pm, <a href="#">Zoom</a>
Feb. 17	<b>ALL COHORTS:</b>	Peer-to-peer session (optional) – Topic: Planning Summer Programs	10-11 am, <a href="#">Zoom</a>
<b>MARCH 2022</b>			
March 1	<b>ALL COHORTS:</b>	CDE will email subgrantees EOY Reporting Surveys for FY2021-22	
March 1	<b>ALL COHORTS:</b>	Review funding requests and payments	<a href="#">CDE Competitive Grant Distribution Report</a>
March 15	<b>ALL COHORTS:</b>	2021-22 EOY Webinar	10 am-11:30 am, <a href="#">Zoom</a>
March 15	<b>ALL COHORTS:</b>	February Attendance Data due for submission	<a href="#">EZReports</a>
March 17	<b>ALL COHORTS:</b>	Peer-to-peer session (optional) – Topic: EOY Program Data/Evaluation	10-11 am, <a href="#">Zoom</a>
March 31	<b>ALL COHORTS:</b>	State Flexibility Waiver application due to CDE	Submit to your Lead Consultant
March 31	<b>ALL COHORTS:</b>	FY2021-22 Grant Award Reduction Request form due to CDE	Submit to your Lead Consultant
<b>APRIL 2022</b>			
April 5	<b>ALL COHORTS:</b>	CDE/CAP Spring OST Showcase	10 am- 3 pm, <a href="#">Adams 12 Conference Center</a>
April 15	<b>ALL COHORTS:</b>	March Attendance Data due for submission	<a href="#">EZReports</a>
April 21	<b>ALL COHORTS:</b>	Peer-to-peer session (optional) – Topic: Telling Your Story	10-11 am, <a href="#">Zoom</a>
April 25-29		<a href="#">National Afterschool Professionals Appreciation Week</a>	
April 29	<b>ALL COHORTS:</b>	Last day to submit budget revisions for FY2021-22	Submit to your Lead Consultant
April 29	<b>ALL COHORTS:</b>	Completed FY2022-23 budget due to CDE	<a href="#">21CCLC inbox</a>
<b>MAY 2022</b>			
May 15	<b>ALL COHORTS:</b>	April Attendance Data due for submission	<a href="#">EZReports</a>
<b>JUNE 2022</b>			
June 15	<b>ALL COHORTS:</b>	May Attendance Data due for submission	<a href="#">EZReports</a>
June 15	<b>ALL COHORTS:</b>	Teacher Surveys due	<a href="#">EZReports</a>

June 30	<b>ALL COHORTS:</b>	Review funding requests and payments	<a href="#">CDE Competitive Grant Distribution Report</a>
June 30	<b>ALL COHORTS:</b>	Last day to spend funds for FY2021-22 (last day to submit RFF for FY2021-22 is 10/15/22)	
June 30	<b>COHORT VIII:</b>	Last day of grant for those that did not renew for FY2022-23 (Grant documents due to CDE with AFR submission (due 9/30/22 via <a href="#">21CCLC inbox</a> )	

## JULY 2022

July 1	<b>ALL COHORTS:</b>	EZReports 2022-23 will be live!	
July 15	<b>ALL COHORTS:</b>	June Attendance Data due for submission	<a href="#">EZReports</a>
July 15	<b>COHORT VIII, COHORT IX:</b>	All GPRA Measures data (except for Teacher Surveys due June 15) uploaded by subgrantees into EZReports	<a href="#">EZReports</a>
July 15	<b>Non-Renewed COHORT VIII:</b>	FY2021-22 EOY Reporting Survey due to CDE via Qualtrics and EOY Supplemental Documents due to CDE	Qualtrics and <a href="#">21CCLC inbox</a>
July 15	<b>Renewed COHORT VIII, COHORT IX and E2 OST:</b>	FY2021-22 EOY Reporting Survey due to CDE via Qualtrics; 2022-2023 Budget, Continuation Plan and Funding Chart due to CDE	Qualtrics and <a href="#">21CCLC inbox</a>
July 29	<b>COHORT VIII:</b>	Last day to submit budget revisions for ESSER I Supplemental Funds	Submit to your Lead Consultant
By July 30	<b>Renewed COHORT VIII, COHORT IX and E2 OST:</b>	FY2022-23 GALs sent to subgrantees by CDE	

## SEPTEMBER 2022

Sept. 30	<b>ALL COHORTS:</b>	FY2021-22 AFRs due to CDE	<a href="#">SmartSheets</a>
Sept. 30	<b>COHORT VIII:</b>	Last day to spend ESSER I Supplemental Funds***	
Sept. 30	<b>Non-Renewed COHORT VIII:</b>	Grant closeout documents due to CDE with AFR submission	<a href="#">21CCLC inbox</a>

## OCTOBER 2022

Oct. 15	<b>ALL COHORTS:</b>	<a href="#">Evaluation Report</a> due to CDE	<a href="#">21CCLC inbox</a>
Oct. 15	<b>Renewed COHORT VIII,</b>	Last day to submit RFF for FY2021-22	<a href="#">Competitive Grant Formsite</a>

**\*Of note, subgrantees need to attend only one fall training and one spring training (two trainings per year).**

**\*\*Additional information for Oct. 30:** All **COHORT VII** and **COHORT VIII** subgrantees will be required to submit a revised budget based on the confirmed carryover amount from the submitted AFRs, and all subgrantees will receive an updated GAL based on the final confirmed carryover amount.

**\*\*\*Cohort VIII ESSER I Supplemental Funds:** The last day to spend funds is Sept. 30, 2022; the last day to draw down funds is Nov. 1, 2022.

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### **Glossary of Terms**

AFR	= Annual Financial Report
CDE	= Colorado Department of Education
CP	= Continuation Plan
EOY	= End Of Year
GAL	= Grant Award Letters
IFR	= Interim Financial Report
RFA	= Request for Application
RFF	= Request for Funds

